

# Abbottstown Borough Council Meeting

## July 18, 2019 7PM

**CALL TO ORDER:** 7:08 p.m.

**PLEDGE OF ALLEGIANCE:** Led by President Dennis Posey

**ROLL CALL:** Laura Baker, Dale Reichert, April O'Brien, Dennis Posey, Daniel Watkins.  
Also in attendance: Administrator/Secretary/Treasurer, David Bolton, MBA, CBO; Solicitor, Tim Shultis. Engineer, Chad Clabaugh. Absent: Mayor Duane Watson

**ANNOUNCEMENTS:** **Executive session was held at 6:30 to discuss personnel matters and to consult with the Solicitor on legal matters.**

**GUESTS:** Jim Hale, Gettysburg Times; Tonya Funt, Abbottstown Mart; Harris family, 135. S. Queen Street; Adams Test, 404 W. King; Marilyn Wallace, 308 W. King Street; Steve Brown, 337 W. King; Susanne Littlestar, 39 Town Circle; Galantino family, 3 W. King; John Laughman, New Oxford.

**NEW BUSINESS:** Dennis Posey proposes tabling the Sidewalk Ordinance until more research can be done. Citizen committee will be formed to work on project without borough intervention to lessen costs. Grants will be explored after citizen committee can provide information needed.

***Motion made by Daniel Watkins to suspend enforcement of Ordinance 1979-01; 2<sup>nd</sup> by Laura Baker; Motion carried, 5 Ayes.***

David Bolton to get a quote for grading on the west side of Borough building to place millings as soon as possible.

**PUBLIC COMMENT:** Kimberly Harris asked about a past income study done by the Borough for sidewalk grants. Mr. Bolton explained the income per household thresholds used by grantees. Abbottstown is well above the limit.

Issues were raised about potentially dangerous conditions in front of the Hofbraus House. Mr. Bolton will investigate with Mr. Graham.

**APPROVAL OF MINUTES:** ***Motion made by Dale Reichert to accept the minutes of June 20; 2<sup>nd</sup> by Daniel Watkins; Motion carried, 5 Ayes.***

## **REPORTS:**

**TREASURER:** Council reviewed the financial documents and prepared bills; Mr. Bolton answered questions concerning specifics. A bank audit was also presented, which was thoroughly reviewed by Ms. O'Brien.

***Motion made by April O'Brien to accept the Treasurer's Report through June 30, 2019; 2<sup>nd</sup> by Dale Reichert; Motion carried, 5 Ayes.***

***Motion made by Dan Watkins to approve paying the bills as presented; 2<sup>nd</sup> by Dale Reichert; Motion carried, 5 Ayes.***

***Motion made by April O'Brien to approve Administrative Adjustments to 2019 Budget; 2<sup>nd</sup> by Dan Watkins; Motion carried, 5 Ayes.***

**ADMINISTRATOR** – David W. Bolton, MBA, CBO, updated Council on the following:

- ⇒ Working with County Treasurer Chrissy Redding to see if Abbottstown will qualify for Pillow Tax funding for Police Department. Cost analysis to follow.
- ⇒ 2019 Q2 municipal taxes filed and paid by July 30<sup>th</sup> deadline.
- ⇒ Community Media thanks Council for being a Top Donor in Adams County. Our support has helped convince other municipalities to contribute. Ray appreciates us.
- ⇒ Municipal Audit was accepted by Governor's Center for LGS. Waiting on Fire Relief funds to be released; will pass-through to UH&L immediately after receipt.
- ⇒ Worker's Compensation renewal with H.A Thomson completed with Pres. Posey.
- ⇒ PIRMA (PA Intergov't Risk Mgmt Assoc.) 2018 Annual Report available for review.
- ⇒ PSP: 31 incidences in June. Will be reviewing activity levels for Mayor Watson.
- ⇒ Adams County Hazard Mitigation Planning Committee: 44-page report. Next meeting scheduled for July 26<sup>th</sup> at 2pm.
- ⇒ Per Council, solicited 5 phone quotes for light repair in Center Square. Lowest quote from Francis Klunk in McSherrystown (1,132.75). Pres Posey approved. Light was ordered and work to be completed upon receipt (old lights no longer available).
- ⇒ Working with Salzmann Hughes on Comcast Franchise Agreement (in binder).
- ⇒ Working with East Berlin Borough to gauge Appropriations for single-officer PD.
- ⇒ Met with Ed Norcross (Rt 194 overlay supervisor). Discussed areas for vehicle staging. Offered millings from project (50 truckloads approx.) to be used for future projects. Need Council approval for "Authorization to Enter" and "Reclaimed Asphalt Pavement Transfer" Agreements. Need to know where to put the millings until used.

***Motion made by April O'Brien to authorize Pres. Posey to sign agreements as presented; 2<sup>nd</sup> by Dale Reichert; Motion Carried, 5 Ayes.***

- ⇒ Chris Moore: Payment in full on judgment received. \$24,095 in 2019 budget from restitutions/judgments (part of Moore paid last year). Suggested uses of funds:

- \$15K reserved line item for Park/Grants matching funds (rollover next year if not used).
- \$5K line item for Police equipment/uniforms prior to 2020 start.
- \$4K for solar-powered warning signs for Center Square (safety).

As these funds were non-budgeted receipts, Council can approve to appropriate.

***Motion made by Daniel Watkins to appropriate unbudgeted receipts as presented; 2<sup>nd</sup> by April O'Brien; Motion Carried, 5 Ayes***

- ⇒ Bi-weekly articles for Gettysburg Times “Neighborhoods” section; recent submission.
- ⇒ Performance status of intern Christian Harris; comments by intern. Mr. Harris spoke about the various functions he has performed/learned and appreciates the opportunity.

**SOLICITOR** – Tim Shultis

- Updates on the Moore Case: Sheriff sale is canceled due to payment in full of judgement.
- Residence at the Bridges: May 8<sup>th</sup>: final approval w/conditions for the Berwick bond. Bond will need to be amended to include Abbottstown and will then need to be approved by both municipalities.

***Motion to approve signing of agreement once Berwick approves made by April O'Brien; 2<sup>nd</sup> by Daniel Watkins; Motion Carried, 5 Ayes.***

Tim will call to sign after Berwick approves. Chad, \$1.4 million bond to ensure completion, reductions will have approval for street excavation permit.

**ENGINEER** – Chad Clabaugh

- Residence at the Bridges Updates: Question of whether PMCA or CSD will do inspections or Township engineer and Chad to review? Council directs that Chad will review but not do own inspections/samples. Developer will pay fees for CSD associated with project. Dan suggests just one report, Chad will handle borough interests and review reports to sign off. Corrugated pipe may need to be extended across Kinneman; Chad will update. Quality issues, potentially change to plastic pipe. Light at Lobel/Sutton and Kinneman desired by municipality. Chad has completed the requested video of Kinneman Rd “before construction” condition. NW Corner, part of HOA.
- 2019 Pavement Preservation Project Update: Base repairs on Fleet Street are subpar, payment will be held off; within \$2k. Contract #2 starts next week. Cleaning weeds, crack sealing, signs are up to prepare. Double chip and fog, three passes. Next Thurs/Friday cars will need to be off the street. Jim Graham will need to knock on doors to move cars, cannot tow or use police powers, no liability insurance.

**CODE ENFORCEMENT** – James Graham -- Reports on Code activity in binder.  
-- Letter to Council about Sidewalk Ordinance.

**COMMITTEES and ORGANIZATIONS:**

**Abbottstown-Paradise Joint Sewer Authority** – April O'Brien: Reports in Binder

**Adams County Boroughs Association** – April O'Brien

**Adams County Council of Governments** – David W. Bolton

**Adams County Tax Collections Committee** – Craig Peterson: Reports in Binder

**Parks and Recreation** – Laura Baker: -- FB page is now up. Meeting with Attorney on August 1<sup>st</sup> to sign papers. Laura will trim bushes outside of the Market on the square. Daniel Watkins brought up the idea of a GoFundMe for the park. Laura proclaimed playground equipment is illegal and will need to be replaced, David Bolton will look into cost of replacing the swings that are broken.

**Pennsylvania State Association of Boroughs** – April O'Brien:

**Personnel Committee** – Dennis Posey/Dale Reichert:

**Sidewalks & Streets Committee** – Dale Reichert: Laura informed council of clogged storm drains on Rt. 30, Chad informed that PennDot owns the grate itself but if the problem is below the surface the borough can rectify it.

**York Adams Tax Bureau** – Craig Peterson: **Reports in binder.**

**CORRESPONDENCE** – Several in Binder, to include:

**CODE ENFORCEMENT/ZONING OFFICER:**

- Building Permit/Inspection Report – June 2019 report
- Codes Enforcement Report – June 2019 report
- Enforcement Strategy/Discussions included in Binder/Mayor emailed.

**PENNSYLVANIA STATE POLICE:**

- June 2019 report

**UNITED HOOK AND LADDER COMPANY #33:**

- June 2019 report

**ADAMS REGIONAL EMS:**

- June 2019 report

**OLD BUSINESS:** Consideration of adoption of Ordinance 2019-02, designating a Fire and EMS coverage for the Borough of Abbottstown, duly advertised in the Gettysburg Times on June 25<sup>th</sup>, on website. and at office.

***Motion made by Laura Baker to adopt Ordinance 2019-02; 2<sup>nd</sup> by Daniel Watkins; Motion carried, 5 Ayes.***

Consideration of Ordinance 2019-03, defining Nuisances and penalties within the Borough of Abbottstown, duly advertised in the Gettysburg Times on June 25<sup>th</sup>, on website, and at the office.

***Motion made by Laura Baker to adopt Ordinance 2019-03; 2<sup>nd</sup> by April O'Neil; Motion carried, 5 Ayes.***

**PUBLIC COMMENT** – Tonya Funt, market manager, dislikes sharp bushes out front of store, would rather have mulch and flowers. Laura claims it stops skateboarders, Tonya disagrees. Dennis believes that the issue will be solved if the bushes are trimmed. Angelo Galantino claims that top pear trees are overgrown and need to be taken out; project for Laura.

**FOR THE GOOD OF THE ORDER:**

- Councilor Laura Baker – Would like snow stakes for hydrants, will take count. Hydrants are maintained by YW Co., repaint & put borough name on it? Laura raised concerns about outside trash companies in the borough.
- Councilor April O'Brien – Nothing further.
- Councilor Daniel Watkins – Fleet St. no parking sign is damaged. Cheapside needs a speed limit sign. Sign by borough building needs to be moved.
- Administrator David Bolton – Nothing further..
- Mayor Duane Watson – Nothing further.
- Council Vice President Dale Reichert – Nothing further.
- Council President Dennis Posey – Thank you to our community for your input

**ANNOUNCEMENTS** – Next Council meeting is August 15<sup>th</sup>, 2019 at 7 pm.

***Motion made by Dan Watkins to adjourn at 8:37 pm; 2<sup>nd</sup> by Dale Reichert; Motion carried, 5 Ayes.***