

# Abbottstown Borough Council Meeting

## April 16, 2020 7 PM

**CALL TO ORDER:** 7:00 p.m.

**ROLL CALL:** Frank Anderson, Laura Baker, Dennis Posey, Dale Reichert, Daniel Watkins. Also in attendance: Mayor Duane Watson; Engineer, John Golanoski; ABPD Chief James Graham, M/S/T David Bolton, MBA, CBO; Solicitor, Tim Shultis.

**PLEDGE OF ALLEGIANCE:** Led by President Posey

**ANNOUNCEMENTS:** All attending the teleconference meeting will be muted and should announce if you are using a recording device. Public Comment periods are limited to 5 minutes per speaker per meeting per Res. 2014-06. Public Comment will be taken, and participants unmuted during this time. Council and staff will be recording this meeting for public viewing; your participation implies consent that your image and words will be displayed publicly in accordance with the Sunshine Act.

Council and staff have duly advertised that during the COVID-19 crisis we will be meeting by teleconference in the Gettysburg Times, the borough website and social media pages, and posted at the office door with agenda.

There was an Executive Session held at 6:45 to 6:50 pm to discuss pending litigation with the borough Solicitor.

**GUESTS:** April O'Brien, E. Fleet Street.

**NEW BUSINESS:** Resolution 2020-13 Establishing Rules for Tele-Meeting.

***Motion made by Laura Baker to adopt Res 2020-13 as presented; 2<sup>nd</sup> by Frank Anderson; Motion carried, 5 Ayes.***

Resolution 2020-14 Amending Tax Collection for COVID crisis.

***Motion made by Frank Anderson to adopt Res 2020-14 as presented; 2<sup>nd</sup> by Laura Baker; Motion carried, 5 Ayes.***

Resolution 2020-15 Amending Addresses for 161 E. King Street.

***Motion made by Laura Baker to adopt Res 2020-15 as presented; 2<sup>nd</sup> by Frank Anderson; Motion carried, 5 Ayes.***

**APPROVAL OF MINUTES:** Review of minutes from meeting held March 19, 2020.

***Motion made by Dan Watkins to accept the minutes of March 19, 2020; 2<sup>nd</sup> by Frank Anderson; Motion carried, 5 Ayes.***

**REPORTS:**

**TREASURER:** Council reviewed the financial documents and prepared bills; Mr. Bolton answered questions concerning specifics. A bank audit was also presented, which was thoroughly reviewed by Mrs. Baker.

***Motion made by Frank Anderson to accept the Treasurer's Report thru 3/31/2020; 2<sup>nd</sup> by Dan Watkins; Motion carried, 5 Ayes.***

Approval of Expenditures:

***Motion made by Dan Watkins to approve paying the bills as presented; 2<sup>nd</sup> by Frank Anderson; Motion carried, 5 Ayes.***

Investment of Liquid Fuels funds with PLGIT: LF Funds were received as budgeted from PennDOT. PLGIT has offered several options for a short 6 month investment (to realize gains by end of year). Treasurer is recommending an investment of \$70K for six months in the PRIME fund.

***Motion made by Frank Anderson to authorize Mr. Bolton to invest LF funds with PLGIT as recommended; 2<sup>nd</sup> by Dan Watkins; Motion carried, 5 Ayes.***

**ADMINISTRATIVE:** David Bolton, MBA, CBO updated Council on the following activity:

- ⇒ Reports have been submitted directly to Council on the activities of the past month. Mr. Bolton has been working from home and frequenting the office when needed while the office is closed to the public.
- ⇒ Attended the bid opening on Tues., April 14<sup>th</sup> with Eng. John Golanoski to act as witness for the borough.
- ⇒ Mr. Bolton has explored options for street sweeping services this year. Conewago Twp Maintenance Manager Scott Small has a sweeper that can also vacuum out the wastewater collection bins (others did not). Council should authorize Mr. Bolton to work with Conewago Twp for these needs, not to exceed \$1,500.

***Motion made by Frank Anderson to authorize Mr. Bolton to work with Conewago Twp for street***

***sweeping and vacuum needs in the borough at set dollar amount; 2<sup>nd</sup> by Laura Baker; Motion carried, 5 Ayes.***

- ⇒ Solid waste collection agreement with Waste Connections ends March 30, 2021. Provision for a one-year extension in agreement. Mr. Bolton recommends doing so as this was a joint bid through the county and WC has been very accommodating to needs.

***Motion made by Laura Baker to authorize to submit agreement for extension of solid waste services with Waste Connections through March 30, 2022; 2<sup>nd</sup> by Dan Watkins; Motion carried, 5 Ayes.***

**SOLICITOR:** Tim Shultis

- ⇒ Borough and Mr. Bolton have received subpoenas for the Platt v Graham, et al case in New Oxford borough. Mr. Shultis suggests the borough retain Michael Crotty as special counsel, who represented us in the Platt v Abbottstown Borough case, since he is aware of the background of the cases.

***Motion made by Frank Anderson to retain Michael Crotty as special counsel; 2<sup>nd</sup> by Dan Watkins; Motion carried, 5 Ayes.***

- ⇒ Updates on the agreements between Berwick and Abbottstown on Kinneman Rd project. Minutes from March 4<sup>th</sup> meeting have been reviewed (were previously accepted pending review by solicitor). Berwick will pay the bills associated with the project and invoice the borough for our agreed share of the costs, to include a small management fee. He relays that due to COVID delays, there will be a delay until next Spring to finish some of the combined project.

***Motion made by Dan Watkins to ratify previous decisions after Solicitor updates and review; 2<sup>nd</sup> by Laura Baker; Motion carried, 5 Ayes.***

**ENGINEER:** John Golanoski

- ⇒ Bids were received for the 2020 TIP, attended by Pres. Posey and Mr. Bolton. Hammaker East has best price with \$49,357 for the proposed improvements. Work to be completed by September 1, 2020.

***Motion made by Dan Watkins to accept bid from Hammaker East for 2020 TIP at \$49,357; 2<sup>nd</sup> by Frank Anderson; Motion carried, 5 Ayes.***

- ⇒ Mr. Golanoski will be able to Chief Graham with certified tape for speed zone measurements prior to lines being painted on roadway.

**ABBOTTSTOWN BOROUGH POLICE DEPT:** Chief James Graham

- ⇒ Presented monthly report; suggested the borough donate to the Wellspan-Gettysburg Hospital Appreciation Event for healthcare workers on the front lines of COVID response. Asking \$150 to provide meals for those working with patients.

***Motion made by Dan Watkins to donate the requested \$150 to Gettysburg Hospital COVID appreciation luncheon; 2<sup>nd</sup> by Laura Baker; - Motion carried, 5 Ayes.***

**CODE ENFORCEMENT:** James Graham, PMCA

- ⇒ Monthly activity reports submitted. Mr. Graham detailed non-compliance issues with 300 Pleasant Street, permit issues at 312 Sutton Rd., open burning issues with residents not covering permitted yard fires.

**EMERGENCY SERVICES:** UH&L No. 33, PSP, AREMS

- ⇒ Reports submitted for review. VP Reichert discusses decline in call volumes due to less people being active due to COVID. Fire Dept gun drawing will still occur but new date will be set.

**COMMITTEES and ORGANIZATIONS:**

- ⇒ All Committees on hiatus due to COVID crisis.

**CORRESPONDENCE:** None at this time.

**OLD BUSINESS:** None at this time.

**PUBLIC COMMENT:** None from Ms. O'Brien, our only public participant.

**FOR THE GOOD OF THE ORDER:**

- Councilor Frank Anderson: Nothing at this time.
- Councilor Laura Baker: Nothing at this time.
- Councilor Dan Watkins: Nothing at this time.
- Mayor Duane Watson: Nothing at this time.
- Council Vice President Dale Reichert: Nothing at this time.
- Council President Dennis Posey: Thanks everyone for their prayers while he recovered from his COVID bout. He asks everyone to keep our first responders and front liners at the hospitals in their prayers.
- Mr. Shultis thanks Mr. Bolton for setting up the virtual Zoom meeting, expressing how much administrative work goes into setting up and he thought it went very smoothly. He asks Ms. O'Brien if she had any trouble viewing or hearing any of the activity; she replies that she did not.

**ANNOUNCEMENTS:** Next Council meeting is May 21<sup>st</sup> at 7 pm. (online or physical meeting to be determined per COVID response).

***Motion made by Dan Watkins to adjourn at 7:39 pm; 2<sup>nd</sup> by Frank Anderson; Motion carried, 5 Ayes.***