

**Abbottstown Borough Council Meeting**  
**May 21, 2015**

Meeting was called to order in the Council Room at 7:04 p.m. by Council President April Trivitt.

COUNCIL ROLL CALL: Walter Baker, Mark Heisey, Dale Reichert, April Trivitt, Mayor Craig Peterson. Hugh Wellen was absent

Also in Attendance: Chad Clabaugh, Engineer; Guy Beneventano, Solicitor; Loreen Greer, Secretary/Treasurer

VISITOR(S): Laura Carson, Abbottstown; Faith Peterson, Abbottstown; Lucie Cleary, Abbottstown; Dennis Posey, Abbottstown; Angelo Galantino, Abbottstown

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT(S): Executive Session was held on Thursday May 21<sup>st</sup> at 6:00 to set minimum acceptable bid for Race Track Road property and to obtain legal advice on pending legal matters

NEW OFFICE MUNICIPAL BUILDING:

Report from the Construction Committee

Mark Heisey reported that on April 28, 2015 Hugh, Dale, Sondra and Chad met to finalize items such as colors and layout. The bids will be due back at C.S. Davidson on June 11<sup>th</sup> and still working on a finish date of December. Chad left a copy of the bid specs and drawings for the office. Groundbreaking is planned for late June.

April reminded council that only two members of council may be at the construction meetings; otherwise it is a quorum and would have to be advertised. Hugh and Mark are the two council members who were appointed to the construction committee.

Land Development Plan for 241 High Street (boro office bldg) can be hand delivered by Chad to the Adams County Office of Planning and Development.

***Motion made by Dale Reichert to have the Borough Engineer submit Land Development Plan for 241 High Street to Adams County Planning and Abbottstown Borough Planning Commission for review; 2<sup>nd</sup> by Walter Baker; Motion carried 4 Ayes***

Advertisement for Construction Bids is set to run in the newspapers on May 22<sup>nd</sup> per instructions from the April 16<sup>th</sup> council meeting.

***Motion made by Mark Heisey to ratify the advertising for bids for the construction of Borough Office Building; 2<sup>nd</sup> by Dale Reichert; Motion carried 4 Ayes***

Security System Proposals will be reviewed and put on the June agenda for action.

PUBLIC COMMENT:

Faith Peterson discussed the quote she submitted for the concrete planters for the square. She would like a decision at tonight's meeting so that if they are purchased, they can be planted with enough time for the plants to be established.

Dennis Posey thanked council for allowing for more time to review the information on the security systems.

Angelo Galantino said that instead of spending money on new planters, money should be put towards cleaning up the square.

#### APPROVAL OF MINUTES:

- ***Motion to approve minutes of April 16, 2015 made by Mark Heisey; 2<sup>nd</sup> by Dale Reichert; Motion carried 4 Ayes.***

#### TREASURER'S REPORT:

- ***Motion to accept the Treasurer's Report made by Mark Heisey; 2<sup>nd</sup> by Walter Baker; Motion carried, 4 Ayes***

The expenses for the newsletter postage will be checked to be sure it is in the correct account.

#### APPROVAL TO PAY BILL(S):

- ***Motion to authorize payment of bills as presented by Dale Reichert; 2<sup>nd</sup> by Walter Baker; Motion carried, 4 Ayes***

#### REPORTS:

##### ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY

No report. The May meeting was rescheduled for June 3<sup>rd</sup> at 6:00pm

##### COMMITTEES

- Adams County Tax Collection Committee – none
- Advisory – none
- Center Square Maintenance –  
April wants to be sure any new pots will not interfere with ADH ramps.  
***Motion made by Mark Heisey to approve \$1,146.00 for the purchase of pots if the remaining cost comes from donations; 2<sup>nd</sup> by Dale Reichert; Motion carried, 3 Ayes, Nay April.***  
Dennis Posey will get help to have the current pots removed and stored in the pole building.
- Finance and Budget – none
- Parks and Recreation –  
Condition of Park Report  
Loreen presented a list of some of the items that need attention at the park.  
***Motion made by Dale Reichert to appoint Walter Baker to chair the Park Committee; 2<sup>nd</sup> by Mark Heisey; Motion carried, 4 Ayes***  
Brush and Limb Cleanup Report  
Saturday May 16<sup>th</sup> H & H picked up the brush that residents left at the park.  
Craig sent a thank you note to the company.  
Community Yard Sale Report  
Faith reported that 24 spaces have been rented so far; a sign has been put up at Dennis Posey's property; ads were placed in newspapers; green flyers were printed; the yard sale committee will meet on May 22; plans to clean the kitchen on May 22.  
***Motion made by Walter Baker to give the pole building key and bathroom keys to Faith Peterson who will be responsible for unlocking and locking***

**and be present when building is open for yard sale event. Keys to be returned by end of day Sunday June 7<sup>th</sup>; 2<sup>nd</sup> by Mark Heisey; Motion carried, 4 Ayes**

**Motion made by Mark Heisey to have yard sale items removed from park property; 2<sup>nd</sup> by Walter Baker; Motion carried, 4 Ayes**

- Personnel – none
- Sidewalk & Street Committee  
Dale Reichert reported that the committee met and he submitted minutes. Loreen was asked to send Mr. Kane a letter regarding the sidewalk in front of his property on W King Street.  
Committee will look into a place to dump the debris from the street sweeping.

#### COMMONWEALTH CODE INSPECTION SERVICES

- Building Permit Report – April report presented
- Code Enforcement Report – not received

EAST BERLIN AREA COMMUNITY CENTER – report presented  
ENGINEER

Reminder to remove from the demolition site anything and everything the borough wants to keep from being demolished. The contractor will notify the borough when they intend to start work. The contractor will provide jiffy Johns for their employees.

Chad reported that he attended the May Sidewalk/Street Committee meeting.

Chad will have drawings for the 2015 street repairs at the June council meeting.

MAYOR – report presented

April made a correction to the Mayor's report: she did not remove the original Commonwealth Code Inspection Services invoice from the borough office.

Loreen was mistaken when she told the Mayor that. April commented that other council and the Mayor have removed documents from the borough office in the past.

PENNSYLVANIA STATE POLICE REPORT – April report presented

PLANNING COMMISSION REPORT

The May 9<sup>th</sup> meeting was cancelled due to lack of business

SECRETARY REPORT – April report presented

UNITED HOOK AND LADDER COMPANY #33 REPORT – April report presented

#### CORRESPONDENCE:

- May 2015                      Waggoner, Frutiger & Daub                      2014 Audit

OLD BUSINESS: none

#### NEW BUSINESS:

Code Enforcement

Abbottstown Borough has terminated their contract with Commonwealth Code Inspection Services for Uniform Construction Code services and code enforcement services and the borough needs to appoint a new Code Enforcement Officer and UCC Officer. April, Guy and Loreen met with Wilbur Slothour of Land and Sea Services LLC to review the services his company could provide.

**Motion made by Dale Reichert to appoint Land and Sea Services LLC as the Abbottstown Borough Code Enforcement Officer and Uniform Construction Code Property Maintenance Inspector; 2<sup>nd</sup> by Walter Baker; Motion carried, 4 Ayes**

Land and Sea's 2015 fee schedules were presented for Residential Unit Inspections, Commercial Unit Inspection, Building Permits at \$20 each, Administration and Enforcement of Uniform Construction Code at \$40 per hour

**Motion made by Dale Reichert to adopt 2015 inspection services fees for Land and Sea; 2<sup>nd</sup> by Mark Heisey; Motion carried, 4 Ayes**

Guy has prepared the contract Land and Sea is being asked to sign. Land and Sea would like time to have their legal counsel review it.

**Motion made by Mark Heisey to accept contract prepared by Borough Solicitor; 2<sup>nd</sup> by Walter Baker; Motion carried, 4 Ayes**

At the March Council meeting, Council approved joining the Adams County Combined Uniformed Construction Code Board of Appeals. The Borough need to take action on the Inter-Municipal Agreement.

**Motion made by Mark Heisey to accept the Inter-Municipal Agreement created to share Adams County's UCC Board of Appeals; 2<sup>nd</sup> by Dale Reichert; Motion carried, 4 Ayes**

Fire Company Box Card

Dale reviewed the request for the borough to sign a new Fire Company Box Card which includes the changes necessary for the new EMS coverage.

**Motion made by Mark Heisey to accept the 2015 Municipal Box Alarm Card Review Form; 2<sup>nd</sup> by Walter Baker; Motion carried, 4 Ayes**

Tree Trimming at Community Park

**Motion made by Mark Heisey for Top Notch Arbor to do \$1500 of tree trimming to be directed by Walter and Loreen; 2<sup>nd</sup> by April Trivitt; Motion carried, 4 Ayes**

#### COUNCIL COMMENTS:

- Council Vice President Mark Heisey – none
- Councilor Walter Baker – none
- Councilor Hugh Wellen – absent
- Councilor Dale Reichert – none
- Mayor Craig Peterson – none
- Secretary Loreen Greer –  
Painting of the ball field buildings has been completed.  
Mowing contractor has indicated there is an area that needs to be mowed with a brush hog at an estimated cost of \$200.
- Council President April Trivitt –  
April attended the spring Pennsylvania State Borough's Association conference. She took a grant writing course for three credits. She has written information available for anyone interested in taking a look.

PUBLIC COMMENTS: none

ANNOUNCEMENTS:

- Next council meeting is June 18, 2015 at 7:00 p.m.
- Adams County Boroughs' Association meeting June 15<sup>th</sup> 6:15 at the Pike Rest. in Gettysburg
- Race Track Road property auction is set for Saturday May 30<sup>th</sup> at 1:00  
All inquiries should be directed to the auctioneer

***Motion made by Mark Heisey to adjourn at 8:45 p.m.; 2<sup>nd</sup> by Walter Baker; Motion carried, 4 Ayes.***

Submitted,

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Loreen Greer, Secretary – Treasurer