

**Abbottstown Borough Council Meeting
February 18, 2016**

Meeting was called to order in the Council Room at 7:00 p.m. by Council President Dennis Posey.

COUNCIL ROLL CALL: Laura Carson, Dennis Posey, Dale Reichert, April Trivitt, Daniel Watkins

Also in Attendance: Mayor Craig Peterson; Loreen Greer, Secretary/Treasurer

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

- Faith Peterson presented the Borough with the Abbottstown Lion's Club Past President plaque. She also said if the borough buys the flowers, she will pick them up, plant and care for them.

NEW OFFICE MUNICIPAL BUILDING:

- Information was given on exterior identification signs for the building. As more information comes in the secretary will forward it to Council. Tabled until March meeting.
- Information was given on both a mailbox and a drop off box. Tabled until March meeting.

GUESTS:

- Wilbur Slothour and Tim McCauslin, Land and Sea Services, LLC - Council discussed the process of dealing with ordinance violations in the borough. Complaints to the Borough Office from residents will go directly to the Code Enforcement Officer who will contact the property owner in person. Violations observed by the Code Enforcement Officer will be reported to the Borough Office; at the same time the Code Enforcement Officer will contact the property owner in person. If the violation is not corrected, the issue will be forwarded through the Borough Office to the Council President and Mayor.

APPROVAL OF MINUTES:

Motion made by Dale Reichert to accept the minutes of January 21, 2016; 2nd by April Trivitt; Motion carried, 5 Ayes

Motion made by April Trivitt to accept the minutes of February 11, 2016; 2nd by Laura Carson; Motion carried, 5 Ayes

REPORTS:

TREASURER:

Profit /Loss Statements; Bank Acct Statements

Motion made by April Trivitt to accept the Treasurer's Report for January 2016; 2nd by Laura Carson; Motion carried, 5 Ayes

Approval to Pay Bills

Motion made by April Trivitt to approve paying the bills as presented; 2nd by Laura Carson; Motion carried, 5 Ayes

ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY – April Trivitt

Minutes from the 11/24/15 meeting presented

COMMITTEES:

Adams County Tax Collection Committee – see Mayor’s report

Center Square Maintenance
Moved to the Parks & Recreation Committee

Finance and Budget – no report

Parks and Recreation

Laura will get pricing for repairs to the stage and present them at the March meeting. Laura will contact the ball teams that use the fields regarding what will be expected if they use the fields.

Motion made by Laura Carson to waive the rental fee for the Sands Fund Raising event on May 7, 2016; 2nd by Daniel Watkins; Motion carried, 5 Ayes

Personnel – no report

Sidewalk & Street Committee

Dale updated Council on the proposed 2016 Roadway Improvement Project and 2016 Stormwater Improvement Project. Notices were put in newspapers for bids to be opened on March 10th. The next Sidewalk & Streets Committee meeting will be March 10th.

CODE ENFORCEMENT

Building Permit Report – January 2016 report

Codes Enforcement Report – January 2016 report

EAST BERLIN AREA COMMUNITY CENTER – see Mayor’s report

ENGINEER

The Borough Office building is substantially completed.

Northwest Quad Sidewalk project will hold a preconstruction meeting within two weeks. 2016 Roadway Improvement Project and the 2016 Stormwater Improvements Project are on schedule.

MAYOR

The Mayor placed notices on vehicles parked on the streets just prior to the snow storm. He feels this was effective in clearing the streets for the snow plows.

YATB has been aggressively searching out and pursuing delinquent taxpayers. As a result, collections have increased significantly. He would like Council to consider using YATB to collect delinquent Per Capita taxes in lieu of J. P. Harris.

Response to the classes being offered at EBACC has been good. Donations are up at the Thrift Shop. EBACC is applying for funding for maintenance projects.

PENNSYLVANIA STATE POLICE – January 2016 report

PLANNING COMMISSION – Angelo – 02/09/16 mtg cancelled due to lack of business

SECRETARY – Loreen Greer - none

UNITED HOOK AND LADDER COMPANY #33 – January 2016 report; annual report

CORRESPONDENCE:

- 01/28/16 Central Penn Business Journal East Berlin Library nomination
- 02/02/16 Abbottstown Borough Thank you to Berwick Twp

- 02/13/16 Abbottstown Borough Weight limit signage – Berwick Twp
- 02/16/16 Abbottstown Borough G. Beneventano retained as solicitor

OLD BUSINESS:

Insurance quotes – Tabled until March meeting

Ordinance 2016-01 Abolishing the Planning Commission

Motion made Daniel Watkins to advertise Ordinance 2016-01 abolishing the Planning Commission; 2nd by Dale Reichert; Motion carried, 5 Ayes

Voting Delegate for PSAB - Tabled until March meeting

NEW BUSINESS:

Advisory Committee Resolution – Tabled until March meeting

Policy for Public Comment Resolution – Tabled until March meeting

Landscaping Contract

Motion made by Dennis Posey to approve the contract to go out for bids; 2nd by Dale Reichert; Motion carried, 5 Ayes

Zoning Officer and Code Enforcement Officer

The secretary will get proposals for Borough Zoning Officer.

Borough Office Cleaning

A sitting Council Member cannot legally take a paying job cleaning for the borough. The secretary will contact other municipalities for names of cleaning services.

Municipal Emergency Operations Center Base Station

Two-way radios were received from Adams County Emergency Service Department as part of the County wide radio program. A base station will also be delivered. These items will be included on the borough's insurance policy.

Electronic Tablets for Council Use

Laura will continue to look into options.

Summer Library Program at Borough Office

The secretary will look into a library program for children over the summer and bring back information at the March meeting.

Alternate Zoning Hearing Board Members –

Motion made by Laura Carson to appoint Marcy Galantino as Alternate Zoning Hearing Board member; 2nd by April Trivitt; Motion carried, 5 Ayes

COUNCIL COMMENTS:

- Councilor Laura Carson will research a way to collect information on residents who may need help during an emergency. Would like to see another Open House in the Spring.

- Secretary Loreen Greer - none
- Mayor Craig Peterson - none
- Council Vice President Dale Reichert - none
- Councilor April Trivitt asked Dennis for an update on the Keystone signpost. Dennis said he was told the post is under snow and as soon as it melts, he will contact the Shearers to arrange pick up.
- Councilor Daniel Watkins checked with Channel Locksmith regarding the exterior bathroom keys.
- Council President Dennis Posey – none

ANNOUNCEMENTS

Next council meeting is March 17, 2016 at 7:00 p.m.

Motion made by Dennis Posey to adjourn at 9:09 pm.; 2nd by Laura Carson; Motion carried, 5 Ayes

Submitted,

Loreen Greer, Secretary – Treasurer