

East Berlin Area Community Center
Board Meeting Minutes
Monday, August 26, 2024

The meeting was called to order by Vice-President Heyser at 7:02pm.

Present: Robin Heyser (Reading Township/Vice President), Sam Leese (Paradise Township), Jennifer Stefanik, Treasurer (Member-at-Large), Jack Krenitsky (Washington Township/Secretary), Rob Blandy (Reading Township) via Zoom, Karen Wire (Paradise Township), Laura Baker (Abbottstown Borough), Mark Malinowski (Washington Township), Lori Sherlock (Hamilton Township), and. Alice Bosley (Bookkeeper), Chris Orndorff (Fitness Center Manager), and Pamalee Lady (Operations Manager).

Absent: Sherry Brown (East Berlin Borough/President), Robbie Teal (East Berlin Borough), Ryan Groft (Hamilton Township), and Dennis Posey (Abbottstown Borough).

Motion to approve August 2024 agenda by Wire and second by Malinowski. Motion carried.

Public Participation: none

Motion to approve July 22, 2024 minutes by Baker and second by Malinowski. Motion carried.

Committee Reports:

- Project 22 Report – Heyser
 - Presentation by Kimmel-Bogrette will be at the September Board meeting for Project 22- Cost projections - renderings
 - Capital Campaign
 - Steering Committee Meeting with Daza Development – Minutes
 - Steering Committee will meet the second Tuesday of every month until further notice.
 - Sub-Committees were discussed, and committee members are to determine where they feel they fit the best with their individual skills
 - Member bios and potential donor lists were collected for review.
 - Donors were matched with committee members based on relationship
 - Training will be conducted in November on how to ask for donations
 - RAPC Grant still in the works
 - Reading Township requested that the \$100,000 donated by them be designated to Project 22
 - Discussion of the importance of the EBACC Board to support financially to Project 22 to show that we support our own vision. Grants and foundations look at this to determine if you are invested in your own organization.
- Finance Committee
 - Stefanik presented the July Treasurer Reports. Motion by Sherlock and second by Malinowski to accept the reports. Motion Carried.

- Stefanik reminded committees' budgets are due soon.

Fitness Center – Orndorff

- Discussion about discounts on insurance based payments contracts.
- Programs and Classes:
 - Group classes in session
 - Tuesday evening Yoga with Lori is full
 - Thursday evening Yoga with Lori has had up and down attendance this summer
 - Jim's new Wednesday morning class is doing well
 - Zumba class is off for now, Kelly Shade will be restarting it in the fall
 - Thursday morning Yoga with Amy is off until the fall
 - Open Gym for volleyball has been held again successfully.
- Fundraisers:
 - 5K had over 150 participants in both events
 - Total of 20 Sponsors, \$5,926
- Advertisements:
 - Car Show flyers placed around Adams County
 - Car Show flyers delivered to car owners at other shows
- Personal Training:
 - Current clients – 8
 - Packages sold in July: 2
 - Total revenue for July 2024 -- \$592.88
- Equipment and Facility:
 - 6 month equipment and facility maintenance completed
 - Whole house water filter
 - Replacement of roof A/C units completed. Membership suffered during this time. Working on a "thank you" for members for their patience during this time and trying to entice other to return. The Membership Appreciation was announced with details to come.
- Staffing:
 - Interviews were held for an additional Fitness Center attendant
 - New Zumba instructor started – Kelly Shade
- Memberships:
 - Silver Sneaker/Tivity report for July is not out yet
 - Ashlink -- 4 members brought in \$98.00 in June-New policy went into effect for policy holders, "Must claim a home gym"
 - RenewActive -- 33 members brought in \$740 in July
 - Currently we have 142 active paying accounts in July/August which is 4 more than last month,
 - 55 Single
 - 34 Family
 - 22 Seniors
 - 31 Students
- Ways and Means

- Activities & Events
 - Golf Tournament -- \$3,232.62 profit
 - Summer Camp Final Numbers – 439 campers
 - Upcoming Events
 - 9/11-14 Book Sale
 - 9/14 Historic East Berlin Fall Festival
 - 9/19-21 Indoor Yard Sale
 - 9/19-21 Autumn & Halloween Shoppe
 - 9/25 & 26 Slippery Pot Pie Take Out
 - 9/28 Fall Plant Sale
- Retail Sales
 - July Thrift Shoppe -- \$6,945.21 revenue
 - July Indoor Yard Sale -- \$2,767.00 revenue
 - Christmas In July – \$1,791.34 revenue
- Kitchen - Wire
 - July Indoor Yard Sale -- \$728.24 revenue
 - Selling whole hog maws 9/12 – now sold by the pound
- Grants – no report
- Building & Grounds Report – Krenitsky
 - Rubik Cube Competition scheduled for September 28 & 29 – 2 day rental of gym
 - Fitness Center roof AC units -- completed
 - Pet Waste Stations -- ordered
 - Gymnasium Floor Update – East Berlin Borough has requested 3 quotes for the repair to the gym floor to deem it safe. It is unsure if they are considering to redo the entire floor as recommended by their insurance carrier. We will know more next month.
 - AC Split Unit in 1D cleaned and functioning
 - Dishwasher drain had to be fixed and opened
 - Garbage disposal motor tripping the breaker, this will need replaced soon,
 - Heat removal roof unit motor is going soon, it will need replaced soon as well.
 - Water issue during rain storm in the basement under the stage. Rain water from roof was draining against the wall and water came in around piping.
- Personnel
 - Volunteer Hours for July – 225 volunteers donated 1,327 hours
- Marketing & Promotion – Sherlock
 - Fall Newsletter has been distributed
 - Fall Festival flyers distributed around town
 - Rental opportunities posted on Facebook
 - Committee will be meeting in October

Municipalities and Borough Reports:

- Heyser reminded municipality’s representatives of the importance of attending meetings and sharing what is happening at EBACC. Request for talking points for these meetings.

Old Business

- Heyser asked for an update on committee meetings.

Finance	Jennifer Stefanik, Robin Heyser, Dennis Posey
Fitness Center	Jack Krenitsky
Ways & Means	Karen Wire, Mark Malinoski
Building and Grounds	Jack Krenitsky, Rob Blandy, Sam Leese
Personnel	Sherry Brown, Robin Heyser, Jennifer Stefanik
Marketing and Promotion	Lori Sherlock, Robbie Teal

New Business

- Discussion on homeless couple in East Berlin

For the good of the organization

Next Meeting – September 23 at 6:30pm. Zoom will be available

Motion by Malinowski and second by Sherlock to adjourn. Motion carried.

Respectfully Submitted,

Sherry Brown, President