

**Abbottstown Borough Council Meeting  
October 15, 2015**

Meeting was called to order in the Council Room at 7:03 p.m. by Council President April Trivitt.

COUNCIL ROLL CALL: Walter Baker, Mark Heisey, Dale Reichert, April Trivitt, Hugh Wellen  
Also in Attendance: Guy Beneventano, Solicitor; Chad Clabaugh, Engineer;  
Loreen Greer, Secretary/Treasurer; Craig Peterson was absent

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT(S)

An executive session was held at 6:00 p.m. October 15, 2015 to obtain legal advice.

PUBLIC COMMENT – none

NEW OFFICE MUNICIPAL BUILDING

- Report from the Construction Committee – Mark Heisey  
Minutes from the seventh and eighth on-site construction meetings were presented. Chad presented Contract #2 Change Order #1 to change the HVAC vents for an additional \$1538. He noted that C. S. Davidson did not charge the borough for any time spent on this change.

***Motion made by Mark Heisey to approve Contract #2 Change Order #1; 2<sup>nd</sup> by Hugh Wellen; Motion carried, 5 Ayes***

Chad presented Contract #4 Change Order #2 to change the installer of the gas line from Columbia Gas to the borough's contractor for an additional \$1650. He noted that the borough would have paid Columbia Gas the same amount had they done the work.

***Motion made by Mark Heisey to approve Contract #4 Change Order #2; 2<sup>nd</sup> by Hugh Wellen; Motion carried, 5 Ayes***

Discussed how much to take on the first draw on the bond.

***Motion made by Mark Heisey to borrow \$350,000 from the bond on Tuesday October 20, 2015; 2<sup>nd</sup> by Hugh Wellen; Motion carried, 5 Ayes***

APPROVAL OF MINUTES

***Motion made by Dale Reichert to approve minutes of September 17, 2015; 2<sup>nd</sup> by Walter Baker; Motion carried 5 Ayes***

REPORTS

TREASURER'S REPORT

***Motion made by Hugh Wellen to accept the Treasurer's Report; 2<sup>nd</sup> by Dale Reichert; Motion carried, 5 Ayes***

APPROVAL TO PAY BILL(S)

***Motion made by Walter Baker to authorize payment of bills; 2<sup>nd</sup> by Mark Heisey; Motion carried, 5 Ayes***

ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY – April Trivitt

Minutes of the August 25<sup>th</sup> meeting were presented

CODE ENFORCEMENT

- Building Permit Report – August and September 2015 reports were presented

- General Code Enforcement Report – September 2015 report was presented

## COMMITTEES

- Adams County Tax Collection Committee – none
- Advisory - none
- Center Square Maintenance - none
- Construction – see above
- Finance and Budget – Drafts of the proposed 2016 Liquid Fuels Fund and 2016 General Fund budgets were presented for council to review.
- Parks and Recreation – none
- Personnel - none
- Sidewalk & Street Committee – Minutes of the October 8, 2015 meeting were presented. Loreen was instructed to write a letter to Mr. Light regarding his concerns about flooding on his property. Dale will contact Don Myers about patching the area on the first block of North Cheapside Street.

***Motion made by Hugh Wellen to authorize the Borough Engineer to advertise for bids for the work to be done on the Northwest quadrant of the square; 2<sup>nd</sup> by Dale Reichert; Motion carried 5 Ayes***

Loreen was instructed to send a letter to Mr. & Mrs. Galantino regarding the vote taken to advertise for bids.

Dale reported on the meeting that took place in September regarding the Route 194 bridge reconstruction project.

EAST BERLIN AREA COMMUNITY CENTER – none

ENGINEER - none

MAYOR – none

PENNSYLVANIA STATE POLICE – September 2015 report presented

PLANNING COMMISSION – The October 8, 2015 meeting was cancelled due to a lack of business.

SECRETARY – not available

UNITED HOOK AND LADDER COMPANY #33 – September 2105 report presented

## CORRESPONDENCE

09/25/15 Matthew Baker, rep of Land Sharks Youth Baseball requesting waiver of field use fee

09/01/15 ACBA September Newsletter

## OLD BUSINESS

- Capital Projects  
Council discussed some of the project they want to take on including Sutton Road, sidewalks, storm sewers and park stage repair or demolition.

## NEW BUSINESS

- RFP for 2016 Snow Removal

Loreen reached out to companies to submit proposals. Randy Beaver responded with one and one other packet was given to a company. That person has not yet responded. A decision will be tabled until the November 19<sup>th</sup> Council meeting.

- Abbottstown Borough Emergency Management Coordinator  
Laura Carson has resigned from the position of EMC. Council was asked to for recommendations for a replacement.
- 101 Sutton Road – G & S Foods - Land Development Plan  
***Motion made by Hugh Wellen to approve the presented Land Development Plan for 102 Sutton Road contingent on the Borough Solicitor's approval; 2<sup>nd</sup> by Mark Heisey; Motion carried 5 Ayes***

#### COUNCIL COMMENTS

- Council Vice President Mark Heisey - none
- Councilor Walter Baker – Walter asked what progress was made in the return of the Keystone Historical Marker being held by Mr. & Mrs. Shearer. Loreen said the Shearers have not responded to any of her requests that they return the marker to the borough office. Loreen was instructed to contact the State Police to see what assistance they can give.
- Councilor Hugh Wellen – none
- Councilor Dale Reichert - none
- Mayor Craig Peterson – absent
- Secretary Loreen Greer – The Borough's mailing address will change to P O Box 473 Abbottstown PA effective immediately. Loreen attended a presentation by the Vice President of the Keystone Historical Trust recently held at the Guthrie Library. Loreen asked if there should be any changes to the meeting schedule for 2016. No one had any suggestions for changes. Loreen reported that there has been a problem with the recycling being picked up prior to the approved 6:00 a.m. start time. A meeting with Advanced Disposal representatives is scheduled for next Thursday. Loreen asked council to give any comments on the drafts of the proposed budgets to either her or Dale so that they may be considered by the rest of council prior to the November 5<sup>th</sup> Council meeting.
- Council President April Trivitt – April asked Loreen to check on whether Don Myers was paid for any work on the Keystone marker. April asked Council when they thought a ribbon cutting ceremony should take place for the new building. Council decided to have the ceremony on December 17<sup>th</sup> prior to the regularly scheduled Council meeting. She also suggested having a plaque made for the new building.

#### ANNOUNCEMENTS

- Next council meeting is November 5, 2015 at 7:00 p.m.
- Adams County Borough's Association meeting will be held at 7 p.m. on 11/16 at the Pike Restaurant in Gettysburg PA

- United Hook and Ladder Annual Dinner is October 26<sup>th</sup> at 6:30 at the Altland House Restaurant. Dale, April and Loreen will be attending.

***Motion made by Hugh Wellen to adjourn at 7:45 p.m.; 2<sup>nd</sup> by Mark Heisey; Motion carried, 5 Ayes***

Submitted,

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Loreen Greer, Secretary – Treasurer