

Abbottstown Borough Council Meeting December 20, 2018 7PM

CALL TO ORDER: 7:00 p.m.

PLEDGE OF ALLEGIANCE: Led by President Dennis Posey

ROLL CALL: Laura Baker, Dale Reichert, April Trivitt, Daniel Watkins, Dennis Posey.
Also in attendance: Mayor Duane Watson; Administrator/Secretary/Treasurer, David Bolton, MBA, CBO; Solicitor, Tim Shultis; Engineer, Chad Clabaugh.

ANNOUNCEMENTS: None.

MAYORAL PROCLAMATION: Mayor Duane Watson read a proclamation declaring Abbottstown Borough "School Choice Week", Jan 20-26, 2019.

GUESTS: None.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: *Motion made by Dale Reichert to accept the minutes of November 15, 2018; 2nd by Laura Baker; Motion carried, 5 Ayes.*

REPORTS:

TREASURER: Council reviewed the financial documents and prepared bills; Mr. Bolton answered questions concerning specifics. A bank audit was also presented, which was thoroughly reviewed by Mrs. Trivitt.

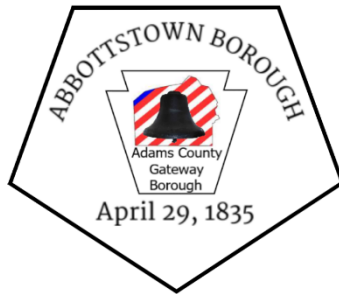
Motion made by April Trivitt to accept the Treasurer's Report through November 30, 2018; 2nd by Dale Reichert; Motion carried, 5 Ayes.

Motion made by April Trivitt to approve paying the bills as presented; 2nd by Dan Watkins; Motion carried, 5 Ayes.

Motion made by April Trivitt to approve paying the bills through December 31, 2018; 2nd by Dale Reichert; Motion carried, 5 Ayes.

ADMINISTRATOR – David W. Bolton, MBA, CBO, updated Council on the following:

- ⇒ Codification Project: Borough Seal was not available digitally or able to be transferred; Created a Borough Logo to be embossed on cover and spine of Code Books; received feedback and authorization from leadership due to publishing deadline occurring prior to this meeting. Books to be shipped in January.



Motion made by Dan Watkins to ratify adoption of Borough Logo for use on Code Books, social media, newsletters, etc.; 2nd by Dale Reichert; Motion carried, 5 Ayes.

- ⇒ Center Square: contacted and working with PennDOT to get a solution for issues. Also contacted Trooper for 2nd accident (hit and run) for report and restitution request. New flag pole and repairs to the welcome wall have been completed. Plans for landscaping repairs will be considered in the Spring 2019.
- ⇒ Comcast: letter requested by Council leadership to inquire if other municipalities want to ban together to renegotiate with Comcast on agreements. ACCOG letter. Comcast raised television rates as of today (\$3 to \$7 increase in most packages). PEG fee still in contention with other municipalities and Comcast.
- ⇒ E-cycling: working with other 3 municipalities and Waste Connections to determine all four dates/locations for 2019 events.
- ⇒ Borough Newsletter, Winter Edition: Mailed out by December 17th. In binders.
- ⇒ W. Fleet Street: Gained approval to find contractor to fill crater after several complaints and after consulting with Don Myers (Tom Parachuk, \$1,200). Also, Don replaced some signs that were knocked down by a new resident's moving truck. Investigating to determine if resident should pay for damages to poles, signs and Don's charges.
- ⇒ Gained approval to get the pole for the Borough Sign restored after inactivity (contacted Dave Holtzinger of Lincoln Way Sales).
- ⇒ PIRMA renewal application completed and submitted November 27th.
- ⇒ Abbottstown Borough not eligible for USDA grants (too much \$ per household).
- ⇒ Applied for Municipal Recycling Performance Grant through DEP. Award: \$146.00
- ⇒ Wireless Gateway from Comcast may be defective; replacement ordered (free).
- ⇒ Adams County Chesapeake Bay Watershed Implementation Plan (WIP3) Stakeholders meeting from Dec. 13th; **please review materials and give feedback.** Collaboration Committee is reviewing options for County Consortium to pool efforts in most economically-advantageous areas of county for best results.
- ⇒ Debris Management Plan: presented at COG meeting. **PowerPoint and information page in reports binder.** Once available, municipalities will have option to make their own or adopt county plan. More information forthcoming.
- ⇒ Review 2018 Borough Accomplishments and plans for projects in 2019 (**binders**).
- ⇒ Vice-President Dale Reichert signed the Arrangement Letter for 2018 Audit with Boyer & Ritter on 12/14/18 and the Control Narrative was updated for preparation of audit, to be conducted in February. Signature was necessary to begin process prior to meeting.

Motion made by April Trivitt to ratify Mr. Reichert's signature for Arrangement Letter authorizing 2018 Audit with Boyer & Ritter; 2nd by Laura Baker; Motion carried, 5 Ayes.

SOLICITOR – Tim Shultis

-- Updates on the Moore Case (2nd petition for contempt), payment schedule was established, and first payment was received. Payments due on 12th of each month. Mr. Bolton will keep track and let Solicitor know if a payment has been missed.

-- The Residence: No updates from contractors since last meeting. More is expected to occur later in the Spring.

-- Council thanks Mr. Shultis for his service to the borough in 2018 and his continued representation in 2019.

ENGINEER – Chad Clabaugh

-- 2019 Borough Pavement Preservation Plan; Street committee meeting for January 10th, 5:30 pm.

-- Columbia Gas doing work along E. Fleet/Country Club Rd. 811 interested in getting stormwater maps to avoid those areas. Dale is coordinating as 811 Liaison.

-- Council thanks Mr. Clabaugh for his years of service to the borough and his continued representation in 2019.

CODE ENFORCEMENT –

-- **Reports in binder.** Mr. Bolton would like to publicly thank Code Enforcement Officer James Graham for his dedication and commitment to helping get the borough “cleaned up” this past year. Many residents have remarked how courteous Mr. Graham is during their interactions and he has been able to gain voluntary compliance with most of these situations while gaining permanent solutions for other, more involved issues. His collaboration with Solicitor Shultis on the Moore case has been most professional and beneficial to our acquired ends. Mr. Bolton would like permission to draft a letter from Council to Mr. Catts and Mr. Malot at PMCA to commend Mr. Graham’s performance. Permission granted; letter will be sent.

COMMITTEES and ORGANIZATIONS:

Finance and Budget – Review final draft of 2019 Municipal Budget.

Motion to adopt 2019 Budgets for General Fund, Liquid Fuels and Capital Projects as advertised and presented made by Dan Watkins; 2nd by Laura Baker; Motion carried, 5 Ayes

Motion to adopt Ordinance 2018-02, levying the taxes identified herein for fiscal year 2019, as publicly advertised on Nov. 21, 2018 in the Gettysburg Times, on

our website, in our office and thus presented made by Laura Baker; 2nd by Dale Reichert; Motion carried, 5 Ayes

Mr. Bolton thanked Solicitor Shultis for his assistance in the preparation of the aforementioned documents.

Parks and Recreation – Councilor Baker is working with Neil Strategy Group to poll community interest in park lay-out and activities wanted.

Personnel Committee – Discussion to hire Public Works employee for 2019. President Posey suggests that Councilor Baker be involved in interviews this Spring since she will be working side-by-side with whomever is chosen.

Council directs Mr. Bolton to send a letter to former Mayor Peterson thanking him for his service as Flag Master and serving on committees and hopes he will continue.

Sidewalks & Streets Committee – W. Fleet Street and Cheapside; street is in need of attention due to potholes; will be part of street improvements next year. Check with Don Myers to see if we should act or just wait until Spring.

CORRESPONDENCE – Reports were available in binder from Code Enforcement, PSP, United Hook & Ladder, Adams Regional EMS.

PUBLIC COMMENT – None

FOR THE GOOD OF THE ORDER:

- Councilor Laura Baker – Nothing further.
- Councilor April Trivitt – Nothing further.
- Councilor Daniel Watkins – Nothing further.
- Administrator David Bolton – Nothing further.
- Mayor Duane Watson – Nothing further.
- Council Vice President Dale Reichert – Hampton FD will be merging with UH&L No. 33 on January 1, 2019. Reading Twp. has a 2-year contract. East Berlin and Lake Meade are merging.
- Council President Dennis Posey – Thanked Council, Solicitor, Engineer and Staff for all their hard work in 2018.

ANNOUNCEMENTS – Next Council meeting is January 17th at 7 pm.

Motion made by Daniel Watkins to adjourn at 7:51 pm; 2nd by Laura Baker; Motion approved, 5 Ayes.