

**Abbottstown Borough Council Meeting  
September 15, 2016**

Meeting was called to order in the Council Room at 7:04 p.m. by Council President Dennis Posey.

COUNCIL ROLL CALL: Laura Carson, Dennis Posey, Dale Reichert, April Trivitt, Daniel Watkins

Also in Attendance: Guy Beneventano, Solicitor; Chad Clabaugh, Engineer; Loreen Greer, Secretary/Treasurer; Mayor Craig Peterson arrived at 7:33.

VISITORS

Rose Carpenter, East Berlin.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT

- An Executive Session was held on September 15, 2016 from 6:32 - 7:01 to obtain legal advice on pending legal matters.

PUBLIC COMMENT

Rose Carpenter, representing Bulldogs Baseball Club, said the organization would like to renovate the large field for use. They would provide a portable pitching mound, bases, dirt to even out the field. Council requested they submit a written proposal and proof of insurance coverage.

APPROVAL OF MINUTES:

***Motion made by Laura Carson to accept the minutes of August 18, 2016; 2<sup>nd</sup> by Dale Reichert; Motion carried, 5 Ayes***

***Motion made by April Trivitt to accept the minutes of September 1, 2016; 2<sup>nd</sup> by Daniel Watkins; Motion carried, 5 Ayes***

REPORTS:

TREASURER:

- Profit /Loss Statements; Bank Acct Statements

***Motion made by Dale Reichert to accept the Treasurer's Report for August, 2016; 2<sup>nd</sup> by Daniel Watkins; Motion carried, 5 Ayes***

- Approval to Pay Bills

***Motion made by Laura Carson to approve paying the bills as amended; 2<sup>nd</sup> by Dale Reichert; Motion carried, 5 Ayes***

ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY – April Trivitt – Next meeting is September 27<sup>th</sup>.

ADAMS COUNTY BOROUGH ASSOCIATION – Dennis Posey – Next meeting is September 19<sup>th</sup>.

ADAMS COUNTY COUNCIL OF GOVERNMENTS – Craig Peterson – no report  
COMMITTEES:

- Adams County Tax Collection Committee – no report
- Finance and Budget – Budget discussions began September 1<sup>st</sup>.  
\$59,600 expected for street repairs. The next budget meeting will be held on Thursday September 29<sup>th</sup> at 7:00.
- Parks and Recreation  
N/W Corner Survey Pin – Chad explained that the total cost of the surveying for the park will be \$6,000; \$2,500 for the small part and \$3,500 for the large section; just to put in the missing pin is less than \$1,000. Laura suggests getting the missing pin put back in and wait until after the 2017 budget is done to see if there is enough money to do any more.  
***Motion made by Dennis Posey to have the large parcel surveyed per the drawing provided by C. S. Davidson (option #2) at a cost estimated at \$3,500; 2<sup>nd</sup> by Dale Reichert; Motion carried 5 Ayes.***

Insurance Certificate Requirement – need for small groups to provide – Laura is still working on a new rental agreement.

Small Ball Filed Renovations – The work has been done and Dynamic Landscaping was scheduled to spray the fields.

Large Ball Field Renovations – Bulldogs Baseball Club will provide a written proposal. Guy will look at the proposal and insurance.

- Personnel –  
Employee Reviews will be done in November or December.
- Sidewalk & Street Committee –  
08/11/16 Committee meeting draft minutes were presented.

Clinton Alley ponding will be tabled until Spring 2017.

2016 Roadway Improvement Project – Kinsley recently submitted the paperwork for final payment. All the punch list items have been completed. Total for the project came in at \$369,000 which is less than the total anticipated. There was an increase in the number of tons of asphalt. Craig reported after a recent rain, most if not all of the stones washed away in two areas; he has photos; Chad will check on the issue. Dennis Alwine indicated there is a new ponding issue at his house on Sutton Road.

2016 Stormwater Improvement Project – The crown issue has been resolved.

Road Patching – Dan plans to work with Don to mark larger repair areas.

Town Circle – Care of curb, pavement and weed removal will be tabled until road repairs are done to the street.

## **CODE ENFORCEMENT**

Building Permit Report – August 2016 report

Codes Enforcement Report – August 2016 report  
April asked that any correspondence between Craig and the Codes Enforcement Officer be sent to the Borough Office.  
Guy will send a rental property ordinance (Palmyra's) to Council for review. Dale said while he was on Council the last time this was discussed.

**EAST BERLIN AREA COMMUNITY CENTER** – Craig Peterson – no report

**ENGINEER** – Chad Clabaugh reported Abbottstown may be exempt from MS4. The exemption application deadline is the end of 2016. There is an MS4 meeting on September 20<sup>th</sup> in Adams County which Loreen will attend.  
***Motion made by Dennis Posey to authorize Chad to apply for a waiver from MS4 contingent upon whether Loreen can get the GSI maps from Adams County; 2<sup>nd</sup> by Dale Reichert; Motion carried, 5 Ayes.***

**MAYOR** – Craig Peterson reported some street lights are out and he is looking into LED lights for the flag pole in the circle.  
Council instructed Loreen to send all Zoning Hearing Board applications and decisions to the solicitor.

**PENNSYLVANIA STATE POLICE** – August 2016 report

**SECRETARY** – Loreen Greer – August 2016 report not available

**UNITED HOOK AND LADDER COMPANY #33** – July (partial) and August 2016 reports

**YORK ADAMS TAX BUREAU** – Craig Peterson did not attend the last meeting. The next meeting is November 2<sup>nd</sup>.

#### **CORRESPONDENCE:**

#### **OLD BUSINESS:**

- Appraisal of Borough Owned Properties – The appraisals were done and are available for review.
- Open House/Picnic – Thank you notes will be sent to the Altland House, McDonald's, Utz's, Martins and Sure-Fine and any other contributors to the event.
- Trash Collection 2018 Contract – Dale agreed to be the contact person to the trash collection agency for scheduling delays and changes.  
Adams County wants to know if the borough is interested in having electronics recycled as part of the recycling program.  
April asked Council to send any ideas regarding the contract to either her or office.
- Zoning Officer – Sherry Clayton sent a letter to Council in response to the letter sent to Adams County Commissioners. Although the current Zoning Officer has been more responsive to borough issues, Dale said he feels we are still responsible to the residents to spend their money wisely (hiring the best officer for the money spent).

- Use of Engine Retarder Brakes within the Borough Limits – Craig and Guy worked on an ordinance to limit the use of the engine retarder brakes. Penn DOT has the power to veto any borough proposed ordinance. The proposed ordinance will be sent to Will Tallman’s office for him to pass on to Penn DOT for review.
- Recognition of Past Donations – Laura and Walter are working on a board to display in the Borough Office.
- Keystone Historical Marker – installation – tabled
- Municipal Building – tabled
- Parking on High Street and North Cheapside Street – nothing further
- Street Light Replacement with LED Bulbs – The street light at the playground has not been active long enough to be included in the free replacement program. The cost will be less than \$200 to have that one replaced. The invoice was received from Met-Ed.
- Electric Rate Comparisons – Craig spoke to the Abbottstown-Paradise Joint Sewer Authority about joining them on their electric contract, but their contract runs until 2018 and the borough can not join in mid-term.
- “No Truck Turn Around” Sign at Town Circle – The borough doesn’t have any signs and there needs to be a separate post for the sign.
- Request For Proposals for Snow Removal in 2017 – Ad will run for proposals next week and request for proposals will be available at the office beginning September 26<sup>th</sup>.

**NEW BUSINESS:**

- Road Occupancy Permits –  
***Motion made by April Trivitt to continue the Road Occupancy Permit process that is in place; 2<sup>nd</sup> by Dale Reichert; Motion carried, 3 Ayes, 1 Nay Dennis Posey.***  
 Dennis feels the same engineer firm should not do both inspection for the sewer authority and for the borough.

**2017 BUDGET PREP:**

- Review Liquid Fuels Income and Expenses
  - Review General Fund Income
  - Discuss General Fund Expense
- Due to the late hour, budget discussions were tabled until September 29<sup>th</sup>.

**COUNCIL COMMENTS:**

Councilor Laura Carson – none

Secretary Loreen Greer – none

Mayor Craig Peterson – none

Council Vice President Dale Reichert – none

Councilor April Trivitt

April would still like to see more historical photos for the meeting room walls.

April asked what the status of the blacktop project at 29 West Water Street. It is now a Stormwater Management issue and will be handled by the Borough Office.

Halloween will be set for Monday October 31, 2016.

Councilor Daniel Watkins – none

Dan would like to see Police coverage on next month's agenda.

Council President Dennis Posey – none

**PUBLIC COMMENT** – none

**ANNOUNCEMENTS**

Next council meeting is September 29, 2016 at 7:00 p.m.

**ADJOURNMENT**

***Motion made by Daniel Watkins to adjourn at 10:06 p.m.; 2<sup>nd</sup> by April Trivitt; Motion carried***

Submitted,

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Loreen Greer, Secretary – Treasurer