

# Abbottstown Borough Council Meeting

## January 19, 2017 7PM

**CALL TO ORDER:** 7:05 p.m.

**ROLL CALL:** Laura Baker, Dennis Posey arrived 8:19, Dale Reichert, April Trivitt, Daniel Watkins Also in attendance: Mayor Craig Peterson; Secretary/Treasurer, Loreen Greer; Solicitor, Guy Beneventano; Engineer, Chad Clabaugh

**PLEDGE OF ALLEGIANCE:**

**ANNOUNCEMENT:** An Executive Session was held on January 19, 2017 from 6:35 – 7:05 to obtain legal advice on pending legal matters.

**PUBLIC COMMENT:** (3 minutes per person on agenda items only)

**GUESTS:** none

**APPROVAL OF MINUTES:**

December 15, 2016

***Motion made by Daniel Watkins to accept the minutes of December 15, 2016; 2<sup>nd</sup> by Laura Baker; Motion carried, 4 Ayes***

January 5, 2017

***Motion made by April Trivitt to accept the minutes of January 5, 2017; 2<sup>nd</sup> by Daniel Watkins; Motion carried, 4 Ayes***

**REPORTS:**

**TREASURER:**

Profit /Loss Statements; Bank Acct Statements;

***Motion made by April Trivitt to accept the Treasurer's Report for December 2016; 2<sup>nd</sup> by Laura Baker; Motion carried, 4 Ayes***

Approval to Pay Bills

***Motion made by April Trivitt to approve paying the bills as presented; 2<sup>nd</sup> by Daniel Watkins; Motion carried, 4 Ayes***

**ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY – no report**

**ADAMS COUNTY BOROUGH ASSOCIATION**

April attend the January 16<sup>th</sup> meeting and reported that ACBA will be watching proposed legislature concerning cell tower placement.

**ADAMS COUNTY COUNCIL OF GOVERNMENTS – no report**

**COMMITTEES:**

- Adams County Tax Collection Committee – no report
- Finance and Budget – no report
- Parks and Recreation

Laura will present samples of flooring for the current pavilion at an upcoming meeting.

- Personnel – no report
  - Employee Reviews – tabled
  - Sidewalk & Street Committee –  
Draft minutes from the 01/12/17 meeting were presented
- Street Sweeping: Tabled

Clinton Alley:

Committee recommends no action on the ice complaint until the planned improvements are completed. Chad reviewed project information with the committee offering 2 options. Option one is a swale until reaching the rear driveway and then pipe to the current inlet at W. Fleet & Abbotts. Second option was to also improve the section across Abbotts Drive which would give more slope to the swale and pipe. Committee recommends option 1. Committee also recommends doing a test excavation to determine what is under the cement foundation under the bush along Fleet Street. With cooperation of the property owner to shorten the rear driveway and no issues found under the foundation this project could come in under the threshold requirement for written bids. The property owner would like to get work done on his property in conjunction with the Borough's plans. He wants Clinton Alley raised two feet and curbed on the west side. He would regrade his property to accommodate the flow of water across his property.

***Motion made by Laura Baker to authorize the engineer to create plans to raise Clinton Alley two feet, add curbing to the west side of Clinton Alley and add a swale and piping; 2<sup>nd</sup> by Daniel Watkins; Motion carried 4 Ayes***

Curb Spraying in developments: Tabled

Town Circle Signage: There already exists a "No Outlet" sign at the entrance. The committee feels any additional signage is a waste of funds.

Delineators at Country Club Road: Committee recommended placing delineators next to the inlet grate in addition to the one placed at the outlet area.

***Motion made by Daniel Watkins to purchase delineators; 2<sup>nd</sup> by Laura Baker; Motion carried, 4 Ayes***

Sidewalk & Street Ordinance update - tabled

## **CODE ENFORCEMENT**

- Building Permit Report – December 2016 report
- Codes Enforcement Report – December 2016 report

Craig will contact Land and Sea concerning direction on the following properties:  
270 High Street; 282 High Street; 81 Hughs Drive; 300 North Pleasant Street.  
He will also review the flow chart with them. Craig has the option to have Council direct Land and Sea.

**EAST BERLIN AREA COMMUNITY CENTER – no report**

## **ENGINEER**

Chad reported that the MS4 waiver request was submitted by the deadline of December 31, 2016.

**MAYOR**

Craig reported that a draft of the newsletter will be sent to council for review early next week. He said that since electric rates have been dropping, he is going to continue to monitor the rates.

**PENNSYLVANIA STATE ASSOCIATION OF BOROUGHES** – no report

**PENNSYLVANIA STATE POLICE** – December 2016 report

**SECRETARY** – no report

**UNITED HOOK AND LADDER COMPANY #33** – December 2016 report

April would like the Annual Report given out at the recent dinner meeting to be returned to the borough office.

**YORK ADAMS TAX BUREAU**

*Motion made by Laura Baker to approve Resolution 2017-01; 2<sup>nd</sup> by Daniel Watkins; Motion carried, 4 Ayes*

**CORRESPONDENCE:**

*(Dennis Posey arrives 8:19pm)*

**OLD BUSINESS:**

Appraisal of Borough Owned Properties – Decision on sale of properties – no report

Trash Collection 2018 Contract

April reported the additional three month extension is not permissible under the current contract. The next meeting has not been scheduled.

Recognition of Past Donations – tabled

Keystone Historical Marker – tabled

Electric Rate Comparisons – see Mayor's Report

MS4 – see Engineer's report

Rental Property Ordinance

Currently there is only a Tenant Registration Ordinance from 1987. Guy suggests Council identify the issues they want to correct. Adams County Office of Planning and Development may be able to help with a property maintenance ordinance.

Police Coverage

Dan presented some informal information from Eastern Adams Regional Police; 10 hours for \$41,000 does not include patrol, just response calls.

Trunk or Treat

April gave Craig information to be included in the next newsletter. The date of the event will be Halloween, Tuesday October 31<sup>st</sup> from 6:00 – 8:00.

**NEW BUSINESS:** none

**COUNCIL COMMENTS:**

- Councilor Laura Baker – none
- Secretary Loreen Greer – none
- Mayor Craig Peterson – none
- Council Vice President Dale Reichert – none
- Councilor April Trivitt – none
- Councilor Daniel Watkins reported to Council that he requested Engineering proposals from local companies.
- Council President Dennis Posey agreed with the idea of getting proposals for engineering services and solicitors to better monitor the costs associated with both.

**ANNOUNCEMENTS:**

- Next council meeting is February 2, 2017 at 7:00 p.m.

**ADJOURNMENT:**

***Motion made by Dennis Posey to adjourn at 8:46 p.m.; 2<sup>nd</sup> by Laura Baker; Motion carried, 5 Ayes***

Submitted,

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Loreen Greer, Secretary – Treasurer