

**Abbottstown Borough Council Meeting  
November 19, 2015**

Meeting was called to order in the Council Room at 7:02 p.m. by Council President April Trivitt.

COUNCIL ROLL CALL: Walter Baker, Mark Heisey, Dale Reichert, April Trivitt, Hugh Wellen  
Also in Attendance: Guy Beneventano, Solicitor; Chad Clabaugh, Engineer;  
Mayor Craig Peterson; Loreen Greer, Secretary/Treasurer;

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT(S)

An executive session was held at 6:30 p.m. November 19, 2015 to obtain legal advice.

PUBLIC COMMENT

- Perry Shearer, Abbottstown, presented a Keystone Highway Marker that was restored by himself, Debbie Shearer, Angelo Galantino and Donald Myers to the Borough. He also returned the left over paint. Mayor Peterson thanked the group.
- Debbie Shearer, Abbottstown, said that some places who have these restored signs display them outdoors.
- Andrew Fry, Abbottstown, said he thought it would be good to display it outdoors. He would like council to hold off on the pledge of alliance until everyone is able to join in.

NEW OFFICE MUNICIPAL BUILDING:

- Minutes from the ninth on-site construction meeting were presented.
- Dedication Plaque  
***Motion made by Mark Heisey to approve purchase of cast bronze plaque not to exceed \$1100.00; 2<sup>nd</sup> by Hugh Wellen; Motion carried***
- Meeting Room Furniture  
***Motion made by Mark Heisey to approve purchase of tables for meeting room not to exceed \$1500; 2<sup>nd</sup> by Hugh Wellen; Motion carried 3 Ayes, 2 Nays Baker and Reichert.***
- Landscaping – Seeding  
The General Contractor has offered a deduct from the contract price for a change in the seeding requirements. Chad will get specifics on the options and get the information to Hugh, Mark and Loreen. This decision must be made prior to the next Council meeting.
- The final construction meeting and a walk through will take place on Thursday December 3<sup>rd</sup>.

ENGINEER REPORT – Chad Clabaugh

- NW Quad of square  
Chad will be advertising for bids for repair work on the NW Quad of the square twice with bids to be opened on December 10<sup>th</sup> and reviewed at the December 17<sup>th</sup> Council meeting. Chad will get a full set of bid documents to Guy.
- Engineer Records for Square Beautification Project  
Guy feels that all the records should be retained by the borough and suggests Chad contact VE Engineering to get all the original records (not copies).  
***Motion made by Hugh Wellen to authorize the Engineer to retain all records from VE Engineering regarding square beautification project, 2<sup>nd</sup> by Dale Reichert; Motion carried***
- 101 Sutton Road – G & S Foods

The Land Development Plan may be released to the developer who will record it; Guy has one original Developers Agreement and will record it; he will return the recorded document to the Borough. The Developer must return a fully recorded set of plans to the Borough.

#### GUESTS:

- Kevin Moul, rep United Hook and Ladder Co #33 – Fire Tax  
Kevin reviewed how the Fire Tax will work for the Borough. The tax can take the place of the annual donation and cover the Workers Compensation that the Borough pays.  
***Motion made by Mark Heisey to have the Solicitor advertise a Fire Tax Ordinance for 2016; 2<sup>nd</sup> by Walter Baker; Motion carried***

#### APPROVAL OF MINUTES

***Motion made by Hugh Wellen to approve minutes of November 5, 2015; 2<sup>nd</sup> by Dale Reichert; Motion carried 5 Ayes***

#### REPORTS

##### TREASURER'S REPORT

***Motion made by Hugh Wellen to accept the Treasurer's Report; 2<sup>nd</sup> by Hugh Wellen; Motion carried, 5 Ayes***

##### APPROVAL TO PAY BILL(S)

***Motion made by Mark Heisey to authorize payment of bills; 2<sup>nd</sup> by Hugh Wellen; Motion carried, 5 Ayes***

ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY – April Trivitt

#### CODE ENFORCEMENT

- Building Permit Report – October 2015 reports were presented
- General Code Enforcement Report – October 2015 report was presented

#### COMMITTEES

- Adams County Tax Collection Committee – presented with the Mayor's report
- Advisory - none
- Center Square Maintenance - none
- Construction – see above
- Finance and Budget – none
- Parks and Recreation – none
- Personnel - none
- Sidewalk & Street Committee – none

EAST BERLIN AREA COMMUNITY CENTER – October 2015 report presented

MAYOR – October 2015 report presented

PENNSYLVANIA STATE POLICE – October 2015 report presented

PLANNING COMMISSION – The November 10, 2015 meeting was cancelled due to a lack of business.

SECRETARY – August, September and October 2015 reports presented

UNITED HOOK AND LADDER COMPANY #33 – October 2105 report presented

## CORRESPONDENCE

### OLD BUSINESS:

- Country Club Road Bridge Ownership – discussion  
The annual County bridge inspection report has been received and forwarded to Chad. Loreen has sent a letter to Scot Pitzer, Senator Alloway's office, asking for him to put in writing his findings so far on the ownership issue. Loreen will contact the bridge inspector representative to meet with the Sidewalk and Streets Committee.

### NEW BUSINESS:

- Additional Draw on Bond  
Guy will work with Loreen to submit a second request for funds from the bond.  
**Motion made by Mark Heisey to authorize the Solicitor to work with Loreen to make a second draw on bond; 2<sup>nd</sup> by Walter Baker; Motion carried**
- E Water Street and N Queen St (Rt 194) – sight distance problem  
Tree on the North Queen Street side of the property is causing a problem for school bus drivers when pulling out onto North Queen Street (RT 194). Loreen should let Don Myers know that the school district should contact Penn DOT directly to resolve this issue.
- Snow Removal Contract  
Only one proposal was received.  
**Motion made by Hugh Wellen to accept R. L. Beaver Trucking's proposal for 2016 snow removal; 2<sup>nd</sup> by Mark Heisey; Motion carried**
- Ballfield request – Spring 2016  
Matthew Baker submitted a request for a waiver of the fees for the South Central PA Landsharks to use the ball fields. It was noted that he has done maintenance on the field. The ball teams were notified that the restrooms will not be available for use this year. This issue will be brought up again in January or February.

### COUNCIL COMMENTS

- Council Vice President Mark Heisey - none
- Councilor Walter Baker – none
- Councilor Hugh Wellen – none
- Councilor Dale Reichert – none
- Mayor Craig Peterson – none
- Secretary Loreen Greer –  
Loreen asked if they wanted two meetings in January; one reorganizational meeting and one regular. Council wants to have two meetings.
- Council President April Trivitt –  
Dale will remove the Fire Company Carnival sign

### ANNOUNCEMENTS

- Next council meeting is December 3, 2015 at 7:00 p.m.

Guy thanked council for the opportunity to serve this Council. He feels this Council worked well together and more work was completed in these two years than in years past.

**Motion made by Dale Reichert to adjourn at 8:10 p.m.; 2<sup>nd</sup> by Walter Baker; Motion carried, 5 Ayes**

Submitted,

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Loreen Greer, Secretary – Treasurer