

Abbottstown Borough Council Meeting

March 21, 2019 7PM

CALL TO ORDER: 7:10 p.m.

PLEDGE OF ALLEGIANCE: Led by President Dennis Posey

ROLL CALL: Laura Baker, Dale Reichert, April O'Brien, Dennis Posey.

Also in attendance: Mayor Duane Watson; Administrator/Secretary/Treasurer, David Bolton, MBA, CBO; Solicitor, Tim Shultis; Engineer, Chad Clabaugh. Councilor Daniel Watkins participated by telecommunications.

ANNOUNCEMENTS: An Executive Session was held at 6:34 pm this evening to confer with the Solicitor on Personnel and Legal Matters.

GUESTS: Jim Hale, Gettysburg Times
Charles and Corbin Mills, 6437 Leader Drive.

PUBLIC COMMENT:

APPROVAL OF MINUTES: *Motion made by Dale Reichert to accept the minutes of February 21, 2019; 2nd by April O'Brien; Motion carried, 5 Ayes.*

REPORTS:

TREASURER: Council reviewed the financial documents and prepared bills; Mr. Bolton answered questions concerning specifics. A bank audit was also presented, which was thoroughly reviewed by Ms. O'Brien.

Motion made by April O'Brien to accept the Treasurer's Report through February 28, 2019; 2nd by Dale Reichert; Motion carried, 5 Ayes.

Motion made by April O'Brien to approve paying the bills as presented; 2nd by Dale Reichert; Motion carried, 5 Ayes.

ADMINISTRATOR – David W. Bolton, MBA, CBO, updated Council on the following:

- ⇒ Borough marker and pole completed. Jack Graham from Keystone Marker Trust would like a picture when it is set. Don has made suggestions for installation techniques.
- ⇒ General Code: Books are here. Need to work with Mr. Shultis on Ordinance to accept; checking on proper legislative references. To be discussed in Solicitor's section below.
- ⇒ Boyer & Ritter municipal audit completed today; "all good". Compliments on readiness. **Official statement from B&R in binders.**

- ⇒ 2019 Statement of Financial Interests need to be completed by May 1st (provided).
- ⇒ Submitted building and zoning permits for February to County offices.
- ⇒ Phone quotes for Lawn Care services have been received. Under “New Business”.
- ⇒ PIRMA renewal (\$7,285; \$7,096 in 2018).
- ⇒ Dennis Alwine, Disable Veterans Real Property Tax Exemption” granted 2/21/19.
- ⇒ PennDOT, traffic signal (yellow arrow) request and response (municipal engineer).
- ⇒ PA One Call 2019 Rate Structure received.
- ⇒ PennDOT notice of overlay project for Rt 194 to commence 3-18, due 11-14-19.
- ⇒ PLCB confirmation of electronic fund transfer for license fees.
- ⇒ Need articles for newsletter.

SOLICITOR – Tim Shultis

-- Updates on the Moore Case. Writ of Execution filed for Sheriff’s sale in July 19th on property in lieu of 3rd contempt after non-payment of scheduled restitutions of over \$22k.

-- The Residence: 2 sets of conflicting cost numbers received. Will get clarification.

-- Codification: EIT & Realty Transfer ordinances need re-written to coincide with updates in law. Mr. Shultis is working with MaryBeth Shank on advertising requirements.

Motion made by Laura Baker to authorize Mr. Shultis and firm to advertise the 2019 Codification and adjoining Ordinances for next meeting; 2nd by Dale Reichert; Motion carried, 5 Ayes.

-- Constable Agreement with Mr. Watkins: Ethics Act prohibits contracts over \$500/year with Council members or immediate family. Will be submitted to Ethics Commission for free advisory opinion. 30-60 day turn around. Tabled.

ENGINEER – Chad Clabaugh

-- The Residences: Exchanged emails indicate “sense of urgency” from developer. May need street excavation permit if our side of Kinneman Road is damaged during work. Developers Agreement will cover permit issues.

-- 2019 Borough Pavement Preservation Plan: Ads ran February 25th and 28th. Proof of Advertising received from the Gettysburg Times. Bid tabs were presented for each contract. There was an incomplete packet submitted by Stewart & Tate on Contract #2 (anti-collusion affidavit not included; was sent by mail and email after bid opening). Contract #1 is scheduled for a May 1st start date.

Motion made by April O’Brien to close and accept bids for 2019 PPP; 2nd by Laura Baker; Motion carried, 5 Ayes.

Motion made by Dan Watkins to award Contract #1 for proposed base repairs to JVI Group in the

amount of \$46,400; 2nd by Dale Reichert; Motion carried, 5 Ayes.

Motion made by Laura Baker to reject all bids on Contract #2 for proposed surface treatment and overlay services; 2nd by Dale Reichert; Motion carried, 4 Ayes (O'Brien objecting).

Motion made by Laura Baker to authorize C. S. Davidson to re-advertise the 2019 Street Improvements project for construction bids on Contract #2; 2nd by Dale Reichert; Motion carried, 5 Ayes.

CODE ENFORCEMENT

-- **Reports in binder.** Mr. Bolton has been fielding complaints from the community and Council members on enforcement issues. He meets with Mr. Graham every Wednesday to discuss and enforcement is completed same day. Please make sure all issues are brought to Mr. Bolton's attention prior to Wednesdays, preferably by email.

COMMITTEES and ORGANIZATIONS:

Parks and Recreation – Paperwork is being submitted to the state to form non-profit. PA Rec Parks Society membership sought; Conference on April 2nd, Councilor Baker will attend. ADA compliance issues will cost extra in the plan. The Bulldog organization is going to use the practice field; Mr. Shultis will work on an agreement for their use until park is developed.

Sidewalks & Streets Committee – Covered during Engineer report.

Personnel Committee – Council met during Executive Session to discuss the conditional hiring of Mr. James Graham as the Borough Police Chief in order to establish a Police Department and acquire the necessary paperwork and certifications needed for service next year.

Motion made by Laura Baker to extend conditional employment to James Graham as Abbottstown Borough Police Chief; 2nd by April O'Brien; Motion carried, 5 Ayes.

Mr. Shultis will review the necessary agreement forms needed to comply with certification process for Mr. Graham and send to office for execution prior to next meeting.

East Berlin Area Community Center – President Posey again asked if there was support for a donation to the EBACC construction project. He says he has heard from the community that most do not support a donation. He asks if anyone has a motion in support, but none is made.

CORRESPONDENCE – Reports were available in binder from Code Enforcement, PSP, United Hook & Ladder, Adams Regional EMS.

OLD BUSINESS – Review phone quotes for Lawn Care services provided by Mr. Bolton.

Motion made by Dan Watkins to award Lawn Care Agreement for 2019 services to DAS in the amount of \$8,980.00 (est); 2nd by Dale Reichert; Motion carried, 5 Ayes.

NEW BUSINESS – Consideration of Resolution 2019-01 Open Records Law Amendments.

Motion made by Laura Baker to sign Res. 2019-01; 2nd by April O'Brien; Motion carried, 5 Ayes.

PUBLIC COMMENT – None

FOR THE GOOD OF THE ORDER:

- Councilor Laura Baker – Nothing further.
- Councilor April Trivitt – Nothing further.
- Councilor Daniel Watkins – Nothing further.
- Administrator David Bolton – H. A. Thomson visit; Adams Electric \$\$.
- Mayor Duane Watson – Nothing further.
- Council Vice President Dale Reichert – United Hook & Ladder No. 33, the County and the AGs office have approved Hampton merger. New box numbers will be assigned to the various regions of the department with Council approval.

Motion made by April O'Brien to authorize the change of the box numbers for UH&L; 2nd by Laura Baker; Motion carried, 5 Ayes.

- Council President Dennis Posey – Nothing further.

ANNOUNCEMENTS – Next Council meeting is April 18th at 7 pm.

Motion made by Dale Reichert to adjourn at 8:08 pm; 2nd by Dan Watkins; Motion carried, 5 Ayes.