

Abbottstown Borough Council Meeting March 15, 2018

CALL TO ORDER: 7:10 p.m.

ROLL CALL:

Laura Baker, Dennis Posey, April Trivitt, Daniel Watkins (arrived at 7:45 pm).
Also in attendance: Mayor Duane Watson; Engineer, Chad Clabaugh; Solicitor, Guy Beneventano; Administrator/Secretary/Treasurer, David W. Bolton.
Absent: Dale Reichert.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS:

-- An Executive Session was held at 6:00 pm on March 15th to discuss pending legal matters and personnel issues.
-- An Executive Session was held at 8:24 pm on March 15th to discuss pending legal matters.

GUESTS:

John Runge – 6039 Old Hanover Road
James Graham – PMCA
Darrin Catts – PMCA
Todd Grim – Hanover, PA

APPROVAL OF MINUTES:

Motion made by Laura Baker to accept the minutes of February 15th, 2018; 2nd by April Trivitt; Motion carried, 3 Ayes.

REPORTS:

TREASURER:

Council reviewed the financial documents and prepared bills; Mr. Bolton answered questions concerning specifics. A bank audit was also presented, which was thoroughly reviewed by Mrs. Trivitt.

Motion made by April Trivitt to accept the Treasurer's Report for February 2018; 2nd by Laura Baker; Motion carried, 3 Ayes.

Motion made by April Trivitt to approve paying the bills as presented; 2nd by Laura Baker; Motion carried, 3 Ayes.

ADMINISTRATOR – David W. Bolton updated Council on the following activity:

- PennDOT Liquid Fuels funds for 2018 (previous notice of \$34,453.49, actual award was \$35,049.49 on 3/5/18)

Motion to approve amending L.F. budget to reflect award made by April Trivitt; 2nd by Laura Baker; Motion carried, 3 Ayes.

- Acquired approval from PennDOT for LF spending on plowing/project.
- Authorized purchase of blacktop patch for roadwork (10% off at Lowe's); Mr. Watkins to add military discount to card purchases (update?).
- Social Media: Should we have a presence to bolster info dissemination? Already have a LinkedIn acct; Facebook page & Twitter?

Motion to approve Mr. Bolton to establish social media mgmt. plan made by Laura Baker; 2nd by Dennis Posey; Motion carried, 2 Ayes, 1 Nay (Trivitt).

- Executed contract with Keith's Landscaping per Council at last meeting.
- Submitted Voting Delegate forms to PSAB per Council at last meeting.
- Executed MOU with Adams County IT Dept for web maintenance services.
- EARP coverage: reviewing plan and budget options for next year (consulting proposal for MBA graduation project); will have by next meeting.
- Boyer & Ritter audit completed on 2/27/18, final forms and submission
- Fulfilled one Right-To-Know requests (Property information)
- UPDATE: Resident concern: Stone bench at U.C.C. "vandalized"; resident responsible will be moving in the next month. No action taken as no reoccurrence.
- Met-Ed rates: acquired information (CoStars, APPI, etc). APPI (PSAB-endorsed provider) came back with best rates/offer (review). \$506/savings.

Motion to approve APPI as electricity provider for 2 years @ .05045/kWh made by Laura Baker; 2nd by April Trivitt; Motion carried, 3 Ayes.

- PO Box invoice from USPS. Time & Travel concerns. Discussed with President Posey. Street address now recognized for mail delivery. Savings of \$116/year plus time spent traveling back and forth. (Use current box at door).
- Another bogus invoice from MediaOnePA (Hanover paper); corrected.
- Attended "Cabinet in your Community" with Secretaries from 5 departments (DoC, DCNR, DCED, PennDOT, DHS), updates on 2018 state budget items. Information available in "Correspondence" folder.
- Hometown Press: Community Newsletter, sent in the order form and working with representative to have first edition produced.
- Coordinated E-cycling event with Cumberland, Straban and Waste Connections staff (March 24th from 8am-Noon); advertised on website. Need two municipal representatives to attend. **Attendees:** Baker and Posey
- Reviewed the UCC 5-year audit: 3 comments (available for review).
- DEP has approved our waiver for NPDES MS4 permit requirements. Expires February 28, 2023. Submit application at least 180 days from expiration.
- Council tablet project: spoke with reps from Verizon. Gave a quote for replacing phone services and cameras but no real information about tablets.
- Garbage totes-Advanced Disposal: \$25 charge, 75% of borough; resolved.
- York Water mandated backflow prevention equip. testing: H&C Davidson completed on 3/2 (30 days as of 2/16; Pres. Posey).
- Planters for the Square: not covered by our current insurance plan; can be added for future policies. No budget item to replace.
- Completed transition to Corporate Cost Control as 3rd party administrator for UC services through PSAB.

- Addressed resident concern about torn-up black top curb on Waters St. Determined the area will be part of storm water project; no action taken.
- Received and reviewed the Real Estate Assessment changes and went to Gettysburg to get 2018 County/Municipal duplicate for 2019 revenue projections

ENGINEER – Chad Clabaugh updated Council on bids from 2018 Storm Sewer Project. The winning bid was from EK Services in the amount of \$67,400.

Motion to ratify award to EK Services to perform the 2018 Storm Sewer Improvements in the amount of \$67,400 made by April Trivitt; 2nd by Laura Baker; Motion passed, 3 Ayes.

Council also appointed Dale Reichert and Dennis Posey to make any “impromptu” decisions that may need to be made immediately during the project.

Mr. Clabaugh will have work pending on the Clinton Alley vacation finished after work settles on Storm Sewer project.

Reviewed plans for “The Residences at The Bridges” briefly. Robert Sharrer will forward all plans/documents to Mr. Clabaugh for review. Mr. Todd Grim spoke on behalf of developer group and inquired about wetlands at 105 Kinneman Road. Berwick Twsp will await Council’s comments from their April 19th meeting.

SOLICITOR – Nothing further at this time, requests Exec. Session at end of meeting.

COMMITTEES and ORGANIZATIONS:

ACCOG – Mr. Bolton informed Council of the schedule of meetings for the coming month: Legislative Committee to meet 3/20 @ 8am. ACCOG Meeting 3/22 @ 8:30am; Collaboration meeting 3/27 @ 8am.

Parks and Recreation – Electric service to the pavilion and ballfield for the coming season was discussed again. President Posey is still working with Met-Ed to get service and inspections completed. Baseball practices have begun

Drawing for Park near completion with Engineer’s help.

Councilor Baker requested a form upgrade for reservations.

Code Enforcement/Zoning Officer – Mr. Graham updated Council on the Lillich property at 282 High Street. Gas and Water has been shut off and notice has been sent for owners to contact PMCA for compliance. House has

been condemned. Owners are suspected of living in non-residential garage at the back of the property.

CORRESPONDENCE

- ACEDC will be here April 19th to discuss County Comp Plan.
- PA Emergency Mgmt Agency confirms Mr. Watkins appointment as Emergency Mgmt Coordinator for Abbottstown Borough.
- 2018 Needle Disposal Survey for County agencies.
- Various other communications in folder.

OLD BUSINESS

– Invoice from EARP: Lt. Nickey (PSP)—mutual aid agreement (Hamilton, Berwick, Mt. Pleasant), 17 calls (4 were requested assistance), 911 does not dispatch EARP to these calls, Commission told Chief to bill, PFC Mulder explained at last meeting there is “no expectations” for payment (invoice was to show how EARP is there to help), no current agreement for such charges with Borough.

***Motion to decline payment made by April Trivitt; 2nd by Laura Baker; Motion carried, 4 Ayes.
Mr. Bolton to send letter to Chief Staab.***

NEW BUSINESS

– Email from Craig Peterson about lights around Center Square. Mr. Bolton will address the issues.

PUBLIC COMMENT

– Mr. John Runge made a suggestion concerning the Grim/Bross project and the Borough property at 105 Kinneman Rd. Mr. Bolton will take under advisement and coordinate future conversations about mutual cooperation with the project. Mr. Beneventano will review the previous advertisements for the sale of the property.

FOR THE GOOD OF THE ORDER:

- Councilor Laura Carson – Nothing further.
- Councilor April Trivitt – Nothing further.
- Councilor Daniel Watkins – Nothing further.
- Administrator David Bolton – Nothing further.
- Mayor Duane Watson – Nothing further.
- Council Vice President Dale Reichert – Absent.
- Council President Dennis Posey – Nothing further.

ANNOUNCEMENTS

– Next Council meeting is April 19, 2018 at 7:00 p.m.

RECESS

– Executive Session: ***Motion made by April Trivitt to recess at 8:24 pm; 2nd by Dan Watkins; Motion approved, 4 Ayes.***

Council was called back into session at 8:31 pm by President Posey.

Motion made by April Trivitt to adjourn at 8:32 pm; 2nd by Dan Watkins; Motion approved, 4 Ayes.