

Abbottstown Borough Council Meeting December 21, 2017 7PM

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Laura Baker, Dennis Posey, Dale Reichert, April Trivitt, Daniel Watkins. Also in attendance: Engineer, Chad Clabaugh; Administrator/Secretary/Treasurer, David W. Bolton. Absent: Solicitor, Guy Beneventano.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS:

- Adams County Boroughs Assoc. – January 15th at 6:15pm, Speaker will be Representative Dan Moul. April Trivitt and David Bolton will attend.
- United Hook & Ladder – January 29th at 6:30pm, Altland House, Annual Dinner and Business Presentation for Administrative Officers. Dale Reichert, Dennis Posey, April Trivitt and David Bolton will attend.

PUBLIC COMMENT: Mrs. Faith Peterson, who has led efforts for the beautification of the Circle for many years, will be retiring. She recounted the projects since 2014 and gave Council a stack of documents relating to them. Council thanked her for her service and devotion to the Borough.

GUESTS:

- Darrin Catts – PA Municipal Code Alliance
- Faith Peterson – 205 E. King Street
- Jeff and Lisa Pratt – 220 Brough Road
- Duane Watson – 335 Sutton Road

APPROVAL OF MINUTES:

Motion made by April Trivitt to accept the minutes of November 16, 2017; 2nd by Dale Reichert; Motion carried, 5 Ayes.

REPORTS:

TREASURER: *Motion made by April Trivitt to accept the Treasurer's Report for October 2017; 2nd by Dan Watkins; Motion carried, 5 Ayes.*

Motion made by April Trivitt to approve paying the bills as presented; 2nd by Dan Watkins; Motion carried, 5 Ayes.

ADMINISTRATOR – David W. Bolton updated Council on the following activity:

- Webinar: Successful Grant Writing through USDA
- Website Administration Training w/ Loretta Weaver (12/12/17)

- Snow Removal contract signed with Martin for 2018
- Solid Waste contract signed with Waste Connections
- Transition phone calls and postcards from Advanced to residents
- 2018 Tenant Registration Forms
- Chickens from 510 W. King St. invading other properties (letter)
- Burn barrel complaint at 631 W. King Street (letter)
- Updated State and Federal Labor Law posters
- Susan Paddock; No Casino Chairperson, Resolution
- Planning Workshop by PA DCED (11/30/17 5:30-8:30 pm Ag Center)
- Winterized outdoor bathrooms; checked light schedule w/ Mr. Posey
- Information on Loan Amount/Rate w/ Mr. Posey
- Updated all Code/Zoning Parcel files; follow-up on remaining
- Right to Know Request (12/8/17) – fulfilled
- Issued Road Occupancy Permit to York Water Co. for N. Abbots St.
- Workers' Compensation Audit (12/15/17)
- ACCOG Legislative Committee meeting (12/19 @ 8 am, Alloway)
- AC Farm Bureau – Ag Issues meeting (12/20 & 1/17/18 @ 7:15 am)
- Boyer & Ritter: Audit; February 7th at 10 am.
- Asked for an Executive Session (Personnel).

ENGINEER – Chad Clabaugh updated Council on Crack Sealing bids. Asphalt Maintenance Solutions, low bid. As work being done falls below state bidding threshold, bidding was not required but still utilized. As weather is now too cold, work will be done in early spring, before May deadline in contract. Bid for required work area brings project down to \$5,000; other areas might be added up to \$10,000, as is the budget for the project. This will get more of our roads sealed in a single project.

Motion made by Dan Watkins to ratify the acceptance of bid from Asphalt Maintenance Solutions for Crack Sealing project via C.S. Davidson on December 8, 2017; 2nd by Laura Baker; Motion carried, 5 Ayes.

Chad also informed Council of the Water Street Storm Sewer project timeline for 2018. Council will advertise in February for bids in March. Construction to commence through June 28th. PA prevailing wage will not affect this project, as it is a “streets” project.

SOLICITOR – Absent, but commented on a Job Description for Administrator to Council members via email. Mr. Bolton will provide the information to Mr. Posey.

COMMITTEES and ORGANIZATIONS:

Abbottstown-Paradise Joint Sewer Authority – Report and Minutes presented.

Adams County Boroughs Assoc. – Agenda, Minutes & Newsletter presented.

Adams County Council of Governments – Report from last several meetings presented.

Adams County Tax Collection Committee – No Report

East Berlin Area Community Center – No Report

Finance and Budget – ***Motion made by Laura Baker to adopt 2018 General Fund Budget as advertised (November 21, 2017 in the Gettysburg Times); 2nd by Dale Reichert; Motion carried, 5 Ayes.***

Motion made by Laura Baker to adopt 2018 Liquid Fuels Budget as advertised (November 21, 2017 in the Gettysburg Times); 2nd by April Trivitt; Motion carried, 5 Ayes.

Motion made by April Trivitt to adopt Ordinance 2017-2, the 2018 Tax Rates, as advertised (November 21, 2017 in the Gettysburg Times); 2nd by Laura Baker; Motion carried, 5 Ayes.

Parks and Recreation – ***Motion made by April Trivitt to ratify acceptance of the donation of Cherry Trees by Jeff and Lisa Pratt (220 Brough Road), planted between their property and the adjacent Borough Park lands; 2nd by Dan Watkins; Motion carried, 5 Ayes.***

Pennsylvania State Association of Boroughs – Council was informed that April Trivitt is eligible for the Cecil K. Leberknight Award for 10 years of service. Council directed Mr. Bolton to submit the necessary paperwork.

Personnel – No report at this time.

Sidewalks & Streets Committee – Council was informed of correspondence from the County Planning Office involving the Rt. 194 Bridge overlay to be performed in the Spring, and the resultant PennDot Connects forms which will need to be coordinated. Chair Dale Reichert will review the forms and submit to PennDot.

York Adams Tax Bureau – Act 32 EIT Report ending 11/30/17 presented.

Website Committee – No report at this time.

CODE ENFORCEMENT – Building Permit/Inspection and Codes Enforcement Reports for November 2017 report were presented.

ZONING OFFICER – No report at this time.

COMMUNITY SAFETY:

Pennsylvania State Police – November 2017 report and Bulletin presented.

United Hook & Ladder Company #33 – November 2017 report presented.

Adams Regional EMS – November 2017 report presented.

CORRESPONDENCE – Comcast price changes for 2018; PA DCED increases to UCC permit fees (\$4 to \$4.50); Adams County Tax Services review 2018 Municipal Rates; Advantage Adams Penn State Ext. Ag Issues Breakfast 1/17/18.

OLD BUSINESS – Tax Collector mandated training – fees. After discussing feedback from various other municipalities concerning the Borough paying towards training fees, Council decided to take no action regarding this activity.

Council received follow-up on a request by Brandy Harman, Tax Collector-elect, to use the Borough Office for collection purposes for six days in April 2018. Council is reviewing the schedule to accommodate the request with volunteers to open and close the building at the proposed times.

NEW BUSINESS – Council was informed about and presented with a Resolution opposing HB 1620 (Wireless Infrastructure Deployment), being promoted by the PSAB and others. After brief discussion, and in the absence of the Solicitor, Council tabled the resolution until more information can be shared.

FOR THE GOOD OF THE ORDER:

- Councilor Laura Carson – Nothing further.
- Councilor April Trivitt – Nothing further.
- Councilor Daniel Watkins – Nothing further.
- Administrator David Bolton – Reminds Council members of Swearing-In Ceremony on December 29th at 1pm at the County Courthouse. Dale Reichert, Laura Baker and Duane Watson will be attending.
- Mayor Craig Peterson – Thanked Council for allowing him to serve.
- Council Vice President Dale Reichert – Nothing further.
- Council President Dennis Posey – Inquired on the Rental Inspection Program headed by Dan Watkins. Mr. Watkins updated Council on the timeline for meetings next year with local property owners.

EXECUTIVE SESSION – Recess was called at 8:32 pm for an Executive Session requested by Mr. Bolton to cover Personnel matters. ***Motion made by Dan Watkins to recess; 2nd by Laura Baker; Motion carried, 5 Ayes.***

Council session was reconvened by Mr. Posey at 8:41 pm.

ANNOUNCEMENTS – Reorganization meeting is January 2, 2018 at 7:00 p.m.

Motion made by Daniel Watkins to adjourn at 8:45; 2nd by Laura Baker; Motion approved, 5 Ayes.