

Abbottstown Borough Council Meeting

April 19, 2018

CALL TO ORDER: 7:00 p.m.

ROLL CALL:

Laura Baker, Dennis Posey, Dale Reichert, Daniel Watkins.

Also in attendance: Mayor Duane Watson; Solicitor Guy Beneventano;

Administrator/Secretary/Treasurer, David W. Bolton.

Absent: April Trivitt, Engineer Chad Clabaugh.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS: -- An Executive Session was called by Solicitor Beneventano and held at 8:24 pm on March 15th to discuss pending legal matters.

GUESTS: Todd Grim – Hanover, PA
Robin Fitzpatrick – Adams Co Economic Development Corp.
Harlan Lawson – Adams County Office of Planning & Development
Andrew Merkel – Adams Co Office of Planning & Development
Lee Hoffheins – 108 West Court
Laura Becker – DOCEO

PUBLIC COMMENT: Mr. Lee Hoffheins addressed Council on his concerns of Code Enforcement in the Borough; particularly, a notice he received about his unregistered/uninsured/uninspected truck.

APPROVAL OF MINUTES:
Motion made by Laura Baker to accept the minutes of March 15th, 2018; 2nd by Dan Watkins; Motion carried, 4 Ayes.

REPORTS:

TREASURER: Council reviewed the financial documents and prepared bills; Mr. Bolton answered questions concerning specifics. A bank audit was also presented, which was thoroughly reviewed by Mrs. Trivitt.

Motion made by Laura Baker to accept the Treasurer's Report for March 2018; 2nd by Dan Watkins; Motion carried, 4 Ayes.

Motion made by Dale Reichert to approve paying the bills as presented; 2nd by Laura Baker; Motion carried, 4 Ayes.

ADMINISTRATOR – David W. Bolton updated Council on the following activity:

- Borough office printing needs 2018-2021 (PowerPoint presentation). Bolton presented two new contract options, both which would save the borough money in costs and repairs while offering more professional options. President Posey calls for a motion to approve one of the contracts. At this time, Solicitor Beneventano spoke and advised Council to only vote to accept the proposals, and demanded that Council forward the contracts to him for review after the meeting, refusing to look at them while in session.
Motion to accept two proposals for review made by Dan Watkins; 2nd by Dale Reichert; Motion passed, 4 Ayes.
- Amendment to Resolution 2018-2 Fee Schedule: Bolton discussed the absence of specific fees on the current schedule and presented suggestions based on conversations with Code Enforcement Officer Jim Graham and from reviewing those schedules of other municipalities.
Motion to amend Fee Schedule; to include permit costs for fences, sheds and demolition (commercial or residential) made by Laura Baker; 2nd by Dan Watkins; Motion passed, 4 Ayes.
- Social Media Policy: currently on website (used PSAB template)
- 2017 AG-385 Foreign Fire Insurance Tax forms submitted on time
- 2017 RCT-900 PURTA submitted on time; 2016 never received = \$253.10
- Executed APPI contract: will track monthly for savings generated (14% target)
Motion to ratify signature of contract voted on at last meeting per advice of Solicitor, made by Dale Reichert; 2nd by Dan Watkins; Motion passed, 4 Ayes.
- Boyer & Ritter audit: DCED-CLGS-30 submitted to state and county clerk.
- We now receive mail at the office building: savings of \$150/yr budget.
- Hometown Press Community Newsletter: need content if you want in 1st ed.
- Filed new application for Federal Surplus Property Program
- Mayor Watson: Notification of Intent to Charge and Retain Marriage Fees
- Next E-cycling event scheduled tentatively for June 16th, location TBD
- Adams County Coordinating Committee with PAOneCall meeting to be held Monday, May 21st 10-11:30 am at Gettysburg Borough Office. Council authorized Mr. Bolton to attend as the Borough Representative.
- Received Adams Co. Order of Court: Daniel W. Watkins, Jr as Deputy Constable for Abbottstown Borough (Judge George)
- Appointment of Flood Plain Coordinator; Bolton explained to Council that a Coordinator must be appointed by Borough.
Motion to appoint PA Municipal Code Alliance and its agents as Flood Plain Coordinator for Abbottstown Borough made by Laura Baker; 2nd by Dan Watkins; Motion passed, 4 Ayes.
- Mr. Bolton updated Council on his efforts to secure County help/funding for the Country Club Road/Beaver Creek bridge. ACTPO voted to consider costs at the last meeting and will review when DRAFT TIP is presented in the Fall.

ENGINEER – Chad Clabaugh sent information updating Council on the 2018 Storm Sewer Project and Mr. Bolton acquired signatures on the winning contract from EK Services in the amount of \$67,400. Although C. S. Davidson was authorized to accept the lowest bid at a previous meeting, and Council voted to ratify the decision at their previous meeting, Solicitor advised for Council to again ratify signatures on the contract.

Motion to ratify contract signatures acquired tonight on Council's previous vote made by Dale Reichert; 2nd by Dan Watkins; Motion passed, 4 Ayes.

Reviewed Engineer/Borough responses for “The Residences at The Bridges” with Todd Grim, who spoke on behalf of developer group and inquired again about wetlands at 105 Kinneman Road. Berwick Twsp will review Council’s comments on the project.

SOLICITOR – Requests ratification of approval of letter sent to Moore’s in regards to the judgement awarded, establishing a schedule of payments.

Motion to ratify authorization of response letter to Mark Wendaur, representing Chris and Merita Moore; made by Laura Baker; 2nd by Dale Reichert; Motion passed, 4 Ayes.

Solicitor requests to attend Executive Session to comment.

COMMITTEES and ORGANIZATIONS:

Abbottstown-Paradise Joint Sewer Authority – Craig Peterson (2 Reports)

Adams County Boroughs Assoc. – April Trivitt: (Report) Meeting Mon, May 21st at 6:15 pm

Adams County Council of Governments – David W. Bolton: Meeting 4/26 @ 8:30 am;
Legislative Committee to meet 4/17 @ 8 am.
County Collaboration meeting 4/24 (8 am)

East Berlin Area Community Center – Craig Peterson (Report)

Parks and Recreation – Laura Baker: New form being completed for Park Reservations.

Sidewalks & Streets Committee – Dale Reichert: Pre-Construction meeting 4/26 at 10am.

York Adams Tax Bureau/ACTCC – Craig Peterson (Report)

CODE ENFORCEMENT/ZONING OFFICER:

- Building Permit/Inspection Report – March 2018 report
- Codes Enforcement Report – March 2018 report
- 100 Center Square: Signs, rubbish. New ownership not compliant yet.
- March/April focus—junk vehicles, sidewalks.
- Several permits issued; improved follow-up.

PENNSYLVANIA STATE POLICE:

- March 2018 report

UNITED HOOK AND LADDER COMPANY #33:

- March 2018 report

ADAMS REGIONAL EMS:

- March 2018 report

CORRESPONDENCE -- Various other communications in folder.

OLD BUSINESS – None

NEW BUSINESS – None

PUBLIC COMMENT – None

FOR THE GOOD OF THE ORDER:

- Councilor Laura Carson – Desires a list of residents who are physically or medically unable, to create awareness in community to their welfare. Also discussed electricity availability at baseball fields and pavilion.
- Councilor April Trivitt – Absent.
- Councilor Daniel Watkins – Needs to find EMC book from previous years.
- Administrator David Bolton – Nothing further.
- Mayor Duane Watson – Complaint on performance of Waste Connections.
- Council Vice President Dale Reichert – Nothing further.
- Council President Dennis Posey – Nothing further.

ANNOUNCEMENTS – Next Council meeting is May 17, 2018 at 7:00 p.m.

RECESS – Executive Session: ***Motion made by Dan Watkins to recess at 8:35 pm; 2nd by Laura Baker; Motion approved, 4 Ayes.***

Council was called back into session at 9:34 pm by President Posey.

-- An Executive Session was held at 8:35 pm on April 19th for Solicitor to comment and advise Council on legal matters, during which the Solicitor left and Council continued to discuss Personnel matters.

President Posey calls for a discussion on retention or replacement of Solicitor Beneventano. Vice-President Reichert suggests Council begin the process to replace Solicitor, noting his “theatrics”, to which Councilor Baker agreed. Several Council members commented on their perceptions of the Solicitor. President Posey calls for a motion to begin evaluating other options for a new Solicitor.

Motion to seek new candidates to replace Solicitor Beneventano made by Dan Watkins; 2nd by Laura Baker; Motion passed, 4 Ayes.

Council directed Mr. Bolton to make calls for updated RFPs to the previously considered candidates. President Posey and VP Reichert will lead an interview process and make a recommendation to Council.

Council continued their conversation on the presentation given on the printing/copying contracts, with Council members presenting their opinions.

Motion to accept contract from DOCEO for month-to-month contract at a rate of \$480/year made Dan Watkins; no 2nd; Motion dies.

Motion to accept contract from Quality/Eicholtz for month-to-month contract at a rate of \$480/year made by Laura Baker; 2nd by Dale Reichert; Motion passed, 4 Ayes.

Motion made by Dan Watkins to adjourn at 9:49 pm; 2nd by Dale Reichert; Motion approved, 4 Ayes.