

Abbottstown Borough Council Meeting
February 20, 2020 7PM
Agenda

*Please turn off cell phones or put on vibrate & announce if you are using a recording device.
Public Comment periods are limited to 5 minutes per speaker per meeting per Res. 2014-06.*

CALL TO ORDER: _____p.m.

PLEDGE OF ALLEGIANCE: Led by President Dennis Posey.

ROLL CALL:

- | | | |
|--------------------------------------|--|---|
| <input type="radio"/> Frank Anderson | <input type="radio"/> Dale Reichert | <input type="radio"/> Chief James Graham, ABPD |
| <input type="radio"/> Laura Baker | <input type="radio"/> Daniel Watkins | <input type="radio"/> David W. Bolton, MBA, CBO |
| <input type="radio"/> Dennis Posey | <input type="radio"/> Mayor Duane Watson | <input type="radio"/> Tim Shultis, Solicitor |
| | | <input type="radio"/> John Golanoski, Engineer |

ANNOUNCEMENTS: An Executive Session was held at 6 pm this evening to discuss:
Personnel Matters

GUESTS: Tom Danner, Berwick Township Supervisor
Les Stark, Executive Director, Keystone Cannabis Coalition

PUBLIC COMMENT (on agenda items only):

APPROVAL OF MINUTES:

Review minutes from meetings held January 16, 2020;

⇒ ***Motion to accept the minutes of January 16, 2020*** Motion _____ 2nd _____

TREASURER REPORTS:

Profit /Loss Statements; Bank Acct Statements;

⇒ ***Motion to accept the Treasurer's Report thru 1/31/2020*** Motion _____ 2nd _____

Approval of Expenditures;

⇒ ***Motion to approve paying the bills as presented*** Motion _____ 2nd _____

Investment Proposal with PLGIT: Council and Mayor were sent information ahead of meeting on analysis of investment potential for funding surpluses. Proposed one-year investment of \$65K Liquid Fuels funds and up to \$150K of General Fund surplus will net 10X return over ACNB interest rates over same period.

Motion to invest \$65K LF funds and \$ _____ K from General Funds surplus with PLGIT as presented.

Motion _____ 2nd _____

ADMINISTRATIVE REPORTS: – David W. Bolton, MBA, CBO, updated Council on:

- ⇒ Councilor Baker expressed interest in having DAS return for 2020 park maintenance. DAS offering same rates as 2019. Agreement presented and signed by DAS.

Motion to authorize President Posey to sign 2020 agreement with DAS at same rates as 2019.

Motion _____ 2nd _____

- ⇒ On Council's direction, contacted YSM to discuss Rec Park plans. Meeting held on Jan. 23rd at office with Councilor Baker. 2 proposals presented. Council to ratify decision under Parks and Recreation Committee report.
- ⇒ Acquired Mayor Watson's signature on Census Boundary Maps after reviewing.
- ⇒ Working with ACCOG Legislative Committee on various resolutions. 2 under Committee report to consider.
- ⇒ Problems with URL redirect, got info needed from Loretta at County IT; all good now.
- ⇒ DCED reports, MS-965 State Liquid Fuels report, County filings all submitted on time.
- ⇒ AG-385, Fire Relief Funding reports submitted on time.
- ⇒ Working with the Hanover Group on proposed G&S Food expansion plans w/ Graham.
- ⇒ Met with Engineer on Jan 27 to review site of 96 Country Club Rd for stormwater issue
- ⇒ W2s, W3s, 1096 and 1099s all processed and mailed out by due date.
- ⇒ Working with the Blanks at 180 S. Queen Street on improvement plans for property.
- ⇒ Data lines were run into the police department office (phone and data).
- ⇒ Estimates were received from WFX to install alarms on garage doors, tied into the main system for emergency response. Mr. Bolton was instructed to accept agreement and have the work done ASAP for safety of Chief and vehicle.

Motion to ratify Mr. Bolton's signature on the WFX agreement for garage alarms totaling \$868.07.

Motion _____ 2nd _____

- ⇒ Information received from Court of Common Pleas on Deputy Constable appointment.
- ⇒ PIRMA Gov't Property Agreement benefits – No actual increase in premiums. Received \$35 refund on already-paid policy due to WC audit conducted at office.
- ⇒ Began preliminary preparations for grant writing for Rec Park; PSAB course material.
- ⇒ Found documents for Borough owned properties, dropped off to Mr. Shultis.
- ⇒ PSAB NEMO class 24 of 27 AC newly elected got training; 3 of 5 Councilors took online webinars this past month.
- ⇒ New revenue line item created for Police Crash Report request fees.
- ⇒ Passed Notary test; awaiting Commission from Department of State.
- ⇒ Updated Website content and strengthened Facebook moderation word list.
- ⇒ February edition of Borough Newsletter finished. Need content for April edition.
- ⇒ Worked with Mr. Shultis on Floodplain Ordinance as directed. Borough can receive a portion back of expenses related to these efforts. Working with Mr. Graham to complete by Feb 27th deadline.

Adams County Tax Collection Committee – Dennis Posey:

Parks and Recreation – Laura Baker: -- **Great American Clean-up Program**-Register?

-- Mr. Bolton was directed by Councilor Baker to gather information on Costars safety playground mulch and send to President Posey for review (done).

--Regular mulch around swings for '20; pour in place once Park plan is implemented (safety).

-- Ratification of Agreement signed by President Posey to accept YSM proposal for Rec Park Concept design.

Motion to ratify President Posey's signature on the YSM agreement for \$\$8,490 for Rec Park Concept.

Motion _____ 2nd _____

-- Solar decorative lights around Center Square?

Pennsylvania State Association of Boroughs – David W. Bolton: **3 Borough News award nominations for Website, Social Media content and Newsletter.**

Personnel Committee – Dennis Posey/Dale Reichert:

Sidewalks & Streets Committee – Dale Reichert:

York Adams Tax Bureau – Dennis Posey:

CORRESPONDENCE: Several in Council Packet, to include:

CODE ENFORCEMENT/ZONING OFFICER:

- **Building Permit/Inspection Report – January 2020 report**
- **Codes Enforcement Report – January 2020 report**
- **Enforcement Strategy/Discussions included in Binder/Mayor emailed.**

-- Consideration of Plans from Hanover Country Club subdivision – Sharrah Design Group. As Planning Commission was disbanded, Council reviews plans.

Motion to authorize plans for Hanover Country Club subdivision proposal at 200 E. Water Street.

Motion _____ 2nd _____

EMERGENCY REPORTS: PSP; UH&L Co 33; AREMS

- **January 2020 reports in Council Packet**

- OLD BUSINESS:** -- **Ordinance 2020-01** PROVIDING FOR THE ASSESSMENT OF SUMMARY OFFENSES FOR THE POSSESSION OF SMALL AMOUNTS OF MARIJUANA OR ASSOCIATED DRUG PARAPHERNALIA UNDER CERTAIN TERMS AND CONDITIONS AND SETTING PENALTIES FOR VIOLATIONS HEREIN; **for consideration.**

Motion to advertise Ordinance 2020-01 as presented/amended.

Motion _____ 2nd _____

- **Ordinance 2020-02** AMENDING THE BOROUGH OF ABBOTTSTOWN ZONING ORDINANCE TO EXCLUDE RESIDENTIAL ZONING SET-BACK REQUIREMENTS FOR CERTAIN ACCESSORY STRUCTURES.

At the previous meeting, Council authorized Mr. Shultis and Mr. Bolton to begin review and advertising process for MPC amendment. Mr. Shultis reached out to Adams County Office of Planning and Development and Mr. Merkel returned comments. Slight amendments were made to the wording of the Ordinance to alleviate his concerns while maintaining the intent of Council. A vote to advertise is not needed as was already authorized. Action item will be on agenda for March 19th Council meeting.

- **Ordinance 2020-03** REQUIRING ALL PERSONS, PARTNERSHIPS, BUSINESSES, AND CORPORATIONS TO OBTAIN A PERMIT FOR ANY CONSTRUCTION OR DEVELOPMENT; PROVIDING FOR THE ISSUANCE OF SUCH PERMITS; SETTING FORTH CERTAIN MINIMUM REQUIREMENTS FOR NEW CONSTRUCTION AND DEVELOPMENT WITHIN AREAS OF THE BOROUGH OF ABBOTTSTOWN WHICH ARE SUBJECT TO FLOODING; AND ESTABLISHING PENALTIES; **for consideration.**

Motion to advertise Ordinance 2020-03 as presented/amended.

Motion _____ 2nd _____

- **Formation of the Residential Rental Property Inspection Committee:**
Mr. Bolton was directed by Councilor Watkins to collect information about committee formation (types of community representation) and suggest members to fill these positions. Committee should meet to discuss what types of inspection and enforcement to be taken in future by Code Officer.

- **Money from Abbottstown Community Picnic Fund** - updates.

- **Review of Employee Handbook:** Discussion

PUBLIC COMMENT:

FOR THE GOOD OF THE ORDER:

- Councilor Frank Anderson
- Councilor Laura Baker
- Councilor Daniel Watkins
- Mayor Duane Watson
- Council Vice President Dale Reichert
- Council President Dennis Posey: **Police schedule availability.**

ANNOUNCEMENTS:

- Next regular Council meeting is March 19th, 2020 at 7 pm.

ADJOURNMENT: _____ p.m.

Motion _____ **2nd** _____

