

**Abbottstown Borough Council Meeting**  
**July 20, 2017**                      **7PM**

**CALL TO ORDER:** 7:00 p.m.

**ROLL CALL:** Laura Baker, Dennis Posey, Dale Reichert, April Trivitt, Daniel Watkins  
Also in attendance: Mayor Craig Peterson; Secretary/Treasurer, Loreen Greer;  
Engineer, Chad Clabaugh. Solicitor Guy Beneventano arrived at 7:05 p.m.

**PLEDGE OF ALLEGIANCE:**

**PUBLIC COMMENT:**

Sandy Myers, 171 South Country Club Road asked what was being done regarding the rental inspection program.

She also asked about the status of the zoning infraction at 200 South Country Club Road; a business being run out of a residence.

Jordan Wentz, 30 West King Street asked what was being proposed for police coverage and would like a copy of the 2017 budget.

**APPROVAL OF MINUTES:**

***Motion made by Dale Reichert to accept the minutes of June 15, 2017; 2<sup>nd</sup> by Daniel Watkins; Motion carried, 5 Ayes***

**REPORTS:**

**TREASURER:**

***Motion made by Laura Baker to accept the Treasurer's Report for June 2017; 2<sup>nd</sup> by Dale Reichert; Motion carried, 5 Ayes***

***Motion made by April Trivitt to approve paying the bills as presented; 2<sup>nd</sup> by Dale Reichert; Motion carried, 5 Ayes***

**ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY** – no report

**ADAMS COUNTY BOROUGH ASSOCIATION** – no report

**ADAMS COUNTY COUNCIL OF GOVERNMENTS** – no report

**COMMITTEES:**

- Adams County Tax Collection Committee – no report
  
- Finance and Budget                      – no report
  
- Parks and Recreation  
Drainage issue on south east end of park property – Council discussed several options for dealing with the excess water on the southeast corner of the park. A

**COMMITTEES (cont.):**

neighbor complained about mosquitos. Laura asked the Adams County Conservation District representative to come out and give an opinion on what could be done to get rid of the problem. The representative tested the area and did not find a mosquito problem. Laura will go back to the Conservation District to get more information on drains and plants. Laura asked if council thought the borough should incorporate the eastern end of High Street into the park property. Council felt it should stay as is right now.

Laura has asked the baseball teams that use the fields and the local church youth groups to help clean up the small stream on the park property.

Shiloh Paving & Excavating, Inc quoted \$2,500 to excavate, lay stone and level area at trash dumpster. Chad will get prices from Clabaugh Excavating.

- Personnel – no report
- Sidewalk & Street Committee – see Old Business

### **CODE ENFORCEMENT**

June 2017 Building Permit and Codes Enforcement reports were presented

### **EAST BERLIN AREA COMMUNITY CENTER**

5K run was held this past weekend.

### **ENGINEER**

Chad again stopped by Sutton Road a few times after it rained and hasn't seen any water seeping up through the road as reported.

Chad will submit the MS4 waiver for signatures at the August 17<sup>th</sup> meeting.

The Highway Occupancy Permit (HOP) for the work done at the n/W quadrant of the circle needs to be closed out. Chad will take care of the paperwork and expects it to be done soon.

**MAYOR** – no report

**PENNSYLVANIA STATE ASSOCIATION OF BOROUGHES** – no report

### **PENNSYLVANIA STATE POLICE**

June 2017 report was presented

**SECRETARY** – no report

**UNITED HOOK AND LADDER COMPANY #33 & AREMS** – June 2017 reports were presented

**YORK ADAMS TAX BUREAU** – no report

### **CORRESPONDENCE:**

06/27/17 Rabbit Transit

donation request

\*Craig would like to respond to them. Council is not making any donations at this time.

07/09/17	Adams County Tax Services Dept.	Hanover Country Club Assessment Appeal Outcome Notice
07/10/17	Adams County Tax Services Dept.	P. J. Bolan Assessment Appeal Outcome Notice

**OLD BUSINESS:**

- 200 South Country Club Road Zoning Infraction – Rob Thaeler’s letter regarding the business being run out of the residence was presented. Dennis will send a letter to the property owner explaining the infraction and asking them to discontinue the business use.
- 2017 Community Development Block Grant Application – Council will not pursue this for 2017, but will look into it for future use.
- 2017 HVAC Maintenance Quotes – council will not have a maintenance agreement on the building since the HVAC equipment is new and needs only minimal up keep.
- 2017 Storm Water Repair Project (Clinton Alley) – Marking the site will be done on 7/21/17 and construction is to begin Monday July 24<sup>th</sup> with an expected end date of Friday July 28<sup>th</sup>.
- Borough Owned Properties: Kinneman Road, North Queen Street – Dennis will get the FOR SALE signs up.
- Historical Marker – installation of Keystone Marker at Borough building – Laura has offered to help paint and install the sign.
- Northwest Corner Survey – Guy reported the attorney for the Conewago School District made some small changes to the deed Guy prepared. Guy is waiting for the school district to return the deed at which time he will make sure it is filed and send the borough their copy.
- Police Coverage – Dan will call the EARP Police Chief on Monday. They don’t expect to be able to provide any type of pricing until after October.
- Rental Unit Inspection Program – Guy has already given Council samples of regulations other municipalities use. Council will appoint a committee at the August 3<sup>rd</sup> meeting to review and make recommendations to Council.
- South Country Club Road Bridge Ownership – Dennis sent letters to the Adams County Commissioners and requested someone from Will Tallman’s office go with him to see the damage to the bridge. Guy suggested having residents contact the commissioners and voice their concerns would have a bigger impact than just the council. A copy of the most recent bridge report will be sent to council and Guy.

**OLD BUSINESS: (cont.)**

- Taxes – Taxes currently being levied and other taxes available to be levied will be reviewed during the budget preparation.

- Trash Collection 2018 Contract – no report
- Trunk or Treat – information was put in the Abbottstown Borough newsletter and the EBACC newsletter.
- Veteran Banners – Loreen will contact Susan Meckley about the maintenance of the flags.

**NEW BUSINESS:**

Dennis reported that the electric has been run to the pavilion. He submitted invoices totaling \$230.35 for the wire and the electric box. He donated the rest of the supplies and the labor.

**PUBLIC COMMENT:** (3 minutes per person on agenda items only)

Sandy Myers said that council should get proof that the business at 200 South Country Club Road is planning to move into a new building. She feels all properties need s to comply with the Zoning Ordinance.

Jordan Wentz asked if everyone in the borough will receive a newsletter with the police survey.

**COUNCIL COMMENTS:**

- Councilor Laura Baker – none
- Secretary Loreen Greer let council know that she plans to retire this fall.
- Mayor Craig Peterson – none
- Council Vice President Dale Reichert – none
- Councilor April Trivitt reported she did not get to review the changes to the newsletter and asked if they were sent out to all of council as promised prior to printing. Dennis made the small changes and thought they would be distributed to council before going to print, but by mistake, were not.  
April asked if the electric was inspected yet. The job is not completely done, Dennis will be sure to have Land & Sea come out to inspect when he is finished.
- Councilor Daniel Watkins thanked everyone for the sympathy card he received from council.  
He asked if Clem Mallot contacted the borough office regarding code enforcement pricing. Mr. Mallot did not.  
Dan asked what was being done about cleaning the outside bathrooms and the office building since council decided not to get outside cleaning service. Currently it is being done on an as-needed basis.
- Council President Dennis Posey suggested advertising for a new borough secretary.

**ANNOUNCEMENTS:**

- Next council meeting is August 3, 2017 at 7:00 p.m.

***Motion made by Daniel Watkins to adjourn at 8:45; 2<sup>nd</sup> by Dale Reichert; Motion approved, 5 Ayes***