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10/1/2020

## **2021 Proposed Budget Executive Summary**

Proposed Budget calls for a .0665 mill **reduction** in Real Estate Tax

	2019	2020	2021
Budgeted Revenues	309,806	334,941	345,485
Actual Revenues	374,957*	300,601	
Projected Revenues		345,394	
Budgeted Expenses	307,909	327,315	330,660
Actual Expenses	271,741	209,968	
Projected Expenses		291,527	

\*2019: \$25k in restitutions included

**2021 Proposed Budget: \$14,825 budgeted operating surplus (\$7,626 in 2020)**

**Proposed Budget adding only \$3,345 to total budgeted expenses to gain:**

Codification Project completion @ \$5K

Additional \$4K in payments towards bond

Total of \$9K for 2<sup>nd</sup> officer and payroll/insurance expenses →

+10 hours per week; total coverage to 30 hours per week (1,560 total hours)

### **‘Capital’ Projects for 2021**

Finish Kinneman Rd cross-lateral storm sewer project: \$11K

Berwick/Abbottstown joint paving on Kinneman to Rt 30: \$60K

North and South German St (pending grant): \$60K

Sidewalk on Kinneman Rd: \$10K

### **Liquid Fuels – 2021**

Estimated Value of \$103,841 (no pending projects)

**2021 Abbottstown Borough 'Capital' Projects Budget and Reserves**

INCOME		
399.999 Expenditure from Current Bank Funds (Capital Reserves) 2020	230,829	Carry-over funds from previous budget (\$79,540 2020 GF)
Carry over surplus funds from 2020 General Fund	<u>53,867</u>	
TOTAL INCOME FOR 2020 CAPITAL BUDGET	284,696	

EXPENSE		
439.000 Public Works: Kinneman Road repave to Rt 30	60,000	Partial costs with Berwick to finish Kinneman Rd.
439.000 Public Works: Remainder of Kinn. Rd Stormwater	11,000	\$18K initial cost estimate minus \$7K paid to date
439.000 Public Works: North and South German Street	60,000	Dependent on Multimodal Grant - Golanoski & Bolton
439.000 Public Works: Sidewalk on Berwick side of Kinneman	<u>10,000</u>	Kinneman Road sidewalk (with Berwick/GG&H)
TOTAL EXPENSES FOR 2020 CAPITAL BUDGET	141,000	

399.999 Expenditure from Current Bank Funds (Capital Reserves) 2021 143,696 Amount to 2022 Capital Budget (not incl. 2021 GF surplus)

as of 10/1/2020 dwb



**2020 ACTUAL**

INCOME		
399.999 Expenditure from Current Bank Funds (Capital Reserves) 2019	<u>\$291,885</u>	Carry-over funds from previous budget
TOTAL INCOME FOR 2020 CAPITAL BUDGET	\$291,885	

EXPENSE		
439.000 Public Works: Resurfacing Streets and Roads	48,445	Overlay Project completion (Double Chip and Fog)
Police Car purchase from Gettysburg Borough	4,000	
Car Badging and Computer	1,611	
439.000 Public Works: Stormsewer laterals on Kinneman	<u>7,000</u>	Kinneman Road (with Berwick/GG&H)
TOTAL EXPENSES FOR 2020 CAPITAL BUDGET	61,056	

399.999 Expenditure from Current Bank Funds (Capital Reserves) 2020 230,829 Amount carried over to 2021 Capital Budget

as of 10/1/2020 dwb

**Income**

**332.000 · RESTITUTIONS & SETTLEMENTS** 0.00

**301.000 · REAL PROPERTY TAXES**

<b>301.100 · RE TAXES - CURRENT YEAR'S LEVY</b>	145,000.00
<b>301.110 · FIRE TAX - CURRENT YEAR'S LEVY</b>	14,500.00
<b>301.200 · RE TAXES - PRIOR YEAR'S LEVY</b>	750.00
<b>301.210 · FIRE TAX - PRIOR YEAR'S LEVY</b>	75.00
<b>301.400 · RE TAXES-DELINQUENT FROM TAX CL</b>	1,200.00
<b>301.410 · FIRE- DELINQUENT FROM TAX CLAIM</b>	120.00
<b>301.600 · RE TAXES - INTERIM</b>	0.00
<b>301.610 · FIRE - INTERIM</b>	<u>0.00</u>

**Total 301.000 · REAL PROPERTY TAXES** 161,645.00

**310.000 · LOCAL ENABLING (ACT 511) TAXES**

<b>310.010 · PER CAP TAX-CURRENT</b>	2,500.00
<b>310.020 · PER CAP TAX-PRIOR</b>	100.00
<b>310.030 · PER CAPITA TAXES - DELINQUENT</b>	50.00
<b>310.100 · REAL ESTATE TRANSFER TAX</b>	10,000.00
<b>310.200 · EARNED INCOME TAX</b>	130,000.00

**Budget**

	310.500 · LOCAL SERVICE TAX	18,000.00
<b>Total 310.000 · LOCAL ENABLING (ACT 511) TAXES</b>		<u>160,650.00</u>
<b>321.000 · BUSINESS LICENSES &amp; PERMITS</b>		
	321.610 · TRANSIENT PERMITS	0.00
	321.800 · CABLE TELEVISION FRANCHISE	11,500.00
	321.900 · YARD SALE PERMIT FEES	120.00
<b>Total 321.000 · BUSINESS LICENSES &amp; PERMITS</b>		<u>11,620.00</u>
<b>322.000 · NON-BUSINESS LICENSES/PERMITS</b>		
	322.500 · STREET OPENING PERMITS	500.00
	322.000 · NON-BUSINESS LICENSES/PERMITS - Other	0.00
<b>Total 322.000 · NON-BUSINESS LICENSES/PERMITS</b>		<u>500.00</u>
<b>331.000 · FINES</b>		
	331.140 · ABPD - PARKING TICKET FINES	300.00
	331.100 · COURT - DISTRICT MAGISTRATE	1,200.00
	331.130 · STATE POLICE FINES	500.00
<b>Total 331.000 · FINES</b>		<u>2,000.00</u>
<b>340.000 · INTEREST, RENTS &amp; ROYALTIES</b>		
	341.000 · INTEREST EARNINGS	750.00
<b>Total 340.000 · INTEREST, RENTS &amp; ROYALTIES</b>		<u>750.00</u>
<b>350.000 · INTERGOVERNMENTAL REVENUES</b>		
	354.000 · STATE CAPITAL & OPERATING GRANT	0.00
	354.150 · RECYCLING/ACT 101	150.00
	354.000 · STATE CAPITAL & OPERATING GRANT - Other	0.00
	<b>Total 354.000 · STATE CAPITAL &amp; OPERATING GRANT</b>	<u>150.00</u>
	357.000 · LOCAL GOVERNMENT GRANTS	0.00
	358.110 · FIRE SERVICES CONTRIBUTION	0.00
	350.000 · INTERGOVERNMENTAL REVENUES - Other	0.00
<b>Total 350.000 · INTERGOVERNMENTAL REVENUES</b>		<u>0.00</u>
<b>351.030 · FEMA GRANT</b>		0.00
	355.010 · PUBLIC UTILITY REALTY TAX (PURT)	200.00
	355.040 · ALCOHOLIC BEVERAGE LICENSES	450.00
	355.070 · FOREIGN FIRE INS PREMIUM TAX	4,750.00
	355.000 · STATE SHARED REVENUE & ENTITLEM - Other	0.00
<b>Total 355.000 · STATE SHARED REVENUE &amp; ENTITLEM</b>		<u>5,400.00</u>
<b>361.000 · CHARGES FOR SERVICES - GEN GOVT</b>		
	361.410 · JUDGEMENTS & DAMAGES	0.00
	361.300 · ZONING & SALD FEES	0.00
	361.310 · PRELIM/FINAL PLAN FEES	0.00

	361.300 · ZONING & SALD FEES - Other	0.00
	<b>Total 361.300 · ZONING &amp; SALD FEES</b>	<b>0.00</b>
	361.330 · ZONING/SALD PERMITS	1,000.00
	361.340 · ZONING HEARING BOARD FEES	0.00
	361.400 · PLAN REVIEW FEES	0.00
	361.500 · SALE OF PUBLICATIONS	0.00
	361.900 · DOCUMENT REPRODUCTION FEES	0.00
	361.000 · CHARGES FOR SERVICES - GEN GOVT - Other	0.00
	<b>Total 361.000 · CHARGES FOR SERVICES - GEN GOVT</b>	<b>1,000.00</b>
362.000 · PUBLIC SAFETY	362.730 · SALE-COPIES OF ACCIDENT REPORTS	0.00
	362.100 · POLICE SERVICES	0.00
	362.400 · PROTECTIVE INSPECT. & UCC FEES	0.00
	362.410 · BUILDING PERMITS	0.00
	362.411 · BUILDING PERMITS / UCC FEES	0.00
	362.440 · SEWAGE PERMITS	0.00
	362.450 · ROAD OCCUPANCY PERMIT	320.00
	362.000 · PUBLIC SAFETY - Other	0.00
	<b>Total 362.000 · PUBLIC SAFETY</b>	<b>320.00</b>
364.000 · SANITATION	364.500 · SALE OF RECYCLABLE MATERIALS	0.00
	<b>Total 364.000 · SANITATION</b>	<b>0.00</b>
367.000 · CULTURE - RECREATION	367.145 · PAVILLION RENTAL DEPOSIT PAID	150.00
	367.140 · PAVILION RENTAL FEES	300.00
	367.000 · CULTURE - RECREATION - Other	0.00
	<b>Total 367.000 · CULTURE - RECREATION</b>	<b>450.00</b>
380.000 · MISCELLANEOUS		
387.000 · CONTRIBUT AND DONAT - PRIVATE	387.100 · CONTRIBUTIONS AND DONATIONS	0.00
	387.000 · CONTRIBUT AND DONAT - PRIVATE - Other	0.00
	<b>Total 387.000 · CONTRIBUT AND DONAT - PRIVATE</b>	<b>0.00</b>
395.000 · REFUND PRIOR YEARS EXPENDITURES	395.100 · REFUND PRIOR YEARS EXPENDITURES	1,000.00
	395.000 · REFUND PRIOR YEARS EXPENDITURES - Other	0.00
	<b>Total 395.000 · REFUND PRIOR YEARS EXPENDITURES</b>	<b>1,000.00</b>
<b>Total Income</b>		<b>345,485.00</b>

Expense

458.000 · Senior Citizens Center		
	458.540 · ACOFA Donation	<u>2,000.00</u>
Total 458.000 · Senior Citizens Center		2,000.00
422.000 · Vector (Animal) Control	422.540 · AC SPCA Donation	<u>1,000.00</u>
		1,000.00
453.000 · SPECTATOR RECREATION	453.540 · COMMUNITY MEDIA FF DONATIONS	<u>5,000.00</u>
Total 453.000 · SPECTATOR RECREATION		5,000.00
400.000 · LEGISLATIVE (GOVERNING) BODY	400.050 · SALARIES & WAGES COUNCILORS	2,700.00
	400.330 · TRANSPORT - FUEL, MILEAGE REIMB	0.00
	400.420 · DUES, SUBSCRIPTIONS & MEMBERSHI	800.00
	400.000 · LEGISLATIVE (GOVERNING) BODY - Other	<u>400.00</u>
Total 400.000 · LEGISLATIVE (GOVERNING) BODY		3,900.00
401.000 · EXECUTIVE	401.100 · SALARIES & WAGES BORO MANAGER	27,000.00
	401.050 · SALARIES & WAGES MAYOR	540.00
	401.330 · TRANSPORT - FUEL, MILEAGE REIMB	0.00
	401.420 · DUES, SUBSCRIPTIONS & MEMBERSHI	500.00
	401.460 · MTG, CONFERENCES, CONTINUE EDUC	500.00
	401.000 · EXECUTIVE - Other	<u>0.00</u>
Total 401.000 · EXECUTIVE		28,540.00
	402.360 AUDIT PROFESSIONAL SERVICES	<u>7,000.00</u>
Total 402.000 · AUDITING SERVICES / FINANCE ADM		7,000.00
403.000 · TAX COLLECTION	403.050 · SALARIES & WAGES TAX COLLECTOR	3,500.00
	403.200 · SUPPLIES	<u>100.00</u>
Total 403.000 · TAX COLLECTION		3,600.00
404.000 · SOLICITOR / LEGAL SERVICES	404.310 · PROFESSIONAL SERVICES	<u>18,000.00</u>
Total 404.000 · SOLICITOR / LEGAL SERVICES		18,000.00
405.000 · SECRETARY / CLERK / TREASURER	405.100 · SALARIES & WAGES SEC/TREAS	27,000.00
	405.210 · OFFICE SUPPLIES	500.00
	405.230 · POSTAGE	300.00
	405.260 · SMALL TOOLS & EQUIPMENT	0.00
	405.300 · OTHER SERV. & CHARGES	100.00

405.310 · PROFESSIONAL SERVICES	100.00
405.320 · COMMUNICATION EXPENSE	0.00
405.330 · TRANSPORT - FUEL, MILEAGE REIMB	100.00
405.340 · ADVERTISING, PRINTING & BINDING	1,500.00
405.350 · INSURANCE AND BONDING	600.00
405.370 · REPAIR & MAINTENANCE SERVICES	100.00
405.380 · RENTALS	0.00
405.390 · BANK SERVICE CHARGES / FEES	0.00
405.420 · DUES, SUBSCRIPTIONS & MEMBERSHI	300.00
405.450 · CONTRACTED SERVICES	2,500.00
405.460 · MTG, CONFERENCES, CONTINUE EDUC	500.00
405.490 · NEWSLETTER	0.00
405.740 · EQUIPMENT PURCHASES	0.00
405.000 · SECRETARY / CLERK / TREASURER - Other	<u>0.00</u>
<b>Total 405.000 · SECRETARY / CLERK / TREASURER</b>	<b>33,600.00</b>
<b>407.000 · IT - NETWORK SERV - DATA PROCES</b>	
407.200 · SUPPLIES	500.00
407.310 · PROFESSIONAL SERVICES	300.00
407.370 · MAINTENANCE & REPAIRS	0.00
407.450 · CONTRACTED SERVICES	1,200.00
407.750 · DATA PROCESSING REP/PUR-Other	0.00
407.000 · IT - NETWORK SERV - DATA PROCES - Other	<u>0.00</u>
<b>Total 407.000 · IT - NETWORK SERV - DATA PROCES</b>	<b>2,000.00</b>
<b>408.000 · ENGINEERING SERVICES</b>	
408.310 · PROFESSIONAL SERVICES	<u>25,000.00</u>
<b>Total 408.000 · ENGINEERING SERVICES</b>	<b>25,000.00</b>
<b>409.000 · GEN GOV'T BLDGS &amp; PLANTS</b>	
409.200 · SUPPLIES	600.00
409.240 · GENERAL OPERATING SUPPLIES	0.00
409.250 · REPAIRS & MAINTENANCE SUPPLIES	0.00
409.260 · SMALL TOOLS & MINOR EQUIPMENT	250.00
409.320 · COMMUNICATION - TELE & WIRELESS	1,700.00
409.360 · PUBLIC UTILITY SERVICES	2,400.00
409.370 · REPAIRS & MAINTENANCE SERVICES	2,500.00
409.380 · RENTALS	0.00
409.450 · CONTRACTED SERVICES	1,500.00
409.610 · GENERAL CONSTRUCTION CONTRACTS	0.00
409.730 · CAPITAL PURCHASES - BUILDING	0.00
409.740 · EQUIPMENT PURCHASES	0.00

	409.000 · GEN GOV'T BLDGS & PLANTS - Other	0.00
Total 409.000 · GEN GOV'T BLDGS & PLANTS		8,950.00
410.000 · POLICE		
	410.740 · CAPITAL PURCHASE - VEHICLE/MACH	0.00
	410.420 · DUES, SUBSCRIPTIONS, MEMBERSHIP	150.00
	410.354 · INSURANCE - POLICE WORKERS COMP	1,600.00
	410.350 · INSURANCE - POLICE VEHICLE	1,200.00
	410.340 · ADVERTISING & PRINTING	300.00
	410.330 · GASOLINE - POLICE VEHICLE	850.00
	410.320 · COMMUNICATIONS - PHONE BILL	1,200.00
	410.100 · SALARIES AND WAGES - CHIEF	30,000.00
	410.374 · VEHICLE AND RADIOS	800.00
	410.370 · MAINTENANCE, REPAIRS & EQUIPT	4,000.00
	410.238 · UNIFORMS	750.00
	410.200 · OFFICE SUPPLIES	75.00
	410.450 · CONTRACTED SERVICES	0.00
	410.000 · POLICE - Other	500.00
Total 410.000 · POLICE		41,425.00
411.000 · FIRE		
	411.360 · PUBLIC UTILITY SERVICES	10,250.00
	411.490 · FOREIGN FIRE INS. TAX	4,750.00
	411.999 · FIRE TAX	14,695.00
Total 411.000 · FIRE		29,695.00
413.000 · UCC & CODE ENFORCEMENT		
	413.145 · Zoning Permit App Fee Refunds	0.00
	413.310 · PROFESSIONAL FEES	3,000.00
Total 413.000 · UCC & CODE ENFORCEMENT		3,000.00
414.000 · PLANNING AND ZONING		
	414.310 · PROFESSIONAL FEES	300.00
	414.350 · CODIFICATION	5,000.00
Total 414.000 · PLANNING AND ZONING		5,300.00
415.000 · EMERGENCY MANAGMENT & COMMUNICA		
	415.200 · SUPPLIES	150.00
Total 415.000 · EMERGENCY MANAGMENT & COMMUNICA		150.00
419.000 · OTHER PUBLIC SAFETY		
	419.200 · SUPPLIES	0.00

	419.240 · PUBLIC SAFETY - GEN. SUPPLIES	0.00
	419.740 · MACHINERY & EQUIPMENT	0.00
	419.000 · OTHER PUBLIC SAFETY - Other	<u>0.00</u>
<b>Total 419.000 · OTHER PUBLIC SAFETY</b>		0.00
<b>430.000 · PUBLIC WORKS</b>		
	430.150 · SALARIES & WAGES - P.T. STAFF	2,000.00
	430.200 · SUPPLIES	1,500.00
	430.360 · PUBLIC UTILITY SERVICES	7,200.00
	430.370 · REPAIRS & MAINTENANCE SERVICES	1,000.00
	430.450 · CONTRACTED SERVICES	3,000.00
	432.000 · WINTER MAINTENANCE - SNOW REMOV	12,000.00
	436.000 · STORM SEWERS & DRAINS	0.00
	438.000 · MAINTENANCE & REPAIRS	0.00
	439.000 · RESURFACING STREETS & ROADS	<u>0.00</u>
<b>Total 430.000 · PUBLIC WORKS</b>		26,700.00
<b>452.000 · PARTICIPATION RECREATION</b>		
	452.540 · EBACC Donations	2,000.00
	452.200 · SUPPLIES	100.00
	452.360 · PUBLIC UTILITIES SERVICES	300.00
	452.450 · CONTRACTED SERVICES	<u>250.00</u>
<b>Total 452.000 · PARTICIPATION RECREATION</b>		2,650.00
<b>454.000 · PARKS</b>		
	454.310 · PROFESSIONAL SERVICES	0.00
	454.145 · PAVILLION RENTAL DEPOSIT REFUND	150.00
	454.200 · SUPPLIES	200.00
	454.260 · SMALL TOOLS & MINOR EQUIPMENT	200.00
	454.360 · PUBLIC UTILITY SERVICES	0.00
	454.370 · REPAIRS & MAINTENANCE SERVICE	0.00
	454.450 · CONTRACTED SERVICES	<u>11,000.00</u>
<b>Total 454.000 · PARKS</b>		11,550.00
<b>457.000 · CIVIL AND MILITARY CELEBRATIONS</b>		
	457.200 · SUPPLIES	300.00
	457.250 · REPAIRS & MAINTENANCE SUPPLIES	<u>0.00</u>
<b>Total 457.000 · CIVIL AND MILITARY CELEBRATIONS</b>		300.00
<b>460.000 · COMMUNITY DEVELOPMENT</b>		
	463.500 · CONTRIBUTIONS-ECONOMIC DEVELOP	150.00
	460.000 · COMMUNITY DEVELOPMENT - Other	<u>0.00</u>
<b>Total 460.000 · COMMUNITY DEVELOPMENT</b>		150.00



471.000 · DEBT PRINCIPAL		
	471.100 · GEN OBLIGATION SERIAL BOND & NO	44,000.00
Total 471.000 · DEBT PRINCIPAL		44,000.00
472.000 · DEBT INTEREST		
	472.100 · GEN OBLIGATION SERIAL BOND & NO	7,000.00
Total 472.000 · DEBT INTEREST		7,000.00
481.000 · EMPLOYER PAID BENEFITS		
	481.100 · SOCIAL SECURITY(FICA) EMPLER PD	5,200.00
	481.200 · MEDICARE - EMPLOYER PD	1,400.00
	481.300 · PA UNEMP COMP (U/C) EMPLOYER PD	1,750.00
	484.000 · WORKMAN'S COMP INSURANCE	1,700.00
Total 481.000 · EMPLOYER PAID BENEFITS		10,050.00
486.000 · INSURANCE, CASUALTY & SURETY		
	486.500 · LAW ENFORCEMENT LIABILITY	2,200.00
	486.100 · INSURANCE - LIABILITY	1,400.00
	486.200 · INSURANCE - PROPERTY/CASUALTY	4,000.00
	486.400 · INSURANCE - PUBLIC OFFICIALS	2,500.00
	486.600 · FIDELITY AND SURETY BONDS	0.00
	486.000 · INSURANCE, CASUALTY & SURETY - Other	0.00
Total 486.000 · INSURANCE, CASUALTY & SURETY		10,100.00
489.000 · ALL OTHER UNCLASS OPERATING EXP		
	489.100 · ALL OTHER UNCLASS OPERATING EXP	0.00
	489.XX0 · VOID CHECKS	0.00
	489.000 · ALL OTHER UNCLASS OPERATING EXP - Other	0.00
Total 489.000 · ALL OTHER UNCLASS OPERATING EXP		0.00
490.000 · OTHER FINANCING USES		
	492.950 · OPERATING RESERVE FUND	0.00
	491.000 · REFUND OF PRIOR YRS REVENUE	0.00
	492.000 · INTERFUND OPERATING TRANSFERS	
	492.001 · TRANSFER TO PLGIT INVEST	0.00
	492.003 · Transfer to Square Beaut	0.00
	492.000 · INTERFUND OPERATING TRANSFERS - Other	0.00
	Total 492.000 · INTERFUND OPERATING TRANSFERS	0.00
Total 490.000 · OTHER FINANCING USES		0.00
66000 · Payroll Expenses		0.00
669.000 · Reconciliation Discrepancies		0.00
Total Expense		330,660.00
Net Income		14,825.00