

**Abbottstown Borough Council Meeting
December 17, 2015**

Meeting was called to order in the Council Room at 7:02 p.m. by Council President April Trivitt.

COUNCIL ROLL CALL: Mark Heisey, Dale Reichert, April Trivitt. Walter Baker and Hugh Wellen were absent

Also in Attendance: Mayor Craig Peterson; Loreen Greer, Secretary/Treasurer;

VISITORS: Dennis Posey, Abbottstown; Daniel Watkins, Abbottstown

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT(S)

An executive session was held at 8:10 p.m. November 19, 2015 to obtain legal advice. Mayor Peterson suggested including more information in the description of the Executive Session.

PUBLIC COMMENT - none

NEW OFFICE MUNICIPAL BUILDING:

Motion made by Dale Reichert to accept Change order #1 Contract #1 Grass Seed Maintenance; 2nd by Mark Heisey; Motion carried, 3 Ayes

The change order allows the borough to close out Contract #1 without the grass being established. The care and maintenance of the grass seed will become the responsibility of the borough.

APPROVAL OF MINUTES

Mayor Peterson would like to more information included in the minutes from November 19th on the reason for the Executive Session.

Motion made by Mark Heisey to approve minutes of November 19, 2015; 2nd by Dale Reichert; Motion carried 3 Ayes

REPORTS

TREASURER'S REPORT

Motion made by Mark Heisey to accept the Treasurer's Report; 2nd by Dale Reichert; Motion carried, 3 Ayes

APPROVAL TO PAY BILL(S)

Motion made by Mark Heisey to authorize payment of bills to include AFP #5 Contract #1, AFP #3 Contract #2, AFP #3 Contract #4; 2nd by Dale Reichert; Motion carried, 3 Ayes

ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY – April Trivitt

CODE ENFORCEMENT

- Building Permit Report – November 2015 reports were presented
- General Code Enforcement Report – November 2015 report was presented

COMMITTEES

- Adams County Tax Collection Committee – Mayor Peterson is on the Appeals Committee for ACTCC.
- Advisory - none
- Center Square Maintenance – Ryan Haugh put up decorations on the circle.
- Construction – see above
- Finance and Budget – none
- Parks and Recreation – none
- Personnel - none
- Sidewalk & Street Committee – minutes from the December 10th meeting were presented.

EAST BERLIN AREA COMMUNITY CENTER – The Christmas bizarre was held last weekend. An EBACC newsletter was recently mailed out.

ENGINEER – presented

MAYOR – none

PENNSYLVANIA STATE POLICE – November 2015 report presented

PLANNING COMMISSION – The December 8, 2015 meeting was cancelled due to a lack of business.

SECRETARY – none

UNITED HOOK AND LADDER COMPANY #33 – November 2105 report presented

CORRESPONDENCE

OLD BUSINESS:

- NW Quad of Square Repairs
Motion made by Mark Heisey to accept the bid from Doug Lamb Construction Inc for the Northwest Quadrant Project; 2nd by Dale Reichert; Motion carried, 3 Ayes.
The expected start date for the project is late April or early May 2016.

NEW BUSINESS:

- Ordinance 2015-04 Bond Adjustment to allow for costs of major road projects
Motion made by Dale Reichert to approve Ordinance 2015-04; 2nd by Mark Heisey; Motion carried, 3 Ayes.
- Bond – 2nd draw on bond
Motion made by Dale Reichert to authorize the Borough Secretary to apply for a second draw on the bond; 2nd by Mark Heisey; Motion carried, 3 Ayes.
- Ordinance 2015-05 Fire Tax
Motion made by Mark Heisey to approve Ordinance 2015-05; 2nd by Dale Reichert; Motion carried, 3 Ayes.
- 2016 General Fund Budget
Motion made by Mark Heisey to approve the 2016 General Fund Budget; 2nd by Dale Reichert; Motion carried, 3 Ayes.
- 2016 Liquid Fuels Fund Budget
Motion made by Dale Reichert to approve the 2016 Liquid Fuels Fund Budget; 2nd by Mark Heisey; Motion carried, 3 Ayes.

- 2016 Meeting Schedule
Motion made by Dale Reichert to accept the 2016 Meeting Schedule for Borough Council, Planning Commission and Zoning Hearing Board; 2nd by Mark Heisey; Motion carried, 3 Ayes.
- Resolution 2015-14 Disposal of Documents
Motion made by Dale Reichert to approve Resolution 2015-14; 2nd by April Trivitt; Motion carried, 3 Ayes.
- Country Club Road Storm Water Management Project
Motion made by Mark Heisey to authorize the Borough Engineer to prepare bidding documents for the Country Club Road Storm Water Management Project; 2nd by Dale Reichert; Motion carried, 3 Ayes.
- Sutton Road Reclamation Project
Motion made by Mark Heisey to authorize the Borough Engineer to prepare bidding documents for the Sutton Road Reclamation Project; 2nd by Dale Reichert; Motion carried, 3 Ayes.
- Special Council Meeting – 12/30/15 6:00 pm
Motion made by Mark Heisey to approve a special Council meeting on December 30, 2015 at 6:00 p.m.; 2nd by Dale Reichert; Motion carried, 3 Ayes.

COUNCIL COMMENTS

- Council Vice President Mark Heisey – Thanked the other members of Council for working together to complete the new Borough Office building and the many other projects during the last two years.
- Councilor Walter Baker – absent
- Councilor Hugh Wellen – absent
- Councilor Dale Reichert – Echoed what Mark Heisey said.
- Mayor Craig Peterson – none
- Secretary Loreen Greer – none
- Council President April Trivitt – Echoed what Mark Heisey said.

ANNOUNCEMENTS

- Next council meeting is December 30, 2015 at 6:00 p.m.
- Anyone interested in the Newly Elected Municipal Officials Boot Camp January 29 & 30 in Gettysburg should let the Borough Secretary know as soon as possible. April, Dennis and Dan will be attending.

Motion made by Mark Heisey to adjourn at 7:48 p.m.; 2nd by Dale Reichert; Motion carried, 3 Ayes

Submitted,

Loreen Greer, Secretary – Treasurer