

Abbottstown Borough Council Meeting

November 18, 2021 6 PM

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Frank Anderson, Laura Baker, Dale Reichert, Dennis Posey, April O'Brien, Mayor Daniel Watkins, Sr., M/S/T David W. Bolton, Solicitor Tim Shultis, Engineer John Golanoski. Absent: Chief James Graham.

PLEDGE OF ALLEGIANCE: Led by President Posey.

ANNOUNCEMENTS: An Executive Session was held at 5:30 pm this evening to discuss Personnel Matters regarding compensation review and hiring/job descriptions.

GUESTS: Kris Rubenstein, Hanover Land Services (Sutton Run Estates)

PUBLIC COMMENT (on agenda items only): None

APPROVAL OF MINUTES: *Motion made by April O'Brien to accept the minutes from meetings held October 21, 2021; Seconded by Frank Anderson; Motion carried, 5 Ayes.*

TREASURER REPORTS: *Motion made by Frank Anderson to accept the Treasurer's Reports thru 10/31/21; Seconded by Dale Reichert; Motion carried, 5 Ayes.*

Motion made by April O'Brien to approve/ratify paying the bills as presented thru 11/18/2021; Seconded by Frank Anderson; Motion carried, 5 Ayes.

Mr. Bolton gave an update on the fiscal status of the borough coffers.

ADMINISTRATIVE REPORTS: David W. Bolton, MBA, CBO

- ⇒ Intermunicipal Agreement received from Berwick signed. Will communicate borough needs directly to Bill Scott, Roadmaster for Berwick, when needed.
- ⇒ Waste Hauler contracts: Met Monday 15th with 7 other municipal reps. Schedule: advertise bid packs in the Gettysburg Times on 22nd and 29th . Dec 1st pre-bid meeting at YSFD. Return bids by Dec 16th at 2 pm to be opened by joint committee in York Springs. Post-bid meeting will be set at a later date.
- ⇒ Authorize participation in waste hauler contract bid advertisement (YS) and to pay our portion of costs when received.

Motion made by Frank Anderson to compensate York Springs Borough for advertising expenses incurred during waste hauler bid advertising; 2nd by April O'Brien; Motion carried, 5 Ayes.

- ⇒ Office computer: never received upgrades from CARES. Video cam and microphone does not function for online meetings. Processor cannot handle complex programs. Frank Anderson suggested researching replacement laptops.

Motion made by Frank Anderson to authorize Mr. Bolton to replace outdated laptop and accessories; 2nd by April O'Brien; Motion carried, 5 Ayes.

- ⇒ Voted Vice-President of ACBA for 2022 and to the Board of Directors for PIRMA. Thanks for letting me serve.
- ⇒ Training Library is being established in the Council Room for municipal knowledge.

SOLICITOR: Tim Shultis

- ⇒ Kinneman Road property: Parcel appraisal is under threshold for selling property. It may be 'given' away. Mr. Shultis is negotiating with the adjacent lot owners to dissolve the borough's interests in the property currently in Berwick Township. He would like authorization from Council to engage in such activity.

Motion made by Frank Anderson to authorize Mr. Shultis to negotiate disposal of property; 2nd by Dale Reichert; Motion carried, 5 Ayes.

- ⇒ David Moul/HCC subdivision: Engineer Robert Sharrah is outside time constraints of previous 60-day extension granted. Options: motion to deny based on Sept 16 comment letter from Boro Engineer unless, within 10 days of today, new extension letter is received.

Motion made by Frank Anderson to deny plan pending new extension letter; 2nd by Dale Reichert; Motion carried, 5 Ayes.

- ⇒ Wireless facility Ordinance 2021-05 – presentation.

Motion made by April O'Brien to advertise Ordinance 2021-05 as presented; 2nd by Frank Anderson; Motion carried, 5 Ayes.

- ⇒ 'Jake Brakes' Ordinance 2021-06 – presentation.

Motion made by Frank Anderson to advertise Ordinance 2021-06 as presented; 2nd by Dale Reichert; Motion carried, 5 Ayes.

- ⇒ 135 West King Street property deed (Hofbrauhaus): 4 tracts combined on one deed (2 houses), goes back to John Abbet's original plan. Do not need a subdivision plan per Tim. Boro does not have a common law provision for merger of tracts. They are free to sell as is.

- ⇒ Arbogast situation resolved with received apology letter. Charges will be dropped, and letter sent to lift office and contact restrictions.

ENGINEER: John Golanoski

- ⇒ East Water Street damage: Parichuk repairs on E Water St for damages quoted at \$575, project completed. Possible chipping next Spring. Will advise.
- ⇒ Update on storm sewer estimates on Heights/Town Circle: ClearView quote \$9k for 6 inlets is under bid threshold.

Motion made by Frank Anderson to accept quote from ClearView for the project; 2nd by Dale Reichert; Motion carried, 5 Ayes.

- ⇒ Center Square repairs: Waiting on LED spotlights (backorder). No lights currently on east side of square after pole was re-installed. Mr. Bolton will contact Monacacy to come finish the project.
- ⇒ Abbotts Court water situation resolved with resident installing new inlet in cul de sac.

MAYOR'S REPORT: Honorable Daniel W. Watkins, Sr. No Report

ABBOTTSTOWN BOROUGH POLICE DEPT: Chief James Graham Reports in file

CODE ENFORCEMENT: PMCA

- ⇒ Mr. Graham reports that collection boxes on Town Circle and Hughes Drive need some major repair. Council authorizes Engineer to investigate.

PERSONNEL COMMITTEE: Dale Reichert

- ⇒ President Posey instructs Mr. Bolton to resend information on Borough Manager job duties for Council to review prior to next meeting. He would like to pass the previously considered Resolution 2021-04 to appoint Mr. Bolton as Borough Manager at the next meeting.

BUDGET AND FINANCE COMMITTEE: Council, Mayor, Administrator

- ⇒ Mr. Bolton has duly advertised the four municipal budgets for 2022 (2022 General Budget, Liquid Fuels Budget, Capital Projects Budget, and the ARPA Budget/Expenses).

Motion made by Frank Anderson to adopt all four budgets en bloc; 2nd by April O'Brien; Motion carried, 5 Ayes.

- ⇒ Resolution 2021-05 No Tax Increases for 2022 is presented for consideration.

Motion made by Frank Anderson to adopt Res. 2021-05; 2nd by Dale Reichert; Motion carried, 5 Ayes.

⇒ Mr. Bolton presents the proposed 2022 schedule for advertised municipal meetings.

Motion made by Dale Reichert to adopt and advertise 2022 meetings; 2nd by Frank Anderson; Motion carried, 5 Ayes.

SIDEWALKS AND STREETS COMMITTEE: Dale Reichert

⇒ Mr. Bolton expresses interest from R. L. Beaver Trucking, LLC, to continue providing winter snow removal services for the borough.

Motion made by April O'Brien to retain R. L. Beaver Trucking, LLC as borough's snow removal agent; 2nd by Frank Anderson; Motion carried, 5 Ayes.

CORRESPONDENCE: In File

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: Kris Raubenstine (Hanover Land Services for J.A. Myers concerning Sutton Run Estates) discusses a proposed fee in lieu of a traffic impact study for development (\$1,000 per lot). There are approximately 60 lots being proposed between the borough and Berwick. 650-720 trips down the road per day anticipated. Chief Graham will be asked to look into possibility of an internally conducted study and report at next meeting.

FOR THE GOOD OF THE ORDER:

- ⇒ Mayor Watkins has been taking webinars through PSAB.
- ⇒ President Posey wishes everyone a good Thanksgiving holiday.

ANNOUNCEMENTS: Next regular Council meeting is December 16th at 6 pm.

ADJOURNMENT: ***Motion made by Frank Anderson to adjourn at 6:50 pm; Seconded by Dale Reichert; Motion carried, 5 Ayes.***