

**Abbottstown Borough Council Meeting
January 21, 2016**

Meeting was called to order in the Council Room at 7:05 p.m. by Council President Dennis Posey.

COUNCIL ROLL CALL: Laura Carson, Dennis Posey, Dale Reichert, April Trivitt, Daniel Watkins

Also in Attendance: Mayor Craig Peterson; Guy Beneventano, Solicitor; Chad Clabaugh, Engineer; Loreen Greer, Secretary/Treasurer

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT – none

NEW OFFICE MUNICIPAL BUILDING:

Chad reviewed Contractor AFP's (Application For Payments) document

Change Order #1 for Contract #3 adds work to run data and telephone lines inside building.

Motion made by Dale Reichert to approve change order #1 Contract #3 for \$3,609.12; 2nd by Laura Carson; Motion carried 5 Ayes.

Motion made by Laura Carson to forgive Contractor #1 for the dents in interior women's room and wall separation in interior women's and men's room (Contract #1); 2nd by Dale Reichert; Motion carried 5 Ayes.

Motion made by Laura Carson to approve AFP for contract #4 for \$6,274.99; 2nd by Daniel Watkins; Motion carried 5 Ayes.

Chad presented the Certificates of Significant Completion to keep on file in the office.

APPROVAL OF MINUTES:

Motion made by Laura Carson to approve minutes of January 12, 2016; 2nd by Dale Reichert; Motion carried, 5 Ayes

Motion made by Laura Carson to approve minutes of January 19, 2016; 2nd by Dale Reichert; Motion carried, 5 Ayes

REPORTS:

TREASURER:

Motion made by Dale Reichert to accept the Bank Acct Statements; Budget to Actual report; 2nd by Laura Carson; Motion carried 5 Ayes.

Motion made by April Trivitt to approve paying the bills as presented; 2nd by Laura Carson; Motion carried 5 Ayes.

ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY

April reported the next meeting is scheduled for January 26, 2016

COMMITTEES:

Adams County Tax Collection Committee – no report

Finance and Budget

Dennis reported the draft 2016 budgets were approved and will be advertised.

Parks and Recreation

Laura requested permission to get pricing for repairs to the park stage and straightening the park flag pole.

Motion made by Dennis Posey to approve Laura getting pricing for repairs to the stage and straightening the park flag pole; 2nd by Dale Reichert; Motion carried 5 Ayes.

Personnel – no report

Sidewalk & Street Committee

Dale presented the draft minutes from the January 14, 2016 committee meeting.

Chad described the Country Club Road project which includes two new inlets and a junction inlet at the bottom of East Fleet Street. The estimate for this project is \$50,000.

Chad expects the cost to come in under that.

The Sutton Road project will make the entire length of the road eighteen (18) feet wide. Estimate for project is \$350,000 to \$400,000 to completely re-build the road.

Projects will be bid separately and Chad plans to have both bids opened on March 10th.

CODE ENFORCEMENT

Building Permit Report – December 2015 report

Codes Enforcement Report – December 2015 report

EAST BERLIN AREA COMMUNITY CENTER

Craig reported on the January 21st luncheon meeting. Craig, Laura and April attended. Another meeting is scheduled for March.

ENGINEER

The awarded contract for the Norwest Quadrant Project is ready for Borough Council signatures.

Motion made by Dale Reichert to approve the contracts for the Northwest Quadrant Sidewalk Replacement Project in the amount of \$68,738.00; Motion carried 5 Ayes. 8:07

MAYOR

If there is 5" or more of snow, cars may not be parked on the streets. Craig would like to purchase signs to put on cars parked in the streets prior to the impending snow storm this weekend.

Motion made by Laura Carson to give Craig permission to have signs printed at a cost not to exceed \$50 re: parking regulations during a snow emergency; 2nd Dale Reichert; Motion carried 5 Ayes

PENNSYLVANIA STATE POLICE – December 2015 report

PLANNING COMMISSION – Angelo – 01/12/16 mtg cancelled due to lack of business

SECRETARY – Loreen Greer - none

UNITED HOOK AND LADDER COMPANY #33 – December 2015 report; annual report

CORRESPONDENCE:

11/25/15 Shultis Law Proposed Berwick Twp Weight Limit Ord.
Given to the Sidewalk and Streets Committee for comment
12/18/15 York Water Co Request for paving schedule
Given to the Sidewalk and Streets Committee for action

OLD BUSINESS:

Motion made by Dale Reichert to approve Resolution 2016-01 SALDO Fees; 2nd by April Trivitt; Motion carried 5 Ayes.

Motion made by April Trivitt to approve Resolution 2016-02 Zoning Fees; 2nd by Dale Reichert; Motion carried 5 Ayes.

Motion made by Daniel Watkins to approve Resolution 2016-03 General Administrative Fees; 2nd by Laura Carson; Motion carried 5 Ayes.

NEW BUSINESS:

Insurance Review

Loreen reported on the meeting with B.J. Giangiuolo and John Johns, representatives of H. A. Thomson Insurance. Council requested the contents of the office building be increased to 10% of the value of the office building. Loreen will get other insurance quotes.

Mileage

Dennis suggested paying the federal rate for employees and that council members would get pre-approval for mileage.

Motion made by Dale Reichert to pay the federal mileage rate for employees and mileage for council would be pre-approved; 2nd Laura Carson; 4 Ayes and 1 Nay April Trivitt

Planning Commission

Guy described the process for abolishing the Planning Commission and the process for Council to review Subdivision and Land Development plans in the future.

Motion made by Dennis Posey authorize the Solicitor to prepare an ordinance abolishing the Planning Commission; 2nd by Laura Carson; Motion carried 4 Ayes 1 Nay April Trivitt.

Motion made by Dale Reichert to accept Walter Baker's resignation from the Planning Commission; 2nd by Daniel Watkins; Motion carried 5 Ayes.

Electric to the Maintenance Building

Council directed Loreen to contact Met-Ed to remove the temporary meter from the Maintenance Building.

Set Preapproval for Certain Monthly Bills

Motion made by Laura Carson to set pre-approval for monthly bills; 2nd by April Trivitt; Motion carried 5 Ayes.

Sign for the Square's NW Quad

Motion made by Dale Reichert to take the advisement of the Abbottstown Post Office and set two parking spaces in the NW Quad at fifteen (15) minutes; 2nd by Laura Carson; Motion carried 4 Ayes, 1 Nay April Trivitt.

Zoning Hearing Board Appointments

Motion made by Dennis Posey to appoint Walter Baker to the Zoning Hearing Board; 2nd by Daniel Watkins; Motion carried 4 Ayes 1 Nay April Trivitt

Bathroom Keys for the Ball Teams

Laura would like to use two different park rental agreements; one for individual rentals and one for sports teams. She would like to stress with the sports teams the need to keep the restrooms clean.

Mailbox(es) for the Borough Office

Laura would like a lock box for drop-offs including the bathroom keys. Dennis is going to check with the post office regarding the regulations for box for incoming and outgoing mail.

Advertise for bids for Sutton Road project

Motion made by Daniel Watkins to direct the Engineer to advertise for bids for Sutton Road project; 2nd by Dale Reichert; Motion carried 5 Ayes

Advertise for bids for Country Club Road project

Motion made by April Trivitt to direct the Engineer to advertise for bids for Country Club Road project; 2nd by Laura Carson; Motion carried 5 Ayes

Voting Delegate for PSAB – tabled

April would like to be appointed the PSAB voting delegate. Dennis would like to do some research on the position before the appointment is made.

Declaration of Disaster Emergency

Laura presented a Declaration of Disaster Emergency for the expected snow storm this weekend. Signatures will be collected if a disaster emergency is declared.

COUNCIL COMMENTS

Laura – Laura would like to find a different Zoning Officer. She asked if there are regulations on her being paid to clean the offices. The Solicitor was directed to check on regulations. She would like to revise the mowing contract and present it for consideration at the February 18th meeting.

Dennis – none

Dale – none

April – She asked Dennis who came up with the list of appointees that was voted on at the re-organizational meeting. She said there was a meeting of everyone but her prior to the reorganizational meeting and she would have liked to be included in the decision making for that list. She would like to know why. Dennis responded that right now he's not sure where she stands with the rest of council. April said she never hid anything. She did a lot of things because no nobody else would. She did not like being president because it took up a lot of her time. She's grateful someone else is president. Dennis apologized for not getting with her ahead of time. Dennis wants to go forward and work together with everybody and make this work a beneficial thing for the town.

Daniel – none

Craig – none

Loreen – none

Guy – Guy suggests the Council think about the upkeep of the square. He suggests Council work with the Adams County Economic Development. He suggests reaching out to the Adams County Historical Society for any artifacts they may be willing to lend out or gift to the Borough. He suggests time and attention be paid to the website. Guy strongly recommends each councilmember have an email address separate from their personal address.

ANNOUNCEMENTS

Next council meeting is February 11, 2016 at 6:30 p.m.

Motion made by Daniel Watkins to adjourn at 9:43 pm.; 2nd by Daniel Watkins; Motion carried, 5 Ayes

Submitted,

Loreen Greer, Secretary – Treasurer