

**Abbottstown Borough Council Meeting
January 15, 2015 (approved 02/19/15)**

Meeting was called to order in the Council Room at 7:02 p.m. by Council President April Trivitt.

COUNCIL ROLL CALL: Travus Brown, Mark Heisey, Dale Reichert, April Trivitt; Mayor Craig Peterson. Hugh Wellen was absent.

Also in Attendance: Chad Clabaugh, Engineer; Guy Beneventano, Solicitor; Andrew Merkel, Adams County Office of Planning and Development; Loreen Greer, Secretary/Treasurer

VISITOR(S): Faith Peterson, Abbottstown; Laura Carson, Abbottstown; Walter Baker, Abbottstown; Andy Brough, Conewago Construction representing G & S Foods

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT(S): none

PUBLIC COMMENT:

- Walter Baker spoke about the two Planning Commission meetings (Dec & Jan) that were cancelled and replaced with meetings with the Sidewalks and Streets Committee. He is concerned that members of the Planning Commission were not informed about the committee meetings and also about the possible waivers G & S Foods may request.

APPROVAL OF MINUTES:

- ***Motion to approve minutes of December 18, 2014 made by Travus Brown; 2nd by Dale Reichert; Motion carried 4 Ayes.***
- ***Motion to approve minutes of January 6, 2015 made by Dale Reichert; 2nd by Mark Heisey; Motion carried 4 Ayes.***

ORDINANCE 2015-01 ZONING:

The proposed ordinance would send any expansion of non-conforming use through the Special Exception process. Council could make changes to the proposed ordinance that would regulate agricultural building heights. Andrew, as a professional planner, recommends adopting the current Zoning Ordinance as presented and make amendments based on a thorough review.

Motion made by Mark Heisey to adopt Ordinance 2015-01 as presented, 2nd by Dale Reichert; Motion carried 4 Ayes.

APPOINTMENTS TO AUTHORITIES, BOARDS, COMMITTEES AND COMMISSIONS:

- ***Motion made by Travus Brown to appoint Craig Peterson to serve on the Abbottstown-Paradise Joint Sewer Authority, the term ending 12/31/19; 2nd by Mark Heisey; Motion carried 4 Ayes***
- ***Motion made by Travus Brown to appoint Dale Reichert to serve on the Abbottstown Borough Planning Commission, the term ending 12/31/18; 2nd by Mark Heisey; Motion carried 4 Ayes***
- ***Motion made by Dale Reichert to appoint Jerry Lillich to serve on the Abbottstown Borough Zoning Hearing Board, the term ending 12/31/17; 2nd by Travus Brown; Motion carried 4 Ayes***

- **Motion made by Dale Reichert to appoint Commonwealth Code Inspection Services to serve as the Abbottstown Borough Code Enforcement Officer, the term ending 12/31/15; 2nd by Mark Heisey; Motion carried 3 Ayes, 1 Nay A. Trivitt.**
- **Motion made by Mark Heisey to appoint Laura Carson to serve as the Abbottstown Borough Emergency Management Co-ordinator; 2nd by Travus Brown; Motion carried 4 Ayes**

RE-AFFIRM APPOINTMENTS:

Abbottstown-Paradise Joint Sewer Authority
Dennis Posey 12/31/15; April Trivitt 12/31/18; Craig Peterson 12/31/19

Adams County Council of Government
April Trivitt; Craig Peterson (alt)

Adams County Tax Collection Committee
Craig Peterson; April Trivitt (alt)

Assistant Secretary
Hugh Wellen

Auditor
Waggoner, Frutiger & Daub

Advisory Committee
D. Alwine; M. Galantino; R. Haugh; R. Hollabaugh; N. Landis; M. Miller;
S. Myers; E. Patterson; D. Posey; S. Slusser; D. Spahr; D. Wildasin

Building Permit and Inspections
Commonwealth Code Inspection Services

Center Square Decorating Committee
Mike Haugh; Ryan Haugh; Faith Peterson; Scott Wivell

Code Enforcement Officer
Commonwealth Code Inspection Services

Community Yard Sale Committee
T. Brown; L. Carson; B. Fengfish; C. Peterson; F. Peterson; N. Posey;
D. Wisotzkey

East Berlin Area Community Center
Craig Peterson 12/31/16; Samiah Slusser 12/31/16

Emergency Management Co-ordinator
Laura Carson

Engineer
C. S. Davidson Inc

Finance and Budget Committee
Travus Brown; Mark Heisey; Dale Reichert; April Trivitt; Hugh Wellen

Fire Company Liaison
Dale Reichert

Flagmaster
Craig Peterson

Open Records Officer
April Trivitt; Loreen Greer (alt)

Pa One Call Representative
Travus Brown

Parks and Recreation Committee
Travus Brown; Laura Carson; Craig Peterson

Personnel
April Trivitt; Hugh Wellen; Dale Reichert (alt)

Planning Commission

Debbie Shearer 12/31/15; Perry Shearer 12/31/16; Walter Baker 12/31/17;
Angelo Galantino 12/31/17; Dale Reichert 12/31/18

Public information Officer

Hugh Wellen

Purchasing Agent

April Trivitt

Secretary – Treasurer

Loreen Greer

Sewer Enforcement Officer

Ted Brillhart

Sidewalks and Streets Committee

Travus Brown; Craig Peterson; Hugh Wellen

Snow Emergency Co-ordinator

Craig Peterson

Snow Removal

R. L. Beaver Trucking

Vacancy Board

Perry Shearer

York Adams Tax Bureau Representative

Craig Peterson

Zoning Hearing Board

Mary Galantino 12/31/15; Sandy Myers 12/31/16; Jerry Lillich 12/31/17

Zoning Officer

Rob Thaeler, Adams County Office of Planning and Development;

Andrew Merkel, Adams County Office of Planning and Development

- ***Motion made by Mark Heisey to re-affirm the appointments as presented; 2nd by Travus Brown; Motion carried 4 Ayes.***

MILEAGE:

- ***Motion made by Mark Heisey to set the mileage reimbursement for council members and the mayor at \$0.45 per mile; 2nd by Dale Reichert; Motion carried, 4 Ayes.***
- ***Motion made by Mark Heisey to set the mileage reimbursement for the Solicitor at \$0.575 per mile; 2nd by Dale Reichert; Motion carried, 4 Ayes.***

REPORTS:

TREASURER'S REPORT –

- ***Motion to accept the Treasurer's Report made by Mark Heisey; 2nd by Travus Brown; Motion carried, 4 Ayes***

APPROVAL TO PAY BILL(S) –

- ***Motion to authorize payment of bills as presented by Dale Reichert; 2nd by Mark Heisey; Motion carried, 4 Ayes***

ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY REPORT – Sep 2014

The Borough Secretary is waiting for the Adams County GIS Mapping to be updated with the information provided by Rick Hise. The information shows the Abbottstown Borough does not own the property the pump station is located on.

COMMITTEES –

- Advisory – none
- Center Square Maintenance – none
- Finance and Budget – none
- Parks and Recreation – none
- Personnel – none
- Sidewalks & Streets Committee – none

COMMONWEALTH CODE INSPECTION SERVICES –

- Building Permit Report – Dec 2014
 - 2014-AD250C Althoff 12/08/14
- Code Enforcement Report – Dec 2014

EAST BERLIN AREA COMMUNITY CENTER –

Craig Peterson reported that the EBACC hosted a holiday event on a Friday evening and Saturday day that was well attended and received by the community.

ENGINEER –

Chad Clabaugh presented a proposal to provide engineering and architectural services for a new municipal building.

MAYOR – Dec 2014

PENNSYLVANIA STATE POLICE – Dec 2014

PLANNING COMMISSION – none

SECRETARY – Dec 2014

UNITED HOOK AND LADDER COMPANY #33 – Dec 2014

Dale reported that United Hook and Ladder Co #33 will provide ambulance and Advanced Life Support services in conjunction with Gettysburg Hospital along with the ambulance that Hanover Hospital will be keeping at the New Oxford station. This service should be up and running by July 2015.

CORRESPONDENCE:

12/18/14	Advanced Disposal	2015 Performance Bond Continuation Cert
12/24/14	D. Reichert	Donation of Boro Council salary to the Boro
01/05/15	D. Bolton	ACBA Resolution 2014-02 Hemp Industry
01/08/15	Adams Electric Co-op	Invite to 2015 members meeting
01/06/15	P A L G T P	Training flyer
01/06/15	D. Davidson	Thank you note
01/08/15	J. Lillich	Letter of interest for Zoning Hearing Board
01/08/15	A. Galantino	Letter of interest for Code Enforcement Officer
01/08/15	Group Hanover Inc	Request of waivers for G & S Foods plan
01/08/15	Group Hanover Inc	Request for extension for G & S Foods plan
01/09/15	L. Carson	Letter of interest for Emerg. Mgt Co-ordinator
01/09/15	F. Greer	Letter of recommendation for L. Carson
01/12/15	PaDept Cons & Nat'l Res	Notice of grants program

OLD BUSINESS:

- Quotes for Park Painting – Loreen will make sure all companies that responded with quotes are quoting the same job specs and verify that the pricing will be good till spring.

NEW BUSINESS:

- Race Track Rd property – April and Loreen will meet with the auctioneers that responded with quotes to get more information on the auction process. They will report back to council in February.
- G & S Foods 101 Sutton Rd Subdivision and Land Development Plan
Motion made by Travus Brown to grant a time extension for approval of the G & S Foods preliminary land development plan until April 17, 2015; 2nd by Mark Heisey; Motion carried, 4Ayes.
- Brush and Limb Clean Up – Craig will check with Asplundh for updated pricing. Loreen will check with companies who provided quotes for street sweeping last year for updated pricing. This will be presented at the February meeting.
- Ordinance Calculating Tax Collector Pay
Motion made by Dale Reichert to direct the Borough Solicitor to prepare an ordinance regulating how the tax collector's pay is calculated; 2nd by Mark Heisey; Motion carried, 4 Ayes.
- Review of Maintenance Employee
Motion made by Mark Heisey to raise Don Myers' pay rate to \$15.00 per hour effective January 15, 2015; 2nd by Travus Brown; Motion carried, 4 Ayes.
- Ratify Appointment of Deputy Tax Collector
Motion made by Mark Heisey to ratify the appointment of Lori Foltz as Abbottstown Borough Deputy Tax Collector; 2nd by Dale Reichert; Motion carried, 4 Ayes.
- Ratify Agreement for Title Search
Motion made by Dale Reichert to ratify the agreement with Patricia Black Abstracting (Country Club Road bridge title search); 2nd by Travus Brown; Motion carried, 4 Ayes.
- ACBA Resolution 2014-02 in support of Industrial Hemp Cultivation in Pennsylvania – Loreen will invite David Bolton, Adams County Boroughs Association, to the February meeting to present information.
- Resolution 2015-01 Subdivision And Land Development Fees
Motion made by Mark Heisey to approve Resolution 2015-01 SALDO Fees; 2nd by Travus Brown; Motion carried 4 Ayes.
- Resolution 2015-02 Zoning Fees
Motion made by Travus Brown to approve Resolution 2015-02 Zoning Fees; 2nd by Mark Heisey; Motion carried 4 Ayes.
- Resolution 2015-03 Administrative Fees
Motion made by Mark Heisey to approve Resolution 2015-03 General Administration Fees; 2nd by Travus Brown; Motion carried 4 Ayes.

COUNCIL COMMENTS:

- Council Vice President Mark Heisey – none
- Councilor Travus Brown – none
- Councilor Hugh Wellen – none
- Councilor Dale Reichert – none
- Mayor Craig Peterson – none
- Secretary Loreen Greer – none
- Council President April Trivitt reported on the public information meeting scheduled for January 24th at 7pm. This meeting is to give information regarding moving the borough

offices to either a new building or a renovated building; owned by the borough or rented by the borough.

PUBLIC COMMENTS:

- Faith Peterson requested all available and relevant information about renting from the Fire Company and new construction costs be presented at the public meeting.

ANNOUNCEMENTS:

- Next council meeting is February 19, 2015 at 7:00 p.m.
- ACBA Dinner meeting is 6:00 pm January 19th at the Pike Rest. in Gettysburg

Motion made by Mark Heisey to adjourn at 9:28 p.m.; 2nd by Dale Reichert; Motion carried, 4 Ayes.

Submitted,

Loreen Greer, Secretary – Treasurer