

Abbottstown Borough Council Meeting

April 18, 2019 7PM

CALL TO ORDER: 6:31 p.m.

PLEDGE OF ALLEGIANCE: Led by President Dennis Posey

ROLL CALL: Laura Baker, Dale Reichert, April O'Brien, Dennis Posey, Daniel Watkins.
Also in attendance: Mayor Duane Watson; Administrator/Secretary/Treasurer, David Bolton, MBA, CBO; Solicitor, Tim Shultis; Engineer, Chad Clabaugh.

ANNOUNCEMENTS: An Executive Session was held at 6:31 pm this evening to confer with the Solicitor on Personnel and Legal Matters. President Posey reconvened into session at 7:07 pm.

GUESTS: Jim Hale, Gettysburg Times
Frank Anderson, 28 South German Street

PUBLIC COMMENT:

APPROVAL OF MINUTES: *Motion made by Laura Baker to accept the minutes of February 21, 2019; 2nd by April O'Brien; Motion carried, 5 Ayes.*

REPORTS:

TREASURER: Council reviewed the financial documents and prepared bills; Mr. Bolton answered questions concerning specifics. A bank audit was also presented, which was thoroughly reviewed by Ms. O'Brien.

Motion made by April O'Brien to accept the Treasurer's Report through February 28, 2019; 2nd by Dan Watkins; Motion carried, 5 Ayes.

Motion made by Dale Reichert to approve paying the bills as presented; 2nd by April O'Brien; Motion carried, 5 Ayes.

ADMINISTRATOR – David W. Bolton, MBA, CBO, updated Council on the following:

- ⇒ Road Crew supplies purchased for 2019 season with Don Myers; signs installed.
- ⇒ Patch work completed on 3 large potholes on W. Fleet Street (Tom Parichuk).
- ⇒ Executed Agreement for Lawn Care Services with DAS.
- ⇒ US Census Bureau 2020 New Construction; to be administered by County.
- ⇒ Quickbooks discontinued Desktop 2016; upgraded to 2019 with payroll; cheaper.
- ⇒ PSAB resolutions: 8 boroughs + twps.; Rep Moul.
- ⇒ Office of Open Records training completed on April 17th.
- ⇒ PIRMA Liability and Property loss control audit with John Johns. No change.

- ⇒ Bermudian Eagles baseball; power at concession stand available this year? Baker.
- ⇒ ACTPO meeting Wed. 4/24 1-3 pm; PSAB Ambulance Panel Wed. 5/8 10 am-Noon; PSAB Complete Streets class 5/14 9 am-4:30 pm (\$25).
- ⇒ PSAB; Terri Dickow reports 115 credits accumulated through CBO certification.
- ⇒ Electric consumption down 17% over same month last year (2205/2633 kwh).
- ⇒ Permission to work with Chad Clabaugh on numbers for grants on W. Fleet Street and Country Club Road through dirt and gravel fund. May be a training mandate before we can submit such; will contact Deb at the County for more information.

SOLICITOR – Tim Shultis

-- Updates on the Moore Case. Letter received from Moore's attorney asking for leniency on missed payments.

Motion made by April O'Brien to decline leniency on judgement or stopping Sheriff's sale; 2nd by Laura Baker; Motion carried, 5 Ayes.

-- The Residence: Legal issues over the share of costs and use of funds by Berwick and Abbottstown need to be explored further.

-- Codification: Work still pending, conferring with General Code for some clarifications.

-- Constable Agreement with Mr. Watkins: Ethics Commission decision pending. Tabled.

-- Chief Graham's certification/hiring documents: Received from Mr. Shultis and signed by President Posey per instructions at last meeting. Council must ratify signatures.

Motion made by April O'Brien to ratify President Posey's signatures on documents for certification/hire; 2nd by Dan Watkins; Motion carried, 5 Ayes.

ENGINEER – Chad Clabaugh

-- 2019 Borough Pavement Preservation Plan: Ads for rebid of Contract #2 ran March 29 and 30; Proof of Advertising received from the Gettysburg Times. Bid tab was presented.

Motion made by April O'Brien to close and accept bids for 2019 PPP Contract #2; 2nd by Laura Baker; Motion carried, 5 Ayes.

Motion made by April O'Brien to accept bid on Contract #2 for proposed surface treatment and overlay services to Stewart & Tate in the amount of \$76,714.90; 2nd by Dan Watkins; Motion carried, 5 Ayes.

CODE ENFORCEMENT

-- **Reports in binder.** Mr. Bolton has been fielding complaints from the community and Council members on enforcement issues. He meets with Mr. Graham every Wednesday to discuss and enforcement is completed same day. Please make sure all issues are brought to Mr. Bolton's attention prior to Wednesdays, preferably by email.

COMMITTEES and ORGANIZATIONS:

- Parks and Recreation** –
- 1) Electric needs to be hooked up in concession stand at big ballfield for teams; President Posey will address in 2 weeks.
 - 2) Waiting on paperwork from state for non-profit status.
 - 3) Councilor Baker attended a conference on park development and has a lot of new information to share.
 - 4) “Snowstakes” are needed next year to identify corners, equipment, posts in borough.
 - 5) HUD grants for stormwater (WIP3) may be available. Councilor Baker will check with Berwick Twp about options.

Sidewalks & Streets Committee – Since the PPP will begin, Council agreed to allow President Posey and VP Reichert to make any immediate decisions needed during the project between meetings and report back to Council for ratification.

Personnel Committee – Mr. Bolton presented a job description for the PT Laborer position over the summer. Council discussed the level of pay for the position.

Motion made by Dan Watkins to accept and institute the job description presented as amended; 2nd by Dale Reichert; Motion carried, 5 Ayes.

Motion made by Dan Watkins to set the starting wage for this position at \$10/hr; 2nd by Dale Reichert; Motion carried, 5 Ayes.

East Berlin Area Community Center – President Posey again asked if there was support for a donation to the EBACC construction project. He says he has heard from the community that most do not support a donation. He asks if anyone has a motion in support, but none is made.

CORRESPONDENCE – Reports were available in binder from Code Enforcement, PSP, United Hook & Ladder, Adams Regional EMS.

OLD BUSINESS – None

NEW BUSINESS – Consideration of Resolution 2019-02 opposing UCC mandates

Motion made by Dale Reichert to sign Res. 2019-02; 2nd by Dan Watkins; Motion carried, 5 Ayes.

PUBLIC COMMENT – None

FOR THE GOOD OF THE ORDER:

- Councilor Laura Baker – Needs yellow paint for street curbs ordered.
- Councilor April Trivitt – Nothing further.
- Councilor Daniel Watkins – Nothing further.
- Administrator David Bolton – H. A. Thomson visit; Adams Electric \$\$.
- Mayor Duane Watson – Nothing further.
- Council Vice President Dale Reichert – Nothing further.
- Council President Dennis Posey – Nothing further.

ANNOUNCEMENTS – Next Council meeting is May 16th at 7 pm.

Motion made by Laura Baker to adjourn at 7:56 pm; 2nd by Dale Reichert; Motion carried, 5 Ayes.