

Abbottstown Borough Council Meeting

February 21, 2019 7PM

CALL TO ORDER: 7:00 p.m.

PLEDGE OF ALLEGIANCE: Led by President Dennis Posey

ROLL CALL: Laura Baker, Dale Reichert, April O'Brien, Daniel Watkins, Dennis Posey.
Also in attendance: Mayor Duane Watson; Administrator/Secretary/Treasurer, David Bolton, MBA, CBO; Solicitor, Tim Shultis; Engineer, Chad Clabaugh.

ANNOUNCEMENTS: None.

GUESTS: Jim Hale, Gettysburg Times

PUBLIC COMMENT: President Posey thanks The Times for coverage of meeting.

APPROVAL OF MINUTES: *Motion made by Laura Baker to accept the minutes of January 17, 2019; 2nd by Dan Watkins; Motion carried, 5 Ayes.*

REPORTS:

TREASURER: Council reviewed the financial documents and prepared bills; Mr. Bolton answered questions concerning specifics. A bank audit was also presented, which was thoroughly reviewed by Ms. O'Brien.

Motion made by April O'Brien to accept the Treasurer's Report through January 31, 2019; 2nd by Laura Baker; Motion carried, 5 Ayes.

Motion made by Laura Baker to approve paying the bills as presented; 2nd by Dale Reichert; Motion carried, 5 Ayes.

ADMINISTRATOR – David W. Bolton, MBA, CBO, updated Council on the following:

- ⇒ Center Square: investigation still pending, located driver/owner. Received updated incident report from PSP. Received insurance information today.
- ⇒ 3rd Square accident, 2/12: hit and run, DUI. Officer sent information filed.
- ⇒ Comcast: ACCOG committee postponed Wednesday. Several municipalities willing to negotiate new contracts. In talks with Salzmann/Hughes and Cohen Group.
- ⇒ Borough marker and pole completed. Jack Graham from Keystone Marker Trust would like a picture when it is set. Don has made suggestions for installation techniques.
- ⇒ 2019 Tenant Registration. Forms were due by January 31st. Will contact those who have not submitted forms properly through Mr. Graham.
- ⇒ General Code: Books are here. Need to work with Mr. Shultis on Ordinance to accept; checking on proper legislative references. To be discussed in Solicitor's section below.

- ⇒ Boyer & Ritter municipal audit completed today; “all good”. Compliments on readiness.
- ⇒ 2019 Statement of Financial Interests need to be completed by May 1st (provided).
- ⇒ Submitted building and zoning permits for January to County offices.
- ⇒ 340 W. King Street; new residents knocked down two signs in alley; received reimbursement of \$170 for materials and labor expense.
- ⇒ WIP3: County Planning is submitting initial plan through 2025 to state for review.
- ⇒ Constable Memo of Agreement for enforcement/ticketing activities in borough. Received and forwarded to Mr. Shultis for review. Under “Solicitor” section.
- ⇒ Put Abbottstown in for 3 PSAB awards (Newsletter, Website, Social Media).
- ⇒ Drafted press release for E-cycling events this year, DEP forms complete (Robin).
- ⇒ Working with Matt Baker & Chris Young on baseball field schedules for 2019.
- ⇒ Lawn care: Keith’s will not be returning in 2019. Put out phone quotes to 5 area lawn care companies for quotes. Will bring to Council next meeting for review/vote.
- ⇒ Financial Update: Electric Generation (APPI).
 - Last year (MTD), 3,072 kwh, \$808.80.
 - This year, 2,514 kwh, \$649.41.
 - Saved 558 kwh (one month of boro bldg usage), \$159.39 (20% savings).
- ⇒ Need articles for newsletter.

SOLICITOR – Tim Shultis

-- Updates on the Moore Case. Writ of Execution to be filed for Sheriff’s sale in June on property in lieu of 3rd contempt after non-payment of scheduled restitutions of over \$22k.

-- The Residence: Waiting on H&H quotes, no cost data on development yet, requested from Todd Grim and Bob Sharrer. Berwick responsibilities (no sidewalks on their side, drainage issues, house right of way/driveway needs moved, etc.) are more of the share than ours.

-- Codification: EIT & Realty Transfer ordinances need re-written to coincide with updates in law. Mr. Shultis will provide documents for review at next meeting.

-- Constable Agreement with Mr. Watkins: Ethics Act prohibits contracts over \$500/year with Council members or immediate family. Will be submitted to Ethics Commission for free advisory opinion. 30-60 day turn around. Tabled.

ENGINEER – Chad Clabaugh

-- The Residences: Exchanged emails indicate “sense of urgency” from developer. May need street excavation permit if our side of Kinneman Road is damaged during work. Developer’s Agreement will cover permit issues.

-- 2019 Borough Pavement Preservation Plan: Ads will run February 25th and 28th. Estimates are \$120k for chip/seal and \$15k for base repairs. Recent measurements by surveyors show estimates are correct.

Motion made by Laura Baker to authorize C. S. Davidson to advertise the 2019 Street Improvements project for construction bids; 2nd by April O’Brien; Motion carried, 5 Ayes.

CODE ENFORCEMENT

-- **Reports in binder.** Mr. Bolton has been fielding complaints from the community and Council members on enforcement issues. He meets with Mr. Graham

every Wednesday to discuss and enforcement is completed same day. Please make sure all issues are brought to Mr. Bolton's attention prior to Wednesdays, preferably by email.

- Caught man who was stealing recycling from homes.
- Working with HCC for wall permit/inspections.
- Five separate Road Occupancy permits, York Water.
- 130 Country Club Road: demo and new building.
- Who let the dogs out on Town Circle? Resident cited.
- Darrin Catts called to thank us for acknowledging Jim.
- 2017 Land & Sea: Cost \$3,090.25, Revenues \$330.
- 2018 PMCA: Cost \$2,497.65, Revenues \$2,505 (non-Moore, accidents)

COMMITTEES and ORGANIZATIONS:

Parks and Recreation – Councilor Baker is trying to work with neighbors to gain parking areas nearby for tournaments at ballfield. Bulldog Baseball inquiring use of practice field. Mr. Bolton has forwarded several grant program information.

Sidewalks & Streets Committee – Covered during Engineer report.

Finance and Budget – Consideration of extra principal payment on bond.

**Payment of \$21k due November 1st, interest (\$4.5k)

**May 1st interest of approx. \$4,758.85 due

**Can pay additional principal of \$19k anytime (funds from 471.000; \$40k budgeted). Saves \$800.

Motion made by Laura Baker to make additional payment on bond principal of \$19k immediately; 2nd by April O'Brien; Motion carried, 5 Ayes.

East Berlin Area Community Center – President Posey would like to discuss consideration of donation for building restoration project (info in binders). Matter tabled until Council can review information and budget.

CORRESPONDENCE – Reports were available in binder from Code Enforcement, PSP, United Hook & Ladder, Adams Regional EMS.

PUBLIC COMMENT – None

FOR THE GOOD OF THE ORDER:

- Councilor Laura Baker – Code issues, PSAB tv show participants identified, street sweeping in Spring?, drainage by 194 bridge (PennDOT), cars not moving for snow plowing.
- Councilor April Trivitt – UH&L gave good annual budget presentation.
- Councilor Daniel Watkins – Nothing further.
- Administrator David Bolton – Nothing further.
- Mayor Duane Watson – Nothing further.

- Council Vice President Dale Reichert – Nothing further.
- Council President Dennis Posey – Nothing further.

RECESS: An Executive Session was called at 8:00 pm to discuss Merit Pay increase for Public Works employee Don Myers. Council reconvened at 8:05 pm.

Personnel – ***Motion made by Laura Baker to increase hourly rate for Don Myers from \$15/hr to \$20/hr. effective January 1st, 2019; 2nd by Dan Watkins; Motion carried, 5 Ayes.***

ANNOUNCEMENTS – President Posey commented on meeting decorum. He also asks that Council come to next meeting prepared to discuss donation for EBACC renovations.

Next Council meeting is March 21st at 7 pm.

Motion made by Daniel Watkins to adjourn at 8:08 pm; 2nd by Dale Reichert; Motion carried, 5 Ayes.