

# Abbottstown Borough Council Meeting November 16, 2017 7PM

**CALL TO ORDER:** 7:00 p.m.

**ROLL CALL:** Laura Baker, Dennis Posey, Dale Reichert, April Trivitt, Daniel Watkins (arrives at 7:07pm). Also in attendance: Engineer, Chad Clabaugh; Administrator/Secretary/Treasurer, David W. Bolton. Absent: Solicitor, Guy Beneventano.

## **PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT:** Executive Session was held on Oct. 19<sup>th</sup> to obtain legal advice from the solicitor.

**PUBLIC COMMENT:** none

**GUESTS:** Brandy Harman, new Borough Tax Collector, introduced herself to Council.

## **APPROVAL OF MINUTES**

***Motion made by April Trivitt to accept the minutes of October 19, 2017; 2<sup>nd</sup> by Laura Baker; Motion carried, 3 Ayes (President Posey “no vote” due to absence)***

***Motion made by Laura Baker to accept the minutes of November 2, 2017; 2<sup>nd</sup> Dale Reichert; Motion carried, 4 Ayes***

## **REPORTS:**

### **TREASURER:**

***Motion made by Dale Reichert to accept the Treasurer’s Report for October 2017; 2<sup>nd</sup> by April Trivitt; Motion carried, 4 Ayes***

***Motion made by April Trivitt to approve paying the bills as presented; 2<sup>nd</sup> by Dale Reichert; Motion carried, 4 Ayes***

**ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY – Meet 11/21/17**

**ADAMS COUNTY BOROUGH ASSOCIATION – Meet 11/20/17**

**ADAMS COUNTY COUNCIL OF GOVERNMENTS – Reports submitted by Mr. Bolton for 10/26 and 11/16 meetings**

## **COMMITTEES:**

- Adams County Tax Collection – By-laws approved
- Finance and Budget – No report
- Parks and Recreation – Bolton, Grant Webinars and Sources
- Personnel – No report
- Sidewalk & Street – No report

## **CODE ENFORCEMENT**

- Building Permit Report – October 2017 report filed
- Codes Enforcement Report – October 2017 report filed

**EAST BERLIN AREA COMMUNITY CENTER** – Meet 11/20/17

## **ENGINEER**

Crack Sealing- Chad will contact contractors for pricing. Quotes due by 12/5/17. Suggested Council make a motion to accept the lowest quote by 12/5/17, and will ratify decision at the 12/21/17 meeting, so that valuable time is not lost to perform the work before harsher winter weather hits.

***Motion made by April Trivitt to approve the above actions by the Engineer as presented; 2<sup>nd</sup> by Dan Watkins; Motion carried, 4 Ayes***

**PENNSYLVANIA STATE ASSOCIATION OF BOROUGHES** – No report

**PENNSYLVANIA STATE POLICE** – October 2017 report filed

**ADMINISTRATOR** – Follow-up work on Codes/Permits files to start next week. Reports were submitted for October ACTPO meeting and PennDot Connects meeting 10/30/17.

**UNITED HOOK AND LADDER COMPANY #33 & AREMS** – October 2017 report

**YORK ADAMS TAX BUREAU** – Minutes from 10/30/17 meeting and ACT 32 report. Mayor Peterson also gave updates about the bulletproof glass installations at offices.

## **CORRESPONDENCE:**

PSAB Resolution to Prohibit Category 4 Casinos in the Borough – Council discussed and decided not to take action to prohibit since there is not sufficient land for such a facility.

PSAB Borough News Subscription Renewal due – Mr. Bolton took a tally of who will require copies for the next calendar year.

VNA – Donation request letter presented to Council.

FEMA – NIMS Resource Mgmt Training opportunities presented to Council.

York County Planning Commission – Growth Mgmt Plan draft review presented (12/5/17)

## **OLD BUSINESS:**

Borough Owned Properties: Kinneman Road, local realtor working with Mr. Bolton on information for a potential buyer.

Historical Marker – Pres. Posey to initiate painting of pole prior to installation.

Northwest Corner Survey – Mr. Bolton updated Council on a request by the Pratts on Brough Road to put in Cherry trees along the Borough park property. Council concerned with liability issues. Advised the Pratts to contact Councilor Baker to discuss landscaping ideas for park.

Trash Collection 2018 Contract – Mr. Bolton updated Council on meetings held with Straban and Cumberland Twsp to initiate conversion to Waste Connections. The company has been given customer lists in Borough and will contact them directly about conversion process. Group recycling events will be established four times a year for Borough residents.

Carpet Cleaning – Council decided that the floors look good after the election and will wait until after the Spring rains to re-evaluate.

Snow Plowing quotes – Mr. Bolton presented the 3 quotes received from Wayside, Beaver and Martin's. Previous year usage was used to compare the various categories within the quotes, and Council discussed the pros and cons of each company's equipment assets compared to the Borough's needs.

***Motion made by Dan Watkins to accept the quote from Martin's and award; 2<sup>nd</sup> by Laura Baker; Motion carried, 5 Ayes***

#### **NEW BUSINESS:**

2018 Budget – Review of Final Draft General Fund Budget and Liquid Fuels Budget were given to council for review.

***Motion made by Laura Baker to advertise 2018 General Fund Budget; 2<sup>nd</sup> by Dan Watkins; Motion carried, 5 Ayes***

***Motion made by Dale Reichert to advertise 2018 Liquid Fuels Budget; 2<sup>nd</sup> by Dan Watkins; Motion carried, 5 Ayes***

Discussion over the new mandatory state training requirements for new tax collectors was discussed. Council questioned their role towards paying for the training. Mr. Bolton was asked to do more research to determine legality and common practices by other municipalities.

Budget Workshop scheduled for Dec. 7<sup>th</sup> deemed unnecessary.

***Motion made by Laura Baker to cancel workshop meeting; 2<sup>nd</sup> by Dan Watkins; Motion carried, 5 Ayes***

**SOLICITOR:** Not present. Pres. Posey will reach out to solicitor to copy all correspondences to Mr. Bolton going forward.

#### **COUNCIL COMMENTS:**

- Councilor Laura Baker – nothing
- Secretary Loreen Greer – nothing
- Mayor Craig Peterson – nothing
- Council Vice President Dale Reichert – nothing
- Councilor April Trivitt – Questions on emails concerning Moore case.

- Councilor Daniel Watkins – Requests Mr. Bolton look into grant opportunities for the Borough’s quest towards paid police coverage.
- Council President Dennis Posey – nothing

**ANNOUNCEMENTS:**

- Next council meeting is December 21<sup>st</sup>, 2017 at 7:00 p.m.

***Motion made by Daniel Watkins to adjourn at 8:34; 2<sup>nd</sup> by Dale Reichert; Motion approved, 5 Ayes***

DRAFT